

Stock Codes: 2388 (HKD counter) and 82388 (RMB counter)

6 September 2024

Dear Registered Shareholder,

Arrangement of Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communication that came into effect on 31 December 2023, BOC Hong Kong (Holdings) Limited (the "**Company**") wish to inform you that the Company intends to adopt electronic dissemination of Corporate Communications¹ once it is permissible under Hong Kong Companies Ordinance.

Notification of publication of Current Corporate Communications

The 2024 Interim Report, Circular containing Notice of the Extraordinary General Meeting and Proxy Form for the Extraordinary General Meeting (collectively "Current Corporate Communications") are now available in the "Investor Relations" section of the Company's website (www.bochk.com) and the website of Hong Kong Exchanges and Clearing Limited (www.hkexnews.hk). The Extraordinary General Meeting of the Company will be held as a hybrid meeting on Tuesday, 24 September 2024 at 2:00 p.m. at Grand Ballroom, The Lobby Floor, Grand Hyatt Hong Kong, 1 Harbour Road, Wan Chai, Hong Kong with online access through online platform. If you have previously requested for receiving Corporate Communications in printed form, the printed version of the Current Corporate Communications posted on the Company's website for any reason, the Company will promptly upon your notice send the printed version of the Current Corporate Communications to you free of charges. Please send your request in writing to the Company's share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or via email to bochk.ecom@computershare.com.hk.

Solicitation of electronic contact details

To ensure timely receipt of Corporate Communications and Actionable Corporate Communications² upon the Company's adoption of electronic dissemination of Corporate Communications, the Company recommends you to provide your email address by scanning your personalized QR code on the reply form (the "**Reply Form**") or completing, signing and returning the Reply Form overleaf to the Company's Share Registrar in the aforesaid manner.

For new shareholder(s) (i.e. shareholder(s) who previously did not receive a letter from the Company seeking your election regarding the language and means of receipt of Corporate Communications under the new arrangements on dissemination of Corporate Communications), if the Share Registrar does not receive your electronic submission or the duly completed and signed Reply Form or a response in writing indicating the objection from you by 5 October 2024, and until you inform the Share Registrar by reasonable notice in writing, you are taken to have agreed to access all future Corporate Communications posted on the Company's website and receive a notification of the publication of the Corporate Communications in the Company's website in future.

If you elect to receive the website version of future Corporate Communications, you are requested to provide an email address for the purpose of receiving (i) email notifications for the publication of relevant future Corporate Communications and (ii) all future Actionable Corporate Communications in electronic form from the Company.

If no valid and functional email address is provided or you are taken to have agreed to access all future Corporate Communications posted on the Company's website, the Company will send to you by post at the address as appearing in the Company's register of members maintained by the Share Registrar, (i) a notification letter for the publication of Corporate Communications on the website of the Company and (ii) all future Actionable Corporate Communications in printed form, until such time when you have provided a valid and functional email address to the Share Registrar.

Request for Corporate Communications and Actionable Corporate Communications in printed form

You are entitled at any time by reasonable notice in writing to the Share Registrar to request receiving the Corporate Communications in printed form. Please complete, sign and return the Reply Form overleaf and send it to the Share Registrar in the aforesaid manner. Any such request will remain valid until the instruction has been revoked or superseded or until the time when the Company publishes its next annual report in the following year (whichever is earlier). Please note that you must complete and return a fresh Reply Form, if you wish to continue to receive Corporate Communications and Actionable Corporate Communications in printed form.

Should you have any queries relating to any of the above matters, please contact the Company at (852) 2846 2700 during business hours from 9:00 a.m. to 6:00 p.m., Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully For and on behalf of BOC Hong Kong (Holdings) Limited Huang Xuefei Company Secretary

Notes

- 1. "Corporate Communication(s)" which mean any document issued or to be issued by the Company for the information or action of holders of any of its shares or securities, including but not limited to (a) annual report and accounts; (b) interim report; (c) a notice of a shareholder meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- 2. "Actionable Corporate Communication(s)" refer to any corporate communication that seeks instruction(s) from holders of the Company's shares or securities on how they wish to exercise their rights or make an election as holders of the Company's shares or securities.

