



FAR EAST HOTELS AND ENTERTAINMENT LIMITED

遠東酒店實業有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司)

(Stock Code: 00037)

(股份代號: 00037)

NOTIFICATION LETTER 通知信函

26 July 2024

Dear Non-Registered Shareholders,

FAR EAST HOTELS AND ENTERTAINMENT LIMITED (THE "COMPANY")

– NOTICE OF PUBLICATION OF ANNUAL REPORT 2024, CIRCULAR, NOTICE OF ANNUAL GENERAL MEETING AND FORM OF PROXY (THE "CURRENT CORPORATE COMMUNICATIONS")

We hereby notify you that the Current Corporate Communication of the Company, in both English and Chinese versions, are now available on the Company's website at www.tricor.com.hk/websevice/00037 and on the HKEXnews website at www.hkxnews.hk. You may access the Current Corporate Communication by clicking the relevant titles as appeared under the "Investor Relations" of the Company's website. The Annual General Meeting of the Company will be held at the Conference Room, 2/F, Cheung Chau Warwick Hotel, East Bay, Cheung Chau, Hong Kong at 3:00 p.m. on Monday, 2 September 2024.

In support of electronic communication by email, non-registered shareholders are recommended to provide your functional email addresses to your bank(s), broker(s), custodian(s) or nominee(s) through which your shares are held (collectively, the "Intermediaries"). If the Company does not receive your functional email address or postal address from your Intermediaries via HKSCC Nominees Limited, no notification letter for the availability of a Corporate Communication will be sent to you.

If you wish to receive a printed copy of the Current Corporate Communication, you can complete the Request Form on the reverse side of this letter and return it to the Company's share registrar (the "Share Registrar"), Tricor Standard Limited by post using the mailing label provided. The printed copy of the Current Corporate Communication will be sent to you free of charge upon receipt of your request.

Please note that by completing and returning the Request Form to request for the printed copy of the Current Corporate Communication, you will expressly indicate that you prefer to receive all future Corporate Communication of the Company in printed form and in the language selected.

Should you have any queries relating to this notification, please call the Customer Service Hotline of the Company's Share Registrar at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully,

For and on behalf of

FAR EAST HOTELS AND ENTERTAINMENT LIMITED

DEREK CHIU

Executive Director, Chairman, Managing Director and Chief Executive

Notes:

- This notification is addressed to Non-Registered Holders of the Company. Non-Registered Holder means such person or company whose shares are held in the Central Clearing and Settlement System (CCASS), and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communication(s). If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form.
- Corporate Communication includes but not limited to annual reports, summary financial reports (where applicable), interim reports, summary interim reports (where applicable), notices of meetings, listing documents circulars and forms of proxy.

致各位非登記股東：

遠東酒店實業有限公司(「本公司」)

– 2024年年報、通函、股東週年大會通告及代表委任表格(「本次公司通訊」)之發佈通知

現謹通知閣下，本公司之本次公司通訊的英文及中文版本，現已於本公司網站 www.tricor.com.hk/websevice/00037 及香港交易所披露易網站 www.hkxnews.hk 登載。閣下可於本公司網站按「投資者關係」項下所顯示的有關標題閱覽本次公司通訊。本公司之股東週年大會將於2024年9月2日(星期一)下午三時正假座香港長洲東灣華威酒店二樓會議室舉行。

為了可透過電郵進行電子通訊，本公司建議非登記股東向代閣下持有股份的銀行、經紀、託管人或代理人(統稱「中介機構」)提供有效的電郵地址。倘本公司沒有收到閣下的中介機構透過香港中央結算(代理人)有限公司提供閣下有效的電郵地址或郵寄地址，本公司將不會向閣下發送已登載公司通訊的通知信函。

倘閣下擬收取本次公司通訊的印刷本，可填妥本函件背面的申請表格及利用所提供的郵寄標籤寄回本公司之股份過戶登記處—卓佳標準有限公司(「股份過戶登記處」)。本次公司通訊的印刷本將於收到要求後免費發送予閣下。

