

29 April 2024

Dear Non-registered Shareholders,

New Arrangements on Dissemination of Corporate Communications

Pursuant to the Rule 2.07A of Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) in respect of the expansion of paperless listing regime and electronic dissemination of corporate communications effective 31 December 2023 and the amended and restated bye-laws of Beijing Enterprises Water Group Limited (the “Company”), the Company has adopted the following arrangements on dissemination of all future Corporate Communications¹ to its non-registered shareholders (the “Non-registered Shareholders”).

1. ARRANGEMENTS

All Corporate Communications are provided to Non-registered Shareholders by electronic means through the website of the Company at www.bewg.net and the website of the Stock Exchange at www.hkexnews.hk (the “Website Version”) in place of printed forms.

A notice of publication of the Website Version of a Corporate Communications, in both English and Chinese, will be sent by the Company to Non-registered Shareholders by email with functional² email addresses, or by post in case that the Company is not provided with the email address of a Non-registered Shareholder by his/her bank(s), broker(s), custodian(s) or nominee(s) or HKSCC Nominees Limited through which his/her shares are held (collectively, the “Intermediaries”) or the email address provided is not functional). In support of electronic communication by email, Non-registered Shareholders are recommended to provide their functional email addresses to their Intermediaries. If the Company does not receive the functional email address and postal address of a Shareholder from his/her Intermediaries via HKSCC Nominees Limited, the Shareholder will not be sent any notice of publication of the Website Version of a Corporate Communication.

2. REQUEST FOR CORPORATE COMMUNICATIONS IN PRINTED FORM

For those Non-registered Shareholders who wish to receive printed version all future Corporate Communications or, if for any reason, have difficulty in gaining access the Website Version of the Corporate Communications, please complete and return the accompanying prescribed form to the branch share registrar of the Company in Hong Kong, Tricor Tengis Limited (the “Share Registrar”), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to is-bewg-ecom@vistra.com.

The Company will send future Corporate Communications to the Shareholder in printed form (in his/her choice of language) free of charge upon request. Any such request will remain valid until and unless being revoked or superseded or until 2 May 2025 (whichever is earlier). **Please note that you must complete and return a fresh request form, if you wish to continue to receive Corporate Communications in printed form after the original request becomes invalid.**

For any queries in relation to this letter, please contact the Share Registrar at (852) 2980 1333 during business hours (from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays) or send an email to is-bewg-ecom@vistra.com.

Yours faithfully,
For and on behalf of
Beijing Enterprises Water Group Limited
Tung Woon Cheung Eric
Director and Company Secretary

Notes:

¹ Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to the directors’ report and annual accounts together with a copy of the auditors’ report, the interim report, a notice of meeting, a circular and a proxy form.

² It is the responsibility of a Non-registered Shareholder to provide email address that is functional.

Prescribed Form for Non-registered Shareholders

To: **Beijing Enterprises Water Group Limited (the "Company")**
c/o Tricor Tengis Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
(or by email to is-bewg-ecom@vistra.com)

REMINDER

As a non-registered shareholder, if you wish to receive by email the Company's notices of publication of the Corporate Communications¹ on the websites of the Company and The Stock Exchange of Hong Kong Limited, please liaise with your bank(s), broker(s), custodian(s) or nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

Submission of Request for Corporate Communications in printed form

Please mark (X) in ONLY ONE of the following boxes if you would like to submit printed version request:

<input type="checkbox"/>	To receive the printed English version ONLY for all future Corporate Communications ² ; OR
<input type="checkbox"/>	To receive the printed Chinese version ONLY for all future Corporate Communications ² ; OR
<input type="checkbox"/>	To receive the printed English and Chinese versions of all future Corporate Communications

Signature(s): _____

Name: _____
*(Please use **BLOCK LETTERS**)*

Address: _____
*(Please use **BLOCK LETTERS**)*

Contact Telephone Number: _____ Date: _____

Notes :

- Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to the directors' report and annual accounts together with a copy of the auditors' report, the interim report, a notice of meeting, a circular and a proxy form.
- If both English and Chinese versions of a Corporate Communication are combined into one document, a printed version of the Corporate Communication in both English and Chinese will be sent to the non-registered shareholder requesting for any of the printed versions.
- Please complete all your details clearly. If no box, or more than one box, is marked, the Company reserves the right to treat the request as void.**
- The request submitted will remain valid until and unless being revoked or superseded or until 2 May 2025 (whichever is earlier). **Please note that you must complete and return a fresh request form, if you wish to continue to receive Corporate Communications in printed form after the original request becomes invalid.**
- For avoidance of doubt, the Company does not accept any other instructions given on this form. Any other instructions inserted on this form will be void.

PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address. Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

By mail to: Data Privacy Officer
Tricor Tengis Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
By email to: is-enquiries@vistra.com

(Please cut along the dotted line)



Please cut the mailing label and stick this on an envelope to return this Form to us.
No postage stamp is required for local mailing

Mailing Label

Tricor Tengis Limited
卓佳登捷時有限公司
Freeport No.: 10 GPO
Hong Kong
BEWG (371)