

## HONG WEI (ASIA) HOLDINGS COMPANY LIMITED

# 鴻偉(亞洲)控股有限公司

(Incorporated in Hong Kong with limited liability)
(Stock code: 8191)

10 May 2024

Dear Shareholder.

#### Elections as to Means of Receipt and Language of Corporate Communications

Pursuant to the Rules Governing the Listing of Securities on GEM of The Stock Exchange of Hong Kong Limited, we are writing to seek your election in relation to the following matters regarding the corporate communication ("Corporate Communication") of Hong Wei (Asia) Holdings Company Limited (鴻偉(亞洲)控股有限公司) (the "Company") to be dispatched in the future.

Corporate Communication includes any document issued or to be issued by us for your information or action, including but not limited to: (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip.

#### You may choose:

- (i) to read the Corporate Communication published on the Company's website ("Website Version") instead of receiving printed copies; or
- (ii) to receive by mail printed copies of all future Corporate Communications in both English and Chinese.

For the purpose of environmental protection, we encourage you to select the Website Version. Even if you have chosen the Website Version, you reserve the right at any time by giving reasonable notice in writing to the Share Registrar of the Company ("Share Registrar") to change your choice.

Please tick the appropriate box on the enclosed reply form ("**Reply Form**") and sign and return it by post or by hand to the Company c/o the Company's Share Registrar, Tricor Investor Services Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, on or before 8 June 2024. If you post your Reply Form in Hong Kong, you may use the mailing label in the Reply Form and need not affix a stamp on the envelope when returning your Reply Form. Otherwise, please affix an appropriate stamp.

If the Company does not receive a duly completed and signed Reply Form from you (or another response from you indicating that you object to receiving the Website Version of Corporate Communications) on or before 8 June 2024, you will be deemed, until you inform the Company otherwise by reasonable notice in writing at the office of the Share Registrar at the above address or by email to 8191-ecom@hk.tricorglobal.com, to have elected to receive all future Corporate Communications by Website Version instead of receiving them in printed form. In that event, when the Company makes a Corporate Communication, it will only send you a notification that the Corporate Communication has been made available on the Company's website. The notification will be sent to you by email or by post at your address as it appears in the Company's register of members maintained by the Share Registrar.

You may at any time by reasonable notice in writing to the Company c/o the Share Registrar at the above address or by email to <a href="mailto:8191-ecom@hk.tricorglobal.com">8191-ecom@hk.tricorglobal.com</a> elect to receive future Corporate Communications in printed form instead of by Website Version, or by Website Version instead of in printed form. If you have elected (or are deemed to have elected) to receive Corporate Communications by Website Version and for any reason have difficulty in obtaining access to Corporate Communications on the Company's website, the Company will upon request send the relevant Corporate Communications to you in printed form free of charge.

Please note that all future Corporate Communications will be available (a) in printed form from the Company or the Share Registrar on request and (b) on the website of The Stock Exchange of Hong Kong Limited at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> and on the Company's website at <a href="https://www.hongweiasia.com">www.hongweiasia.com</a>.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays).

By order of the Board **Hong Wei (Asia) Holdings Company Limited Wong Cheung Lok** *Chairman* 

	Reply Form	
To:	Hong Wei (Asia) Holdings Company Limited (the "Company") (Stoc c/o Tricor Investor Services Limited 17/F, Far East Finance Centre 16 Harcourt Road Hong Kong	k Code: 8191)
I/We v	would like to receive the future Corporate Communications# of the Company in	the manner as indicated below:
(Please	e mark a "√" in <b>ONLY ONE</b> of the following boxes)	
	to access all future Corporate Communications by electronic means throreceiving printed copies, and receive an email notification to my/our ema Corporate Communications on the Company's website; OR  (Please provide the email address in English Capital Letters and the email the Corporate Communications only. If no email address is provided Communications on the website of the Company will be sent to you by possible to the company will be you be you be you will be you be you will be you by you will be you be you will be you	il address below or a notification letter of the publication of the
	members.)  to receive by mail printed copies of all future Corporate Communications in both English and Chinese.	
Sharel	nolder's full name:(Please use BLOCK LETTERS)	Signature:
Addre	ss:	
Contact telephone number:		Date:

Corporate Communications.

For the avoidance of doubt, the Company does not accept any special instructions written on this Reply Form.

Corporate Communication(s) refer to any document issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip.

Please complete all your details clearly. Any Reply Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the

By selecting to receive the website version of the Corporate Communications instead of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.

If the Company does not receive this reply form from you by 8 June 2024, you are deemed to have consented to receive the Company's Corporate Communications on the Company's website. Therefore, the Company will send you a notification letter of the publication of the Corporate Communications on the Company's website and you can read all future Corporate Communications via the Website Version.

If your shares are held in joint names, the Shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.

this Reply Form in order to be valid.

The above instruction will apply to all future Corporate Communications to be sent to you until you notify otherwise the Company c/o the Share registrar of the Company (the "Share Registrar"), Tricor Investor Services Limited, by reasonable notice in writing to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 8191-ecom@hk.tricorglobal.com.

You are entitled at any time by reasonable notice in writing to the Company c/o the Share Registrar to change your choice of means of receipt and/or language of future Company cities.

by selecting to receive the Website Version of the Corporate Communications instead of receiving printed copies, you have expressly consented to waive the right to

### PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address.

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

By mail to: Privacy Compliance Officer

Tricor Investor Services Limited

17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

By email to: is-enquiries@hk.tricorglobal.com



Notes:

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 6.

MAILING LABEL

Please cut the mailing label and stick it on an envelope to
return this Reply Form to us.

No postage stamp is necessary if posted in Hong Kong.

Tricor Investor Services Limited
Freepost No. 10 GPO
Hong Kong

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Hong Kong
Hong Wei (Asia) Holdings Company Limited (8191)