



Hong Kong Johnson Holdings Co., Ltd.

香港莊臣控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 1955)

30 July 2024

Dear Non-registered holder,

Hong Kong Johnson Holdings Co., Ltd. (the "Company")

- Notice of Publication of 2023/24 Annual Report, Circular & Proxy Form (collectively, the "Current Corporate Communications") and
2023/24 Environmental, Social and Governance Report

- Arrangement of Electronic Dissemination of Corporate Communications

Please be informed that the English and Chinese versions of the Current Corporate Communications are available on the websites of the Company at www.johnsonholdings.com and The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at www.hkexnews.hk. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, the Company will promptly upon your notice send the printed version of the Current Corporate Communications to you free of charge; please write to the branch share registrar of the Company in Hong Kong (the "Branch Share Registrar"), Tricor Investor Services Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 1955-ecom@hk.tricorglobal.com.

The 2023/24 Environmental, Social and Governance Report of the Company is published in electronic form only and is available on the Company's website at www.johnsonholdings.com and the website of the Stock Exchange at www.hkexnews.hk. If you wish to receive a printed copy of the 2023/24 Environmental, Social and Governance Report, you may submit your request in writing to the Branch Share Registrar by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 1955-ecom@hk.tricorglobal.com.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to the amended Rules (the "Listing Rules") Governing the Listing of Securities on the Stock Exchange effective from 31 December 2023, the Company has adopted new arrangement to disseminate corporate communications ("Corporate Communications") electronically. No printed copies of Corporate Communications will be mailed out to you except upon request. Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the websites of the Company at www.johnsonholdings.com and the Stock Exchange at www.hkexnews.hk (the "Website Version").

A notice of publication of the Website Version of Corporate Communications, in both English and Chinese, will be sent by the Company to you by email or by post, only if your email address or postal address (as the case may be) are provided to the Company by your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries"). In support of electronic communication by email, non-registered holders are recommended to provide their functional email addresses to their Intermediaries. If the Company does not receive your functional email address or postal address from your Intermediaries via HKSCC Nominees Limited, no notice of publication of the Website Version of a Corporate Communication will be sent to you.

We encourage you to access Corporate Communications of the Company in electronic form on the Company's website. If you wish to receive printed copies of all future Corporate Communications, please complete and return the Request Form to the Branch Share Registrar or send an email to 1955-ecom@hk.tricorglobal.com.

Should you have any queries relating to any of the above matters, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays) or send an email to 1955-ecom@hk.tricorglobal.com.

Yours faithfully,
For and on behalf of
Hong Kong Johnson Holdings Co., Ltd.
XIE Hui
Chairman

Note: "Corporate Communications" refer to any document issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual financial statements together with the auditors' report and; (b) the interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

各位非登記持有人:

香港莊臣控股有限公司 (「本公司」)

- 發佈2023/24年報、通函及代表委任表格 (「本次公司通訊」) 及2023/24環境、社會及管治報告的刊發通知
- 以電子方式發佈公司通訊之安排

謹知會閣下本公司本次公司通訊文件的中英文版本可於本公司網站www.johnsonholdings.com及香港聯合交易所有限公司 (「聯交所」) 網站www.hkexnews.hk瀏覽。閣下若因任何原因以致在收取或接收本公司網站上的本次公司通訊文件出現困難, 本公司將於接到閣下通知後, 盡快向閣下免費發送有關本次公司通訊文件的印刷本, 費用全免; 閣下可以書面方式通知本公司的香港股份過戶登記分處 (「股份過戶登記分處」) 卓佳證券登記有限公司, 香港夏慤道16號遠東金融中心17樓, 或電郵1955-ecom@hk.tricorglobal.com。

本公司之2023/24環境、社會及管治報告僅以電子方式載於本公司網站www.johnsonholdings.com及聯交所網站www.hkexnews.hk, 歡迎瀏覽。若閣下欲索取本公司2023/24環境、社會及管治報告的印刷本, 閣下可以書面方式向股份過戶登記分處 (郵寄至香港夏慤道16號遠東金融中心17樓或電郵至1955-ecom@hk.tricorglobal.com) 提出有關要求。

以電子方式發佈公司通訊之安排

根據已於2023年12月31日生效的經修訂聯交所證券上市規則 (「上市規則」), 本公司採納以電子方式發佈公司通訊 (「公司通訊」) 的新安排。所有日後公司通訊的中英文版本均透過本公司網站www.johnsonholdings.com及聯交所網站www.hkexnews.hk (「網站版本」) 以電子方式提供並僅會於收到閣下要求時才發送印刷本。

