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## **Sinopec Oilfield Service Corporation**

*(a joint stock limited company established in the People's Republic of China)*

**(Stock code: 1033)**

### **Notice of the First Extraordinary General Meeting for 2024**

**Notice Is Hereby Given** that the first extraordinary general meeting for 2024 (the “**EGM**”) of Sinopec Oilfield Service Corporation (the “**Company**”) will be held at Beijing Shengli Hotel, No. 3 Beishatan, Deshengmen Wai, Chaoyang District, Beijing, the People’s Republic of China (the “**PRC**”) on Friday, 6 December 2024 at 9:00 a.m. in the form of on-site meeting. The EGM will be convened by the board of the directors of the Company (the “**Board**”). The following resolutions will be considered and approved at the EGM:

#### **By way of ordinary resolutions:**

1. The Mutual Products Supply Framework Agreement and annual caps for the continuing connected transactions contemplated thereunder for the years of 2025, 2026 and 2027
2. The General Services Framework Agreement and annual caps for the continuing connected transactions contemplated thereunder for the years of 2025, 2026 and 2027
3. The Engineering and Construction Services Framework Agreement and annual caps for the continuing connected transactions contemplated thereunder for the years of 2025, 2026 and 2027
4. The Financial Services Agreement and annual caps for the major continuing connected transactions and non-major continuing connected transactions contemplated thereunder for the years of 2025, 2026 and 2027
5. The Technology R&D Framework Agreement and annual caps for the non-major continuing connected transactions contemplated thereunder for the years of 2025, 2026 and 2027
6. The Land Use Rights and Property Leasing Framework Agreement and annual caps for the non-major continuing connected transactions contemplated thereunder for the years of 2025, 2026 and 2027
7. The Equipment Leasing Framework Agreement and annual caps for the non-major continuing connected transactions contemplated thereunder for the years of 2025, 2026 and 2027

**By way of special resolution:**

8. Proposal on the plan to repurchase A shares through centralized price bidding

8.01 Purpose, method and price range of the share repurchase

8.02 Types, purposes, number and proportion of shares to be repurchased to the total share capital of the Company

8.03 Total amount of funds for the repurchase and source of funds

8.04 Implementation period of the share repurchase

The details regarding the abovementioned resolutions 1 to 7 are set out in the EGM circular dated 18 October 2024 issued by the Company to H Shareholders. The details of the abovementioned resolution 8 is set out in the Company's "Voluntary Announcement – Resolution on Repurchase of Shares of the Company" dated 20 August 2024. The Board is of the view that the resolutions hereto are in the interests of the Company and its shareholders as a whole. Accordingly, the Board recommends the shareholders (with China Petroleum & Chemical Corporation and its associates abstaining from voting on resolutions 1 to 7 under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and/or the Rules Governing the Listing of Stocks on the Shanghai Stock Exchange) to vote in favour of all the resolutions to be proposed at the EGM as set out in this notice.

By order of the Board  
**Shen Zehong**  
*Company Secretary*

Beijing, 18 October 2024

*Notes:*

**I. ATTENDEE OF THE EGM**

**1. Eligibility for attending the EGM**

Holders of A shares of the Company whose names appear on the domestic shares register maintained by China Securities Depository & Clearing Corporation Limited, Shanghai Branch and holders of H shares of the Company whose names appear on the register of members maintained by Hong Kong Registrars Limited at the close of business on Wednesday, 27 November 2024 (Hong Kong time) are eligible to attend the EGM. The H share register of members of the Company will be closed from Wednesday, 6 November 2024 to Friday, 6 December 2024 (both days inclusive), during which period no transfer of H shares will be effected. Holders of H shares who wish to attend the EGM shall lodge their share certificates accompanied by the transfer documents with Hong Kong Registrars Limited at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong before 4:30 p.m. on Tuesday, 5 November 2024 (Hong Kong time).

**2. Proxy**

- (1) A shareholder of the Company eligible to attend and vote at the EGM is entitled to appoint, in written form, one or more proxies to attend and vote on its behalf. A proxy need not be a Shareholder.
- (2) A proxy should be appointed by a written instrument signed by the Shareholder or its attorney duly authorised in writing. If the form of proxy is signed by the attorney duly authorised by the Shareholder, the power of attorney authorising that attorney to sign or other authorisation document(s) must be notarised.

- (3) To be valid, the power of attorney or other authorisation document(s) which have been notarised together with the completed form of proxy must be delivered to the business address of the Company or the Share Registrar of H shares of the Company, Hong Kong Registrars Limited, not less than 24 hours before the designated time for holding the EGM (no later than Hong Kong time 9:00 a.m. on 5 December 2024) or any adjournment. Business address of the Company is No. 9 Jishikou Road, Chaoyang District, Beijing, the PRC, the address of Hong Kong Registrars Limited is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. Completion and return of a form of proxy will not preclude a Shareholder from attending and voting in person at the EGM or any adjournment if he or she so desires and in such event, the form of proxy shall be deemed to be revoked.
- (4) Shareholders or their proxies may exercise the right to vote by poll.

**3. The directors, supervisors and senior management of the Company**

**4. Legal advisors of the Company**

**II. REGISTRATION PROCEDURES FOR ATTENDING THE EGM**

1. A Shareholder or his/her/its proxy shall produce proof of identity when attending the EGM. If a Shareholder is a legal person, its legal representative or other persons authorised by the board of directors or other governing body of such Shareholder may attend the EGM by producing a copy of the resolution of the board of directors or other governing body of such Shareholder appointing such persons to attend the EGM.
2. Shareholders intending to attend the EGM should return the reply slip for attending the EGM to the Company on or before Saturday, 16 November 2024.
3. Shareholders may send the reply slip to the Company in person, by post or by fax.

**III. MISCELLANEOUS**

1. The Board considers that the EGM is an important opportunity for Shareholders to participate and express their views by raising questions and voting. As such, the Board wishes to emphasize that the Shareholders can raise questions during the EGM. The questions raised by Shareholders at the EGM and those submitted beforehand will be addressed by the Company as far as possible.
2. The EGM will not last for more than one working day. Shareholder and proxies attending the EGM shall be responsible for their own traveling, food and accommodation expenses.
3. The address of the Share Registrar for A shares of the Company, China Securities Registration and Clearing Company Limited, Shanghai Branch Company is at No.188 Yanggao South Road, China (Shanghai) Pilot Free Trade Zone.
4. The address of the Share Registrar of H shares of the Company, Hong Kong Registrars Limited is at Shops 1712-1716, 17/F, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.
5. Business Address of the Company:  
No. 9 Jishikou Road, Chaoyang District, Beijing, the PRC  
Postal Code: 100728  
Telephone: 86-10-59965998  
Facsimile: 86-10-59965997

*As at the date of this notice, the Board of Directors comprises Mr. Wu Baizhi<sup>#</sup>, Mr. Zhang Jiankuo<sup>#</sup>, Mr. Zhao Jinhai<sup>+</sup>, Ms. Zhang Lili<sup>+</sup>, Mr. Du Kun<sup>+</sup>, Mr. Xu Keyu<sup>+</sup>, Mr. Zheng Weijun<sup>\*</sup>, Mr. Wang Pengcheng<sup>\*</sup> and Ms. Liu Jianning<sup>\*</sup>.*

- <sup>#</sup> Executive Director  
<sup>+</sup> Non-Executive Director  
<sup>\*</sup> Independent Non-Executive Director