



瑞安房地產
SHUI ON LAND

Shui On Land Limited
瑞安房地產有限公司*

(Incorporated in the Cayman Islands with limited liability)
(Stock Code: 272)

22 April 2024

Dear Shareholder(s),

Shui On Land Limited (the "Company")

– Notice of Publication of 2023 Annual Report, Circular including Notice of Annual General Meeting and Proxy Form (the "Current Corporate Communication") and 2023 Sustainability Report and Arrangement of Electronic Dissemination of Corporate Communication^(Note 1)

We are pleased to inform you that the English and Chinese versions of the Company's Current Corporate Communication are now available on the Company's website at www.shuionland.com by clicking "Financial Reports" and "More Information" under "Investor Relations" and the website of Hong Kong Exchanges and Clearing Limited (HKExnews) at www.hkexnews.hk. Shareholders who have selected to receive the Company's Corporate Communication in printed version, enclosed is the Current Corporate Communication of the Company in the language you have expressly chosen to receive.

If you have received the Current Corporate Communication in either English or Chinese only and would like to receive printed copies in the other language or if you have chosen (or are deemed to have consented) to read the Company's Corporate Communication published on the Company's website in place of receiving printed copies thereof and have any difficulty in receiving or gaining access to the Current Corporate Communication posted on the Company's website for any reason, please send your request by post to the Company's branch share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited (the "Company's Branch Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email to the Company's email address at sol.ecom@shuion.com.cn. Upon your written request, we will send the printed form of the Current Corporate Communication to you at our cost.

The Company's 2023 Sustainability Report is published in electronic form only and is available on the Company's website at www.shuionland.com by clicking the "Sustainability Report" under "Sustainable Development" and the HKExnews at www.hkexnews.hk. If you wish to receive a printed copy of the Company's 2023 Sustainability Report, please send your request by post to the Company's Branch Share Registrar or by email to the Company's email address.

Arrangement of Electronic Dissemination of Corporate Communication

Pursuant to the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited relating to the expansion of paperless listing regime and electronic dissemination of corporate communication that came into effect on 31 December 2023, the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communication.

Please note that both the English and Chinese versions of all Corporate Communication will continue to be disseminated using electronic means through the Company's website and the HKExnews website.

Your previous instructions (if any) to receive Corporate Communication in printed form no longer apply. Should you wish to receive future Corporate Communication in printed form, please complete, sign and return the enclosed Reply Form to the Company's Branch Share Registrar or by email to the Company's email address. Any such request will remain valid until the instruction has been revoked or superseded or until the time when the Company publishes its next annual report in the following year (whichever is earlier). **If the Company does not receive the enclosed Reply Form or receive a response indicating an objection from you by 20 May 2024 and until you inform the Company c/o the Company's Branch Share Registrar of your preference by giving reasonable prior notice in writing or sending a notice by email to the Company's email address at sol.ecom@shuion.com.cn according to the relevant laws and regulations, you will be deemed to have consented to receiving all future Corporate Communication by electronic means through the Company's website.**

Notwithstanding the above, please note that all Actionable Corporate Communication^(Note 2) will be sent to you individually by email or by post in accordance with your indicated preference, in addition to being made available on the Company's website and the HKExnews website.

Collection of electronic contact details

To ensure timely receipt of the notification of publication of the latest Corporate Communication and Actionable Corporate Communication on the Company's website, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed Reply Form. Alternatively, you may complete, sign and return the enclosed Reply Form to the Company's Branch Share Registrar or by email to the Company's email address.

If the Company does not receive your functional email address, until such time that the functional email address is provided to the Company's Branch Share Registrar, you will (i) be unable to receive email notifications regarding the publication of Corporate Communication on the Company's website and (ii) receive Actionable Corporate Communication in printed form in the future.

Should you have any queries in relation to this letter, please contact the Company's Branch Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays).

Yours faithfully,
For and on behalf of
Shui On Land Limited
UY Kim Lun
Company Secretary

Note 1: Corporate Communication refers to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Note 2: Actionable Corporate Communication is any corporate communication that seeks instructions from securities holders of the Company on how they wish to exercise their rights or make an election as securities holders of the Company.

* For identification purposes only

