

### LUNG KEE (BERMUDA) HOLDINGS LIMITED 龍記(百慕達)集團有限公司\*

(Incorporated in Bermuda with limited liability) (於百慕達註冊成立之有限公司) (Stock code: 255) (股份代號: 255)

#### NOTIFICATION LETTER 通知信函

9 April 2024

Dear registered shareholders,

Lung Kee (Bermuda) Holdings Limited (the "Company")

– Notice of Publication of Annual Report, Circular and Proxy Form (the "Corporate Communications")

The current Corporate Communications of the Company have been published in both Chinese and English versions and are available on the Company's website at <a href="https://www.nkexnews.hk">www.nkexnews.hk</a>. If you have any difficulty in receiving or gaining access to the current Corporate Communications posted on the Company's website at <a href="https://www.nkexnews.hk">www.nkexnews.hk</a>. If you have any difficulty in receiving or gaining access to the current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at <a href="https://www.nkexnews.hk">lungkee.ecom@computershare.com.hk</a> or by notice in writing to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the current Corporate Communications to you in printed form free of charge.

### Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company has written to inform you on 15 March 2024 that the Company has adopted electronic dissemination of Corporate Communications, which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form circular; and (f) a proxy form.

Please note that both Chinese and English versions of all future Corporate Communications will be available electronically on the Company's website at  $\frac{www.irasia.com/listco/hk/lkm}{www.irasia.com/listco/hk/lkm}$  and the HKEXnews website at  $\frac{www.hkexnews.hk}{www.hkexnews.hk}$  in place of printed copies.

### Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Share Registrar.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications (Note) in printed form in the future.

If you want to receive the future Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to <a href="lungkee.ecom@computershare.com.hk">lungkee.ecom@computershare.com.hk</a> specifying your name, address and request to receive the future Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully, By order of the Board
Wai Lung Shing
Director and Company Secretary

Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their Note: rights or make an election as the issuer's securities holder.

\*For Identification Purposes Only

各位登記股東:

# 龍記(百慕達)集團有限公司\*(「本公司」) - 年報、通函及代表委任表格(「公司通訊」) 之發布通知

本公司的本次公司通訊備有中、英文版本,並已上載於本公司網站(<u>www.irasia.com/listco/hk/lkm</u>)和披露易網站(<u>www.hkexnews.hk)</u>,歡迎瀏覽。 閣下若因任何理由以致在收取或接收載於本公司網址上的本次公司通訊出現困難, 閣下可將要求(註明 閣下的姓名、地址及要求)以電郵方式發送至電郵地址 <u>lungkec.ecom@computershare.com.hk</u>或以書面方式郵寄致本公司的香港股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到 閣下通知後,盡快向 閣下免費發送本次公司通訊的印刷版。

### 以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則第 2.07 條,本公司已於 2024 年 3 月 15 日以書面通知 関下採用以電子方式發布公司通訊之安排,該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件,包括但不限於(a) 董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告; (b) 中期報告及其中期報告摘要(如適用); (c) 會議通知; (d) 上市文件; (e) 通函;及 (f) 委任表格。

請注意,所有未來公司通訊的中、英文版本將在本公司網站(www.irasia.com/listco/hk/lkm)和披露易網站(www.hkexnews.hk)上提供,以代替印刷版。

### 徵集電子聯絡資料

為確保及時收到最新的公司通訊,本公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。另 閣下也可以簽署回條並交回本公司的股份過戶處。

如果本公司沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前, 閣下將(i)無法收到任何有] (ii)需要主動查看本公司網站和披露易網站以留意公司通訊的發佈;及(iii)本公司未来將以印刷版形式發送可供採取行動的公司通訊 閣下將(i)無法收到任何有關發佈公司通訊的通知;

若 閣下希望收取未來公司通訊之印刷版,請填妥回條或發送電子郵件至 <u>lungkee.ecom@computershare.com.hk</u>,並訂訊印刷版的要求。 請注意,收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。 並註明 閣下的姓名、地址以及收取公司通

閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)期間致電股份過戶處(852)2862 8688 查詢。

承董事會命 韋龍城 董事及公司秘書 謹啟

2024年4月9日

附註:可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關 證券持有人的權利的公司通訊。

\*僅供識別

# **Corporate Communication Reply Form**

(For Registered Shareholders only)

## 公司通訊回條

(供登記股東使用)

To:	Computershare Hong Kong Investor Services Limited / Hong Kong Registrars Limited (The "Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wanchai, Hong Kong		致:	香港中央證券登記有限公司 / 香港證券登記有限公司 (「股份過戶處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓	
	e <b>choose ONLY ONE</b> of the options below) 以下選項中 <b>只選擇其中一項</b> )				
Oı	Option 1: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications* of the following listed company (the				
"Company") via electronic dissemination 選項 1: 本人/吾等現以書面提供本人/吾等之的電子郵件地址·以確保收到以下上市公司(「公司」)通過電子方式發佈的未來公司通訊 <sup>*</sup>					
Naı	Name of Securities holder(s) 證券持有人姓名:  Name of the listed company 上市公司名稱:  LUNG KEE (BERMUDA) HOLDINGS LIMITED  龍記(百慕達)集團有限公司				
Em	ail address 電郵地址: (Note 3 / 附註3)				
Ш					
	Option 2:				
Signa 簽名	(ML) *L a \	tact number: S電話號碼:		Date: 日期:	
Notes 附註:  1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.  講演送真妥 間下之所含資料。如鳳蘭帝召服東・即本回修須田所有慕名服東聯合簽署・方為育效。  2. Any Reply Form with no signature or otherwise incorrectly completed will be void.  任何回嫁若未有後輩歌在其他方面填寫不正確,即本回修察告诉我。  3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications*。  如公司沒有收到 間下的有效電子影片地址: 間下語無法收到有關發佈公司通訊*的時刻。  4. If you provide more than one email address by OR code, email, reply form andror other means, only the latest one email address provided will be registered.  如 間下遊過、趣語・電影・回錄及/就其他方式提供多於一個的電子影件地址、只有 間下最後提供的電子影片地址將會被用於登記。  5. If you mark "~" in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received.  如 間下在護房 方格冷動上 (~) 號・源不會有電子影件地址被登記・只會收取公司通訊*約日刷版。  6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.  為免存疑・在本回修上的任何额外指示、公司將不予處理。					
	** Unless otherwise specified. Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, natice of meeting, circular and proxy form.    ***********************************				
収集値/	PERSONAL INFORMATION COLLECTION STATEMENT  收集個人資料聲明  On the Property of the Property Officers Charter 486 of the Laws of Heart Keep (PDDO))				
(iii) You am the second of the	relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply FORM.  IN FOR				
	-提出,以被达電郵至 <u>PrivacyOfficer@computershare.com.hk</u> 。				

Mailing Label 郵寄標籤

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時·請將郵寄標籤剪貼於信封上。 如在本港投寄· 閣下無需支付郵費或貼上郵票。