(Incorporated in Hong Kong with limited liability)

Stock Codes: 2388 (HKD counter) and 82388 (RMB counter)

Personal Identification Number

6 September 2024

Dear Registered Shareholder,

BOC Hong Kong (Holdings) Limited (the "Company") - Extraordinary General Meeting ("EGM") of the Company to be held on Tuesday, 24 September 2024

The EGM of the Company will be held at Grand Ballroom, The Lobby Floor, Grand Hyatt Hong Kong, 1 Harbour Road, Wan Chai, Hong Kong on Tuesday, 24 September 2024 at 2:00 p.m. The EGM will be a hybrid meeting. Shareholders have the option of attending, participating and voting in the EGM as well as submitting questions through the Online Platform.

Online Attendance at the EGM

If you choose to attend the EGM online, you will be able to log in to the EGM Online Platform by visiting the meeting website and entering the following details from 1:30 p.m. on Tuesday, 24 September 2024:

• Meeting website: http://meetings.computershare.com/BOCHK2024EGM

• Shareholder number: your 10-digit shareholder reference number starting with "C" (SRN) printed

under the barcode on the top right corner of this letter

• Password: the five-digit Personal Identification Number (PIN) printed below the SRN

For corporate shareholders who wish to attend the EGM online, please call Computershare Hong Kong Investor Services Limited, the Company's Share Registrar, at its hotline (852) 2862 8555 for arrangement.

Yours faithfully, For and on behalf of BOC Hong Kong (Holdings) Limited Huang Xuefei Company Secretary