



LAM SOON (HONG KONG) LIMITED

南順(香港)有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司)

(Stock Code 股份代號: 411)

14 October 2024

Dear registered shareholder(s),

Lam Soon (Hong Kong) Limited (the “Company”)

Notice of Publication of Annual Report 2024, Circular dated 14 October 2024, Notice of Annual General Meeting, Proxy Form (collectively, the “Current Corporate Communications”) and Environmental, Social and Governance Report 2024 (“ESG Report 2024”)

The Current Corporate Communications of the Company are now available on the website of the Company at www.lamsoon.com and the HKEXnews website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk. You may access the Current Corporate Communications from the Company’s website by clicking the relevant subject under the “Investor Relations” section. If you have requested to receive the Company’s Corporate Communications^(Note 1) in printed form or if you are a new registered shareholder (i.e. you previously did not receive a letter from the Company seeking your election regarding the means of receipt of Corporate Communications under the new dissemination arrangements), the Current Corporate Communications in printed form are enclosed.

The ESG Report 2024 is published in electronic form only on the Company’s website at www.lamsoon.com under the “Corporate Social Responsibility” section and is made available on the HKEXnews website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

Please note that the Annual General Meeting of the Company will be held at 3rd Floor, Lam Soon Building, 21 Dai Fu Street, Tai Po Industrial Estate, Tai Po, New Territories, Hong Kong on Friday, 8 November 2024 at 12:00 noon.

Arrangement of electronic dissemination of Corporate Communications

To promote electronic dissemination of Corporate Communications, the Company would like to seek consent from the registered shareholders on receiving (1) all future Corporate Communications (other than Actionable Corporate Communications^(Note 2)) via the Company’s website; and (2) all future Actionable Corporate Communications in electronic form. If you have not provided your email address to the Company or you need to update your email address, you may provide your email address by scanning your personalized QR code under **Option 1** of the enclosed reply form (the “**Reply Form**”). Alternatively, you may complete **Option 2** of the Reply Form, sign and return it to the Company’s share registrar (the “**Share Registrar**”), Computershare Hong Kong Investor Services Limited, by email to LamSoon.ecom@computershare.com.hk or by post to 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. With your functional email address being provided to the Share Registrar, you will receive (i) email notifications of publication of Corporate Communications on the Company’s website; and (ii) all future Actionable Corporate Communications in electronic form from the Company.

For the new registered shareholder(s) (as referred to above), if the Company does not receive your functional email address or any response in writing indicating any objection from you on or before 13 November 2024, you are deemed to have consented (i) to accept all future Corporate Communications through the Company’s website, instead of in printed form; (ii) to receive by post a notification of publication of all future Corporate Communications on the Company’s website; and (iii) to receive all future Actionable Corporate Communications in printed form.

Request for Corporate Communications and Actionable Corporate Communications in printed form

You are entitled at any time by reasonable prior notice in writing to the Share Registrar to request receiving, free of charge, the Current Corporate Communications and/or future Corporate Communications in printed form. You may make your request by completing **Option 3** of the Reply Form, signing and returning it to the Share Registrar by post to 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong, or by email to LamSoon.ecom@computershare.com.hk.

Should you have any queries relating to this letter, please send your questions by email to LamSoon.ecom@computershare.com.hk or contact the Company at (852) 2680 3388 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

For and on behalf of
Lam Soon (Hong Kong) Limited
CHENG Man Ying
Company Secretary

Notes:

1. “Corporate Communications” refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company’s shares or securities, including but not limited to (a) the directors’ report, the annual accounts together with a copy of the auditors’ report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
2. “Actionable Corporate Communications” refer to any Corporate Communications that seek instructions from holders of the Company’s shares or securities on how they wish to exercise their rights or make an election as holders of the Company’s shares or securities.



REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited (the "Share Registrar")
17M Floor, Hopewell Centre
183 Queen's Road East, Wan Chai, Hong Kong

致: 香港中央證券登記有限公司 (「股份過戶處」)
香港灣仔皇后大道東183號
合和中心17M樓

(For option 1, 2 or 3B below, please **choose ONLY ONE option**)
(以下選項1、2或3B中請**只選擇其中一項**)

Option 1: Provide your email address for receipt of future (i) notification of publication of Corporate Communications* and (ii) Actionable Corporate Communications* of Lam Soon (Hong Kong) Limited (the "Company") via electronic dissemination by scanning your personalized QR code^(Notes 4 & 5) Personalized QR Code
專屬二維碼

選項1: 掃描閣下專屬二維碼^(附註4及5)提供閣下之電郵地址,以接收南順(香港)有限公司(「本公司」)將來通過電子方式發佈的(i)公司通訊*發佈通知及(ii)可供採取行動的公司通訊*

You are **NOT** required to return this Reply Form if you choose Option 1, unless you have also chosen Option 3A.

