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北京京客隆商業集團股份有限公司

BEIJING JINGKELONG COMPANY LIMITED*

(a joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 814)

SUPPLEMENTAL NOTICE OF 2023 ANNUAL GENERAL MEETING

Reference is made to the notice of the annual general meeting of 北京京客隆商業集團股份有限公司 (Beijing Jingkelong Company Limited*) (the “**Company**”) for the year ended 31 December 2023 (the “**2023 Annual General Meeting**”) dated 30 April 2024, which sets out the time and venue of the 2023 Annual General Meeting and contains the resolutions to be tabled before the 2023 Annual General Meeting for shareholders’ approval.

The board of directors (“**Board**”) of the Company received a motion made by 北京朝富國有資產管理有限公司 (Beijing Chaofu State-owned Assets Administration Company Limited)*, a substantial shareholder of the Company, for submitting an additional proposal to the 2023 Annual General Meeting for approval by the shareholders of the Company. After careful deliberation and discussion, and in compliance with the Company’s articles of association, the Board resolved to submit the said additional proposal to the 2023 Annual General Meeting for the shareholders’ consideration and, if thought fit, approval. Unless otherwise indicated, capitalised terms used herein shall have the same meaning as those defined in the supplemental circular of the Company dated 7 June 2024 (the “**Supplemental Circular**”).

SUPPLEMENTAL NOTICE IS HEREBY GIVEN THAT the 2023 Annual General Meeting will be held as originally scheduled at 9:00 a.m. on Friday, 28 June 2024 at the Conference Room, 4th Floor, Block No. 45, Xinyuan Street, Chaoyang District, Beijing, the People’s Republic of China (the “**PRC**”) for the purpose of considering the following resolutions, with or without amendments, as ordinary resolutions of the Company, in addition to the resolutions set out in the notice of the 2023 Annual General Meeting dated 30 April 2024 (the “**Original Notice**”).

* *For identification purposes only*

AS ORDINARY RESOLUTIONS:

To consider and, if thought fit, approve the following resolutions as ordinary resolutions:

7. **“THAT:**

- (a) the 2024 Lease Agreements (as defined in the Supplemental Circular) and the transactions contemplated thereunder be and are hereby ratified, confirmed and approved; and
- (b) any one Director be and is hereby authorised to do all such acts and things and execute all such documents or instruments and take all such steps on behalf of the Company as the Director may in his or her sole opinion and absolute discretion consider necessary, appropriate or desirable to implement or give effect to or in connection with the 2024 Lease Agreements and the transactions contemplated thereunder.”

8. **“THAT:**

- (a) the Supplemental Lease Agreements (as defined in the Supplemental Circular) and the transactions contemplated thereunder be and are hereby ratified, confirmed and approved; and
- (b) any one Director be and is hereby authorised to do all such acts and things and execute all such documents or instruments and take all such steps on behalf of the Company as the Director may in his or her sole opinion and absolute discretion consider necessary, appropriate or desirable to implement or give effect to or in connection with the Supplemental Lease Agreements and the transactions contemplated thereunder.”

By Order of the Board
Beijing Jingkelong Company Limited
Zhang Liwei
Chairman

Beijing, the People’s Republic of China

7 June 2024

* *For identification purposes only*

Notes:

- (A) The Company will not process registration of transfers of the H shares of the Company (“**H Shares**”) from Saturday, 22 June 2024 to Friday, 28 June 2024 (both days inclusive). Holders of H Shares whose names appear on the register of H Shares kept at the H-share Registrar and Transfer Office Computershare Hong Kong Investor Services Limited (the “**H-Share Registrar**”) at 4:30 p.m., the close of business on Friday, 21 June 2024 are entitled to attend and vote at the 2023 Annual General Meeting following completion of the registration procedures.

To qualify for attendance and voting at the 2023 Annual General Meeting, documents on transfers of H Shares, accompanied by the relevant share certificates, must be lodged with the Company's H-Share Registrar, not later than 4:30 p.m. on Friday, 21 June 2024. The address of the H-Share Registrar is as follows:

Computershare Hong Kong Investor Services Limited
Shops 1712-16, 17th Floor, Hopewell Centre
183 Queen's Road East
Wanchai
Hong Kong

The Company will not process registration of transfers of the domestic shares of the Company ("**Domestic Shares**") from Saturday, 22 June 2024 to Friday, 28 June 2024 (both days inclusive). Holders of Domestic Shares whose names appear on the register of shareholders of the Company at the close of business of Friday, 21 June 2024 are entitled to attend and vote at the 2023 Annual General Meeting. Holders of Domestic Shares should contact the secretary to the board ("**Secretary to the Board**") of directors of the Company for details concerning registration of transfers of Domestic Shares.