		REPLY FO	RM		
(Stock Code c/o Comput	Kong (Holdings) Limited (the "Compar s: 2388 (HKD counter) and 82388 (RM ershare Hong Kong Investor Services Hopewell Centre, 183 Queen's Road 1 Hong Kong	IB counter)) Limited			
Option 1:	Provide email address by scanning the personalized QR code for receipt of future Corporate Communications of the Company via electronic dissemination				
	Returning this Reply Form is I	NOT required if cho	oosing Option 1.		
Option 2:	Provide email address in writing for Name of Securities Holder(s):	receipt of future Corpo	orate Communications of the Name of the Listed Comp. BOC Hong Kong (Holding)	any:	tronic dissemination
Option 3:	Request for receipt of future Corpor only valid up to the time when the in one of the boxes below, if applica	Company publishes its	next annual report in the fo	•	(Please mark "√"
Option 3:	Request for receipt of future Corpor only valid up to the time when the in one of the boxes below, if applica ersion	Company publishes its ble) hinese version	next annual report in the fo	llowing year. (Note 6)	(Please mark "√"
Option 3: English vo Signature: (Note 1) Notes: I. If your shares are on this Reply For 2. If the Company's by 5 October 2024 Communications of 3. By selection to rea Communications of 4. If the email addres 5. If you provide mo 6. If you unark "/" if 7. The above instruct year, or when you Queen's Road Eas 8. Shareholders are bochk.ecom@comp 9. For the avoidance PERSONAL INFORM 10 "Personal Data" in 10 your Personal Data" in 10 your personal Data" in 10 you no other mat Company may not 10 your Personal Data" bo 10 your Personal Data" in 10 you have the right should be in write	Request for receipt of future Corpor only valid up to the time when the of in one of the boxes below, if applicate ersion C cersion C	Company publishes its (ble) hinese version Contact number: Shareholder whose name stand ervices Limited, does not receiv 'orporate Communications post any's letter dated 6 September Company's website in place of 1 unable to receive notifications and/or other means, only the ed and only Corporate Commu is to be sent to the Company's S he Company's Share Registrar, he company's Share Registrar, he company's Share Registrar, a'' in the Personal Data (Privac; on with, including but not limitity upply of Personal Data to the stated in this Reply Form. ts subsidiaries, the Share Registrar, our verification and record pu Data in accordance with the pi	next annual report in the fo Both I Both I Is first on the Register of Members of t e this Reply Form duly completed and ed on the Company's website at www.b receiving printed copies, you have express regarding the publication of Corporate last email address received will be regis nications in printed form will ser eceived hareholders until the time when the Co Computershare Hong Kong Investor 'er is earlier). • Corporate Communications at any t y) Ordinance, Chapter 486 of the Laws ed to, the Company's electronic dissemit Company is on a voluntary basis. In rar, and/or other companies or bodies f poses. rovisions of the PDPO. Any such reque:	English and Chinese Date: the Company in respect of signed or a response indic och.com using electronic och.com using electronic och.com using electronic och.com using electronic stored. The Communications. tered. The Date is the tered of the provided of the provi	the joint holding should sig ating the objection from ye means. All future Corpora right to receive the Corpora right to receive the Corpora in writing or via email
Option 3: English vo Signature: (Note 1) Notes: I. If your shares are on this Reply Forn 2. If the Company's by 5 October 2024 Communications of 3. By selection to rea Communications of 4. If the email addres 5. If you mark "/" if 7. The above instruct year, or when you Queen's Road Eas 8. Shareholders are bochk.ecom@comp 9. For the avoidance PERSONAL INFORM 1) "Personal Data" in 10) Your Personal Data" you on other mat Company may not 10) Your Personal Data" you on other mat do so by law and iv) You have the right should be in writther of the should be in writt	Request for receipt of future Corporol only valid up to the time when the origonal state of the boxes below, if application one of the box of the box of the application on the company's website by post. all future Corporate Communications published on the printed form. s provided in your reply is non-functional, you may be than one email address by QR code, email, reply for an the box in Option 3, no email address will be register ions will apply to all future Corporate Communication on the otherwise by reasonable notice in writing to 1t, Wan Chai, Hong Kong or via email to bochk.ecom@entitled to change the choice of language and mean utershare.com.k to the Company to Share Registrar. of doubt, we do not accept any other instructions give ATION COLLECTION STATEMENT this statement has the same meaning as "personal data a provided in this Reply Form will be used in connections relating to your holdings in the Company. Your is a bable to process your instruction and/or request as a may be disclosed or transferred by the Company to in the retained for such period as may be necessary for to request access to and/or correction of your Personal data provide in for such period as may be necessary for the request access to and/or correction of your Personal data provide in the such period as may be necessary for the request access to and/or correction of your Personal data and	Company publishes its (ble) hinese version Contact number: Shareholder whose name stand ervices Limited, does not receiv orporate Communications posts any's letter dated 6 September Company's website in place of n unable to receive notifications m and/or other means, only the ed and only Corporate Commu to be sent to the Company's S he Company's Mare Registrar, on this Reply Form. a" in the Personal Data (Privace) on with, including but not limit upply of Personal Data to the tated in this Reply Form. to subsidiaries, the Share Registrar our verification and record pu Data in accordance with the pi the Share Registrar at 17M	next annual report in the fo Both I Both I Is first on the Register of Members of t e this Reply Form duly completed and ed on the Company's website at www.br r 2024 and the Company will send your receiving printed copies, you have express regarding the publication of Corporate last email address received will be regis incations in printed form will be receive hareholders until the time when the Co Computershare Hong Kong Investor er is earlier). • Corporate Communications at any t y) Ordinance, Chapter 486 of the Laws ed to, the Company's electronic dissemit Company is on a voluntary basis. In rar, and/or other companies or bodies f rposes. rovisions of the PDPO. Any such reques Floor, Hopewell Centre, 183 Queen's	English and Chinese English and Chinese Date: be Company in respect of signed or a response indic ochk.com using electronic ou a notification of the p sly consented to waive the Communications. stered. d. mpany publishes its next a Services Limited at 17M ime by reasonable notice of Hong Kong ("PPDPO") nation of Corporate Comm case of a failure to provide for any of the stated purpor st for access to and/or corr s Road East, Wanchai, I	the joint holding should sig ating the objection from ye means. All future Corpora ublication of the Corpora right to receive the Corpora fright to receive the Corpora nuual report in the followin Floor, Hopewell Centre, 18 in writing or via email nunications and to liaise wi de sufficient information, th sees, or when it is required tection of your Personal Da dong Kong or by email