本公司將透過電子郵件方式或郵寄方式 (僅於代閣下持有股份的銀行、經紀人、託管人、代理人或香港中央結算 (代理人) 有限公司 (統稱「中介機構」) 向本公司提供閣下的電郵地址或郵寄地址 (視情況而定) 的情況下) 向閣下發出發佈公司通訊網站版本的登載通知 (包括英文及中文版本)。為了可透過電郵進行電子通訊, 建議非登記持有人向其中介機構提供其有效的電郵地址。如本公司沒有收到閣下的中介機構透過香港中央結算 (代理人) 有限公司提供閣下的有效的電郵地址或郵寄地址, 本公司將不會向閣下發送登載通知。

我們鼓勵閣下於本公司網站以電子形式瀏覽本公司的公司通訊。若閣下希望收取所有日後公司通訊之印刷版, 請填妥申請表格並交回股份過戶登記分處或以電郵方式發送至1955-ecom@hk.tricorglobal.com。

如閣下對本函內容有任何疑問, 請致電股份過戶登記分處電話熱線 (852) 2980 1333, 辦公時間為星期一至五 (香港公眾假期除外) 上午9時至下午6時, 或電郵至1955-ecom@hk.tricorglobal.com。

香港莊臣控股有限公司

主席
謝輝
代行

2024年7月30日

附註: 「公司通訊」指由本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於: (a) 董事會報告、公司年度財務報表連同核數師報告; (b) 中期報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及(f) 代表委任表格。

Non-registered Holder's information (English name and Address):
非登記持有人資料 (英文姓名及地址) :

REQUEST FORM 申請表格

To: **Hong Kong Johnson Holdings Co., Ltd. (the "Company")** 致: **香港莊臣控股有限公司 (「本公司」)**
(Stock Code: 1955) (股份代號: 1955)
c/o Tricor Investor Services Limited 經 卓佳證券登記有限公司
17/F, Far East Finance Centre 香港夏慤道16號
16 Harcourt Road 遠東金融中心17樓
Hong Kong

REMINDER 提示

As a non-registered holder, if you wish to receive Corporate Communications⁽¹⁾ pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記持有人, 如有意根據《上市規則》收取公司通訊⁽¹⁾, 閣下應聯絡代 閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介機構」), 並向 閣下的中介機構提供 閣下的電子郵件地址。

I/We would like to receive the printed English and Chinese versions of all future Corporate Communications.

本人/吾等要求收取所有日後的公司通訊的中英文印刷本。

Signature:

簽署:

Date:

日期:

Name:

姓名:

Contact Phone Number:

(English 英文) 聯絡電話:

(in block letters 請以正楷填寫)

Postal Address:

郵寄地址:

Notes 附註:

- "Corporate Communications" refer to any document issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual financial statements together with the auditors' report and; (b) the interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.
「公司通訊」指由本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於: (a) 董事會報告、公司年度財務報表連同核數師報告; (b) 中期報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及(f) 代表委任表格。
- By completing and returning this Request Form to request for the printed copy of the current Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications of the Company in printed copy.
當 閣下填寫及寄回此申請表格以索取本次公司通訊印刷本後, 即表示 閣下確認擬收取本公司所有日後公司通訊的印刷本。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its branch share registrar and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Data Privacy Officer of Tricor Investor Services Limited at the above address.

本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「《個人資料(私隱)條例》」)中「個人資料」的涵義相同。閣下是自願提供個人資料, 以用於處理 閣下在本表格上所述的指示(「該等用途」)。如 閣下未能提供足夠資料, 本公司有可能無法處理 閣下的指示。本公司可就所述的該等用途, 將個人資料披露或轉移給本公司的附屬公司、股份過戶登記分處及/或向為本公司提供行政、電腦及其他服務的第三者服務供應商, 以及其他獲法例授權而要求取得有關資料的人士或其他與上述所列出的該等用途有關以及需要接收有關資料之人士。個人資料將在適當期間保留作履行所述的該等用途(包括作核實及紀錄用途)。有關查閱及/或更正個人資料的要求可按照《個人資料(私隱)條例》提出, 而有關要求須以書面方式郵寄至卓佳證券登記有限公司(地址如上)的個人資料私隱主任。

Mailing Label 郵寄標籤

Please cut the mailing label and stick it on an envelope to return this Request Form to us.
No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。
如在本港投寄, 閣下無需支付郵費或貼上郵票。

Tricor Investor Services Limited
卓佳證券登記有限公司
Hong Kong Johnson Holdings Co., Ltd.
香港莊臣控股有限公司 (1955)
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港