

29 April 2024

Dear registered shareholder(s),

**SJM Holdings Limited (the “Company”)**

**Notice of Publication of 2023 Annual Report, Circular and Proxy Form (the “Current Corporate Communication”); 2023 Environmental, Social and Governance Report (the “2023 ESG Report”) and Arrangement of Electronic Dissemination of Corporate Communications**

The Company’s Annual General Meeting will be held at Golden Restaurant, 1st Floor, China Merchants Tower, Shun Tak Centre, Nos. 168 – 200 Connaught Road Central, Hong Kong on Wednesday, 26 June 2024 at 2:30 p.m. The English and Chinese versions of the Company’s Current Corporate Communication are available on the Company’s website at [www.sjmholdings.com](http://www.sjmholdings.com) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEX’s website”) or the arranged printed version(s) of Current Corporate Communication are enclosed (if applicable). You may access the Current Corporate Communication as appeared on the Company’s website, by browsing through the HKEX’s website or by referring to the enclosed printed version(s) (if applicable).

The English and Chinese versions of the Company’s 2023 ESG Report are available on the Company’s website at [www.sjmholdings.com](http://www.sjmholdings.com) under the page “Investor Relations”, “Environmental, Social and Governance Reports” and the HKEX’s website. You may access the 2023 ESG Report as appeared on the Company’s website or by browsing through the HKEX’s website. If you want to receive a printed version of the 2023 ESG Report, please send your written request to the Share Registrar. You may also send your request (specifying your name, address and request) via email to [sjm.ecom@computershare.com.hk](mailto:sjm.ecom@computershare.com.hk).

**Arrangement of Electronic Dissemination of Corporate Communications**

**Even if you have previously received a letter from the Company seeking your election regarding the language and means of receipt of Corporate Communications (as defined below) and have made an election, or you have been taken to receive a printed version, you are hereby requested to make an election again. Please note that your previous election will be disregarded.**

Pursuant to (i) the new requirements under the Rules Governing The Listing of Securities on the Stock Exchange (the “Listing Rules”), (ii) the Articles of Association of the Company, and (iii) the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the “Corporate Communications”). The Company will make available the following options (1) to (4) for you to elect for receipt of all future Corporate Communications, which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, the annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

- (1) to read all future Corporate Communications published on the Company’s website at [www.sjmholdings.com](http://www.sjmholdings.com) (the “Website Version”) and/or the HKEX’s website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of receiving printed copies, and receive the Company’s notification of the publication of Corporate Communication on its website and the HKEX’s website by email or by post; or
- (2) to receive the printed English version of all future Corporate Communications only; or
- (3) to receive the printed Chinese version of all future Corporate Communications only; or
- (4) to receive both the printed English and Chinese versions of all future Corporate Communications.

To ensure timely receipt of all future Corporate Communications (including but not limited to Actionable Corporate Communications<sup>(Note)</sup>), the Company recommends you to provide your email address by scanning your personalised QR code printed on the enclosed reply form (the “Reply Form”). To make your election, please mark “X” in the appropriate box on the Reply Form and sign and return it by post either using the mailing label at the bottom of the Reply Form (a stamp is not needed if posted in Hong Kong) or affixing an appropriate stamp, or by hand delivery to the Company c/o Share Registrar at the address specified in the Reply Form. If your email address provided is non-functional, until such time that the functional email address is received by the Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications, and (ii) need to proactively check the Company’s website and/or the HKEX’s website to keep up with the publication of Corporate Communications. In this regard, please make sure your email address provided to us is functional to avoid missing or delay in receipt of all future Corporate Communications of the Company.

If the Company does not receive a duly completed and signed Reply Form or receive a response indicating any objection from you by 27 May 2024 and until you inform the Company c/o Share Registrar by reasonable prior notice in writing according to the relevant laws and regulations, you will be deemed to have consented to receive all future Corporate Communications by Website Version and to receive (i) a notification of the publication of Corporate Communications on the Company’s website and HKEX’s website by post, and (ii) all future Actionable Corporate Communications in printed form.

If you choose to receive the Corporate Communications in printed form, the Company will send the selected language(s) of the Corporate Communications to you unless and until you notify the Company’s Share Registrar in writing or send a notice via email at [sjm.ecom@computershare.com.hk](mailto:sjm.ecom@computershare.com.hk) that you wish to receive the Corporate Communications in the other (or both) language(s) or by electronic means through the Company’s website and/or HKEX’s website (i.e. the Website Version). You have the right at any time by reasonable notice in writing to the Company c/o Share Registrar or using the email at the email address as indicated above specifying your name, address and request, to change the choice of language or means of receipt of the Corporate Communications. Your request for the printed form will remain valid until the instruction has been revoked, superseded, or expired, or for one year from the date of receiving your instruction (whichever is earlier).

Even if you have chosen (or are deemed to have consented) to receive all Corporate Communications using electronic means but for any reason have difficulty in receiving or gaining access to the Corporate Communications, the Company will upon your request send the Corporate Communications to you in printed form free of charge as soon as practicable. Such request does not constitute a change in your election.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.



<http://www.sjmholdings.com>  
Visit Our Website

Yours faithfully,  
For and on behalf of  
**SJM Holdings Limited**  
**Kwok Shuk Chong**  
Company Secretary

Note: “Actionable Corporate Communication” means any corporate communication that seeks instructions from the Company’s shareholders on how they wish to exercise their rights or make an election as the Company’s shareholders.