如閣下已選擇了選項1,除非閣下同時選擇選項3A,否則無須交回本回條。

Option 2: I/We hereby provide my/our email address in writing for receipt of future (i) notification of publication of Corporate Communications* and (ii) Actionable Corporate Communications* of the Company via electronic dissemination^(Notes 1, 4 & 5)

選項2: 本人/吾等現以書面提供本人/吾等之電郵地址,以接收本公司將來通過電子方式發佈的(i)公司通訊*發佈通知及(ii)可供採取行動的公司通訊*。^(附註1,4及5)

Name of Securities holder(s) 證券持有人姓名:

Name of the listed company 上市公司名稱:

Lam Soon (Hong Kong) Limited
南順(香港)有限公司

Email address 電郵地址:^(Note 3 / 附註3)

Option 3: I/We hereby request for receipt of Corporate Communications* in printed form (Please mark "✓" in the below box if applicable)^(Note 5)

選項3: 本人/吾等現要求收取公司通訊*印刷版(如適用,請在以下方格內劃上「✓」號)^(附註5)

A. I/We would like to receive Current Corporate Communications in printed form in both English and Chinese versions.
本人/吾等現欲收取本次公司通訊*的英文及中文印刷版。

B. I/We would like to receive future Corporate Communications* in printed form in both English and Chinese versions, and noted that this instruction is valid until such time following the Company's publication of its next annual report or when the original request is revoked in writing by you, or superseded by a subsequent written request by you (whichever is the earlier).^(Note 6)
本人/吾等現欲收取未來公司通訊*的英文及中文印刷版,並已知悉本指示將有效至本公司發佈下一份年度報告後或閣下以書面形式撤回或取代該要求(以較早者為準)。^(附註6)

Signature(s):^(Note 1)

簽名:^(附註1)

Contact number:

聯絡電話號碼:

Date:

日期:

Notes 附註:

- Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.
請清楚填寫閣下之所有資料。如屬聯名股東,則本回條須由所有聯名股東聯合簽署,方為有效。
- Any Reply Form with no signature or otherwise incorrectly completed will be void.
任何回條若未有簽署或在其他方面填寫不正確,則本回條將會作廢。
- If the Company does not receive a functional email address in your reply, you will be unable to receive future notification of publication of Corporate Communications* and Actionable Corporate Communications* by email.
如本公司沒有收到閣下的有效電郵地址,閣下將無法透過電郵收到公司通訊*發佈通知及可供採取行動的公司通訊*。
- If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address received by the Share Registrar will be registered.
如閣下通過二維碼、電郵、回條及/或其他方式提供多於一個的電郵地址,只有股份過戶處最後收到的電郵地址將會被用於登記。
- If you mark "✓" in the box in Option 3B, no email address will be registered and only Corporate Communications* in printed form will be received.
如閣下在選項3B方格內劃上「✓」號,將不會有電郵地址被登記,只會收取公司通訊*的印刷版。
- Your instruction applies to the next batch of future Corporate Communications* if the Company has at least 7 days prior notice of your request. Otherwise, it may apply to the subsequent batch of Corporate Communications*.
如閣下寄交更改指示通知於下一批公司通訊*,必須向本公司發出不少於7日的書面通知,否則,有關指示將適用於稍後發出的公司通訊*。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.
為免存疑,在本回條上的任何額外指示,本公司將不予處理。

* Unless otherwise specified, "Corporate Communications" refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's shares or securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. "Actionable Corporate Communications" refer to any corporate communications that seek instructions from holders of the Company's shares or securities.
除非另有註明,「公司通訊」指本公司發佈或將發佈以供本公司任何股份或證券持有人參照或採取行動的任何文件,其中包括但不限於年報、中期報告、會議通告、通告及代表委任表格。「可供採取行動的公司通訊」指任何涉及要求本公司股份或證券持有人指示其如何行使有關股份或證券持有人的權利或作出選擇的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT

收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「私隱條例」)中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications* and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
閣下於本回條所提供的個人資料將用於(包括但不限於)有關本公司以電子方式發佈公司通訊*及就閣下持有的本公司證券有關的其他事宜上與閣下聯絡。閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料,本公司可能無法處理閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
閣下的個人資料可能會在法例規定的情況下,將閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶處及/或其他公司或團體,並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處(地址為香港灣仔皇后大道東183號合和中心17M樓)向香港隱私主任提出,或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時,請將郵寄標籤剪貼於信封上。
如在本港投寄,閣下無需支付郵費或貼上郵票。