The contact details of the Secretary to the Board are as follows:

3rd Floor
Block No. 45, Xinyuan Street
Chaoyang District, Beijing
The People's Republic of China
Telephone No.: 86(10) 6460 3046
Facsimile No.: 86(10) 6461 1370

- (B) Each holder of H Shares entitled to attend and vote at the 2023 Annual General Meeting may, by completing the proxy form (whether the original form of proxy or the supplemental form of proxy) of the Company, appoint one or more proxies to attend and vote at the 2023 Annual General Meeting on his behalf. A proxy need not be a shareholder of the Company ("**Shareholder**"). With respect to any Shareholder who has appointed more than one proxy, the proxy holders may only vote on a poll.
- (C) Holders of H Shares must use the proxy form (whether the original form of proxy or the supplemental form of proxy) of the Company for appointing a proxy and the appointment must be in writing. The proxy form must be signed by the relevant Shareholder or by a person duly authorised by the relevant Shareholder in writing (a "**power of attorney**"). If the proxy form (whether the original form of proxy or the supplemental form of proxy) is signed by the person authorised by the relevant Shareholder as aforesaid, the relevant power of attorney and other relevant documents of authorisation (if any) must be notarised. If a corporate Shareholder appoints a person other than its legal representative to attend the 2023 Annual General Meeting on its behalf, the relevant proxy form must be affixed with the company seal/chop of the corporate Shareholder or duly signed by its director or any other person duly authorised by that corporate shareholder as required by the articles of association of the Company.
- (D) To be valid, the supplemental proxy form and the relevant notarised power of attorney (if any) and other relevant documents of authorisation (if any) as mentioned in note (C) above must be delivered to the H-Share Registrar, Computershare Hong Kong Investor Services Limited (address: 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong), not less than 24 hours before the time appointed for the 2023 Annual General Meeting.

- (E) Each holder of Domestic Shares who is entitled to attend and vote at the 2023 Annual General Meeting may also, by completing the proxy form (whether the original form of proxy or the supplemental form of proxy) of the Company, appoint one or more proxies to attend and vote at the 2023 Annual General Meeting on his behalf. A proxy need not be a Shareholder. Notes (C) and (D) above also apply to the holders of Domestic Shares, except that, to be valid, the proxy form (whether the original form of proxy or the supplemental form of proxy) and the relevant power of attorney (if any) and other relevant documents of authorisation (if any) must be delivered to the Secretary to the Board by personal delivery or by post, not less than 24 hours before the time appointed for the 2023 Annual General Meeting. The address of the Secretary to the Board is stated in note (A) above.
- (F) A Shareholder or his/her proxy should produce proof of identity when attending the 2023 Annual General Meeting. If a corporate Shareholder's legal representative or any other person authorised by the board of directors or other governing body of such corporate Shareholder attends the 2023 Annual General Meeting, such legal representative or other person shall produce his/her proof of identity, and proof of designation as legal representative and the valid resolution or authorisation document of the board of directors or other governing body of such corporate Shareholder (as the case may be) to prove the identity and authorisation of that legal representative or other person.
- (G) The 2023 Annual General Meeting is expected to last for not more than half a day. Shareholders who attend the 2023 Annual General Meeting shall bear their own travelling and accommodation expenses.
- (H) Since the proxy form sent together with the Original Notice dated 30 April 2024 does not contain the proposed additional resolutions as set out in this supplementary notice of AGM, a supplemental proxy form for use at the 2023 Annual General Meeting is disseminated together with this notice and the Supplemental Circular.
- (I) The supplemental form of proxy only serves as a supplement to the original proxy form for the 2023 Annual General Meeting.
- (J) The supplemental form of proxy will not affect the validity of any form of proxy duly completed and delivered by you in respect of the resolutions set out in the notice of the 2023 Annual General Meeting dated 30 April 2024.
- (K) If you have validly appointed a proxy to attend and act for you at the 2023 Annual General Meeting but do not duly complete and deliver the supplemental form of proxy, your proxy will be entitled to vote at his or her discretion on the ordinary resolutions set out in this supplemental notice of the 2023 Annual General Meeting. If you do not duly complete and deliver the original form of proxy for the 2023 Annual General Meeting but have duly completed and delivered the supplemental form of proxy and validly appointed a proxy to attend and act for you at the 2023 Annual General Meeting, your proxy will be entitled to vote at his or her discretion on all the resolutions set out in the notice of the 2023 Annual General Meeting dated 30 April 2024.
- (L) If the proxy being appointed to attend the 2023 Annual General Meeting under the supplemental form of proxy is different from the proxy appointed under the original form of proxy and both proxies attended the 2023 Annual General Meeting, the proxy validly appointed under the original form of proxy shall be designated to vote at the 2023 Annual General Meeting.

As at the date of this notice, the executive directors of the Company are Mr. Zhang Liwei, Ms. Wang Hong, Mr. Zhang Hongbo and Mr. Yang Wensheng; the non-executive directors are Mr. Li Jianwen and Ms. Zhang Yan and the independent non-executive directors are Mr. Wang Liping, Mr. Chen Liping and Mr. Kot Man Tat.