BEST FOOD HOLDING COMPANY LIMITED

百福控股有限公司

(Incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立的有限公司)

(Stock Code: 股份代號: 1488)

NOTIFICATION LETTER 通知信函

25 April 2024

Dear Registered Shareholder.

Best Food Holding Company Limited (the "Company")

Notification of publication of the 2023 Annual Report, Circular and Proxy Form dated 25 April 2024 (the "Current Corporate Communication")

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website (http://www.bestfoodholding.com) and the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") (www.hkexnews.hk) respectively (the "Website Version"). The Company strongly recommends you to access the Website Version of the Current Corporate Communication and all future Corporate Communications. If you have elected to receive the Corporate Communication is enclosed. In support of electronic communication by email, you are recommended to provide their functional email addresses to the Company.

If you for any reason have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communications and would like to receive the Current Corporate Communication and all future Corporate Communications in printed form, please complete, sign the enclosed Request Form and return it to the Company's branch share registrar in Hong Kong, Tricor Secretaries Limited ("Branch Share Registrar") at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 1488-ecom@hk.tricorglobal.com. The Company will upon your request send the Current Corporate Communications to you in printed form free of charge. Please note that the printed copy request will be valid until expiry on 31 December 2025 or unless being revoked or superseded (whichever is earlier). Further request in writing will be required if a registered shareholder prefers to continue receiving printed copies of future Corporate Communications of future Corporate Communications.

It is the responsibility of registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing the enclosed Request Form and returning to the Branch Share Registrar at the above-mentioned address by post or by email to 1488-ecom@hk.tricorglobal.com. Pursuant to the current articles of association of the Company, a notice of publication of the Website Version of Corporate Communications is being sent to you by email or by post (only if the Company does not possess the functional email address of a Shareholder). Please note, however, that subject to the proposed amendments to the articles of association being approved by the Company's shareholders in the forthcoming annual general meeting, the Company will cease sending such notification of publication to you in the future. In this case, you are encouraged to proactively monitor the availability of and access all future Corporate Communications on the relevant websites. You may also subscribe for the News Alert service on the Stock Exchange's website if you wish to be notified when the Company publishes any Corporate Communication on the Stock Exchange's website.

Should you have any queries relating to this notification, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding public holidays).

> By order of the Board **Best Food Holding Company Limited** Zhao John Huan

Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders

各位登記股東:

百福控股有限公司(「本公司」)

刊發2023年度報告、2024年4月25日之通函及代表委任表格(「本次公司通訊」)

本公司的本次公司通訊之中、英文版本已分別上載於本公司網站(http://www.bestfoodholding.com)及香港聯合交易所有限公司(「**聯交所**」) 之網站(www.hkexnews.hk)(「網站版本」)。我們建議 閣下閱覽本公司本次及日後公司通訊^(網誌)的網站版本。如 閣下已選擇收取公司通訊的印刷本,隨函附上本次公司通訊。為支持通過電子郵件進行電子通訊,建議 閣下向本公司提供有效的電子郵箱地址。

閣下因任何理由無法以電子郵件方式收取或閱覽公司通訊的網站版本及欲索取本次公司通訊及日後公司通訊的印刷本,請填妥及 簽署隨附之申請表格,並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處(「**股份過戶登記分處**」) 卓佳秘書商務有限公司 (地址為香港夏慤道16號遠東金融中心17樓)(如在香港投寄毋須貼上郵票),或電郵至1488-ecom@hk.tricorglobal.com。本公司會因應 下之要求寄上公司通訊的印刷本,費用全免。請注意,股東以印刷本形式收取公司通訊的選擇將一直有效,直至2025年12月31日到期, 除非被撤銷或取代(以較早者為準)。如果股東希望日後繼續以印刷本形式收取公司通訊和可供採取行動的公司通訊,則需要再作書面 要求。

