



**Xin Point Holdings Limited**

**信邦控股有限公司**

(Incorporated in the Cayman Islands with limited liability)  
(Stock Code: 1571)

12 June 2024

Dear Non-registered holder(s) <sup>(Note 1)</sup>,

**New Arrangements for Dissemination of Corporate Communications** <sup>(Note 2)</sup>

Xin Point Holdings Limited (the “Company”) hereby implements, with effect from the date hereof, the following arrangements pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the amended and restated articles of association of the Company:

**1. Corporate Communications are available on-line**

Please note that both the English and Chinese versions of all Corporate Communications will continue to be available on the Company’s website at [www.xinpoint.com](http://www.xinpoint.com) and the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

**2. Collection of electronic contact details**

As a Non-registered holder, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.

**3. Request for Corporate Communications in printed form**

Should you wish to receive Corporate Communications in printed form in the future, please complete, sign and return the enclosed Request Form to the Company by email to [xinpoint.ecom@computershare.com.hk](mailto:xinpoint.ecom@computershare.com.hk) or by post to Computershare Hong Kong Investor Services Limited, the Company’s Hong Kong share registrar, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. Any such request will remain valid until the instruction has been revoked or superseded or until the time when the Company publishes its next annual report in the following year (whichever is earlier). **Please note that you must complete and return a fresh Request Form, if you wish to continue to receive Corporate Communications in printed form after the original request becomes invalid.**

Should you have any queries relating to any of the above matters, please contact the Company’s Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays, or send your queries by email to [xinpoint.ecom@computershare.com.hk](mailto:xinpoint.ecom@computershare.com.hk).

By Order of the Board  
**Xin Point Holdings Limited**  
**MA Xiaoming**  
Chairman

Notes:

1. This letter is addressed to Non-registered holder(s) of the shares of the Company (“Non-registered holder(s)”) means such person or company whose shares in the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter and the enclosed Request Form.
2. “Corporate Communications” refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

**REQUEST FORM 申請表格****To: Computershare Hong Kong Investor Services Limited (the "Branch Share Registrar")**17M Floor, Hopewell Centre  
183 Queen's Road East, Wan Chai, Hong Kong

致：香港中央證券登記有限公司（「股份過戶登記分處」）

香港灣仔皇后大道東 183 號  
合和中心 17M 樓**REMINDER 提示**

As a Non-registered holder<sup>(Note 1)</sup> of the Company, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為本公司非登記持有人<sup>(附註 1)</sup>，閣下應聯絡代 閣下持有本公司股份的銀行、經紀、託管人、代理人或香港中央結算（代理人）有限公司（統稱「中介人」），並向閣下的中介人提供閣下的電郵地址。

You are NOT required to return this Request Form if you do NOT wish to receive Corporate Communications\* in printed form.

如 閣下不欲收取公司通訊\*印刷本，則毋須交回本申請表格。

**Request for Corporate Communications\* in printed form / 要求收取公司通訊\*印刷本**

(Please mark "✓" in the below box if applicable)<sup>(Note 3)</sup> (如適用，請在以下方格內劃上「✓」號)<sup>(附註 3)</sup>

Name of the listed company: **Xin Point Holdings Limited**上市公司名稱：**信邦控股有限公司**

I/we would like to receive future Corporate Communications\* in printed form<sup>(Note 4)</sup>.  
本人 / 吾等欲收取未來公司通訊\*的印刷本<sup>(附註 4)</sup>。

**Name(s) of Non-registered holder(s):**

非登記持有人姓名：

**Signature(s):** <sup>(Note 3)</sup>簽名：<sup>(附註 3)</sup>

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

**Contact telephone number:**

聯絡電話號碼：

**Date:**

日期：

Notes: 附註：

- This Request Form is addressed to Non-registered holders of the shares of the Company ("Non-registered holders" means such person or company whose shares in the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications\*). 此申請表格乃向持有本公司股份之非登記持有人（「非登記持有人」指其本公司股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊\*）發出。
  - Please complete all your details clearly. 請 閣下清楚填寫所有資料。
  - Any Request Form with no box marked "✓", with no signature or otherwise incorrectly completed will be void. 任何申請表格若未有在方格內劃上「✓」號，或未有簽署，或在其他方面填寫不正確，則本申請表格將會作廢。
  - The request to receive future Corporate Communications\* in printed form will remain valid until the instruction has been revoked or superseded or until the time when the Company publishes its next annual report in the following year (whichever is earlier). You must complete and return a fresh Request Form, if you wish to continue to receive Corporate Communications in printed form after the original request becomes invalid. 收取未來公司通訊\*的要求將有效直至被撤回或被取代或直至本公司於翌年刊登其下一份年報為止（以較早者為準）。如 閣下有意於原有要求無效後繼續收取公司通訊之印刷本，閣下則必須填寫及交回新的申請表格。
  - For the avoidance of doubt, the Company does not accept any other instructions given on this Request Form. 為免存疑，在本申請表格上的任何額外指示，公司將不予處理。
- \* "Corporate Communications" refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
「公司通訊」指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格。

**PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明**

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").

本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。

(ii) Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form.

閣下於本回條所提供的個人資料將用於有關公司以電子方式發布公司通訊的事宜上。閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本回條上所述的指示及/或要求。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Branch Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.

公司可就任何所說明的用途或在法例規定的情況下，將閣下的個人資料披露或轉移給公司的附屬公司、股份過戶登記分處、及/或其他公司或團體，並將適當時保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Branch Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk).

閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶登記分處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

**Mailing Label 郵寄標籤**

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼：37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

**No postage is necessary if posted in Hong Kong.**當 閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。