請注意，當閣下填妥及寄回申請表格以索取本次公司通訊的印刷本後，即表示閣下確認擬收取已選擇之語言版本之本公司日後的所有公司通訊的印刷本。

倘閣下對本通知有任何查詢，請於星期一至星期五(香港公眾假期除外)上午九時至下午六時，致電本公司之股份過戶登記處熱線，電話號碼為(852) 2980 1333。

承董事會命
遠東酒店實業有限公司
執行董事、主席、董事總經理及行政總裁
邱達偉

2024年7月26日

附註：

- 此通知書乃向本公司之非登記股東發出。非登記股東指股份存放於中央結算及交收系統(中央結算及交收系統)的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊。如閣下已經出售或轉讓所持有之本公司股份，則毋須理會本通知書及申請表格。
- 公司通訊包括但不限於年報、財務摘要報告(如適用)、中期報告、中期摘要報告(如適用)、會議通告、上市文件、通函及代表委任表格。

REQUEST FORM 申請表格

To: Far East Hotels and Entertainment Limited
("the Company") (Stock Code: 00037)
c/o Tricor Standard Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致: 遠東酒店實業有限公司
("本公司") (股份代號: 00037)
經卓佳標準有限公司轉交
香港夏愨道16號
遠東金融中心17樓

I/We would like to receive the printed copy of the annual report 2024, circular and notice of general meeting (the "Current Corporate Communication") and all future Corporate Communication^(Note 1) of the Company in English version; or in Chinese version; or in English and Chinese versions (Please "✓" the appropriate box)^(Note 3)
本人/吾等要求索取2024年年報、通函及股東大會通告("本次公司通訊")及 貴公司日後的所有公司通訊^(附註1)的英文印刷本;或中文印刷本;或英文及中文印刷本(請在適當空格內填上[✓]號):^(附註3)

Signature(s) 簽署

Date 日期

Name(s) of Non-registered Holder(s)⁽²⁾ 非登記持有人姓名⁽²⁾
(in block letters 以正楷填寫)

Name in Chinese 中文姓名

Contact telephone number 聯絡電話號碼

Notes:

附註:

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公司通訊包括但不限於年報、財務摘要報告(如適用)、中期報告、中期摘要報告(如適用)、會議通告、上市文件、通函及代表委任表格。
- "Non-registered Holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications.
「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊。
- By completing and returning this Request Form to request for the printed copy of the Corporate Communication, you have expressly indicated that you prefer to receive all future Corporate Communication of the Company in printed form and in the language selected above.
當閣下填妥及寄回此申請表格以索取公司通訊的印刷本後，即表示閣下確認擬收取以上所選擇之語言版本之本公司日後的所有公司通訊的印刷本。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

Your supply of your mailing address and telephone number is on a voluntary basis for the purposes of verifying and recording your means of receipt and choice of language of Corporate Communications of the Company and/or the delivery of those Corporate Communications (the "Purposes"). We may transfer your email address and telephone number to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your mailing address and telephone number will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant personal data can be made in accordance with the provisions of the Personal Data (Privacy) Ordinance and any such request should be in writing by mail to the privacy compliance officer of Tricor Standard Limited at the above address.

閣下是自願提供閣下的郵寄地址及電話號碼，以用於核實及記錄閣下收取本公司公司通訊的方式及語文版本的選擇，以及/或傳送公司通訊("該等用途")。我們可能向就該等用途為我們提供行政、電腦及其他服務的代理人、承辦商或第三者服務供應商，以及其他獲法例授權而要求取得有關資料的人士或其他與該等用途有關以及需要接收有關資料的人士提供閣下的郵寄地址及電話號碼。閣下的電郵地址及電話號碼將就履行該等用途所需的期間保留。有關存取及/或更正相關個人資料的要求可按照《個人資料(私隱)條例》之條文提出，而有關要求均須以書面方式郵寄至卓佳標準有限公司(地址如上)的私隱條例事務主任。

(Please cut along the dotted line 請沿虛線剪下)



Please cut the mailing label and stick this on an envelope to return the Request Form to us.

No postage stamp is required for local mailing in Hong Kong

當閣下寄回此申請表格時，請將此郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票

MAILING LABEL 郵寄標籤

Tricor Standard Limited
卓佳標準有限公司
Freepost No. 10 GPO 簡便回郵號碼: 10 GPO
Hong Kong 香港