登記股東有責任提供有效的電子郵件地址。如 閣下尚未提供 閣下之電子郵件地址予本公司,或需更新 閣下之電子郵件地址,本公司建議 閣下填妥及簽署隨附之申請表格,並按上述地址以郵寄方式交回本公司的股份過戶登記分處或以電郵方式發送至 1488-ecom@hk.tricorglobal.com。根據本公司現行的組織章程細則,公司通訊網站版本的登載通知正在通過電子郵件方式或郵寄方式(僅 1488-ecom@mk.tricorgional.com。依據平公司現刊的起戰早程期別,公司超訊嗣知成年的立戰超過上世超過是了對下刀名或對別刀公司 在本公司沒有獲取股東有效電子郵箱地址時)向 閣下發送。請注意,倘章程細則之建議修訂於本公司即將召開的股東周年大會中獲得 本公司股東批准後,本公司將停止向 閣下發出該等登載通知。在這種情況下,本公司鼓勵 閣下主動瀏覽日後於相關網站上登載的 所有公司通訊。如欲收到本公司於聯交所網站上登載公司通訊的消息,閣下可以在聯交所網站上訂閱訊息提示服務。

閣下對本通知有任何查詢,請於星期一至星期五(公眾假期除外)上午9時至下午6時,致電股份過戶登記分處熱線(852)29801333。

承董事會命 百福控股有限公司 主席 捎今歡

2024年4月25日

附註: 公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件,其中包括但不限於(a)董事會報告,公司年度帳目連同核數師報告以及 (如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格

Registered Shareholder's information (English name and Address): 登記股東資料(英文姓名及地址): REQUEST FORM 申請表格 Best Food Holding Company Limited (the "Company") (Stock Code: 1488) c/o Tricor Secretaries Limited 17/F, Far East Finance Centre 16 Harcourt Road, Hong Kong 百福控股有限公司 (「本公司」)(股份代號:1488) 經卓佳秘書商務有限公司 香港夏潔道16號 遠東金融中心17樓 I/We would like to receive the Current Corporate Communication and all future Corporate Communications in printed form in the manner indicated below: 本人/我們現欲以下列方式收取本次公司通訊及將來所有公司通訊之印刷本: "✓" in **ONLY ONE** of the following boxes 請從下列選擇中,僅在其中一個空格內劃上「✓」號)

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(請以英文正楷填寫電郵地址)

Name(s) of Shareholder(s): 股東姓名:

Signature: 簽名:

(Please use BLOCK LETTERS 請用正楷填寫)

Address:

(Please use BLOCK LETTERS 請用正楷填寫)

Contact telephone number: 聯絡電話號碼:

日期:

- Pieaes complete and sign this form and return it by cutting and sticking the prepaid mailing label on an envelope to the Company's branch share registrar in Hong Kong, Tricor Secretaries Limited or via email to 1488-ecom@hk.tricorglobal.com.

 新有英义负责者未格,並以障阱已预付解费的整金槽最贴於信封上,等回本公司之香港股份過户验记分虚卓性秘書商務有限公司,或電郵至1488-ecom@hk.tricorglobal.com。

 Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid.

 新清澄泉為本表格。回緣上者未有作出搜捧,沒有客名或沒有正確地填寫,均屬無效。如屬聯名股東,則本回緣狼技本公司股東名冊上聯名持有之股份戶口,由其姓名列於育在的股東簽署,方為有效。

 The above instruction for part A will apply to all future Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing will be required if a shareholder prefers to continue receiving printed copy of future Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing to the Company's branch share registrar in Hong Kong or until expired on 31 December 2025 (whichever is earlies). Further request in writing will be required if a shareholder plant in the property of the company of shareholder in Hong Kong or until expired on 31 December 2025 (whichever is earlies). Further request in writing will be required in a shareholder plant in the property of the company of shareholders and the shareholder of the major and the property of the shareholder of the major and the property of the shareholder of the major and the property of the shareholder shareholder of the entire of the Corporate Communications will be sent to the Shareholders of the shareholders of a shareholder of the entire and the shareholder of the mail address of a shareholder of the entire and the shareholders of the shareholders of the shareholders of the shareholders of the provide email address to the Share Registrar, t

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, it is share registration and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes including for verification and record purposes). Request for access to and/or correction of the Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data will be retained for such period as may be necessary to fulfil the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes and to such parties who are authorised by the purposes. Request for access to and/or correction of the Personal Data will be retained for the Purposes of the Purpose of the Purposes of the Purposes of the Purposes of the Purp

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Please cut the mailing label and stick it on an envelope to return this Request Form to us. No postage is necessary if posted in Hong Kong.

閣下寄回本申請表格時,請將郵寄標籤剪貼於信封上。 如在本港投寄, 閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Secretaries Limited 卓佳秘書商務有限公司 Freepost No. 簡便回郵號碼: 10 GPO Hong Kong 香港