

ORIENT OVERSEAS (INTERNATIONAL) LIMITED 東方海外(國際)有限公司*

(Incorporated in Bermuda with members' limited liability) (於百慕達註冊成立之成員有限責任公司)

(Stock Code 股份代號: 316)

27th March 2024

Dear Shareholder.

Electronic Dissemination of Corporate Communications

Orient Overseas (International) Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which include but not limited to (a) annual reports; (b) interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms, as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

Both the English and Chinese versions of all future Corporate Communications will be available on the Company's website (https://www.ooilgroup.com) and the HKExnews website (https://www.hkexnews.hk). Upon publication of a Corporate Communication, an email notification will be sent to you. You are also encouraged to subscribe to the news alert services on these websites to receive instant notification of publication of the future Corporate Communications. If you have any difficulty in gaining access to the Corporate Communication by electronic means, the Company's Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited (the "Branch Share Registrar"), will promptly upon your request send the printed copy of the same to you free of charge.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you to provide your email address by either:

- scanning your personalised QR code printed on the Reply Form on the reverse side; or
- completing Option 1 in the Reply Form and returning it by post (using the mailing label provided) to the Branch Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong; or by email to ooil@computershare.com.hk.

If you want to receive the future Corporate Communications in printed form, please complete Option 2 in the Reply Form and return it to the Branch Share Registrar by post or by email to ooil@computershare.com.hk. Please note that such instruction will remain valid until the instruction has been revoked or superseded, or until publication of the Company's next annual report in the following year (whichever is earlier).

If the Company does not receive a functional email address nor a request for printed copy, you will (i) only receive a notification letter by post upon publication of Corporate Communications; and (ii) receive printed copy of actionable corporate communications# together with a request for a functional email address, until such time that a functional email address is provided.

Details of the arrangements for dissemination of the Company's Corporate Communications, including the arrangements by which shareholders can make hardcopy requests, are posted on the Company's website under "Investor Relations" section thereof. Should you have any query, please call our Branch Share Registrar's enquiry hotline at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Mondays to Fridays, excluding Hong Kong public holidays), or email to ooil@computershare.com.hk.

Yours faithfully,
Orient Overseas (International) Limited

- # Actionable Corporate Communication means any corporate communication from the Company that seeks instructions from its shareholders on how they wish to exercise their rights or make an election as the shareholders of the Company.
- * For identification purpose only

各位股東:

以電子方式發佈公司通訊

東方海外(國際)有限公司(「本公司」)謹此通知 閣下,本公司已採用以電子方式發佈公司通訊(「公司通訊」),包括但不限於(a)年報;(b)中期報告;(c)會議通知;(d)上市文件;(e)通函;及(f)代表委任表格(定義見香港聯合交易所有限公司證券上市規則)。

所有日後公司通訊的英文版及中文版將載於本公司網站(https://www.ooilgroup.com)及披露易網站(https://www.hkexnews.hk)。刊發公司通訊後,本公司將電郵通知 閣下。我們亦鼓勵 閣下登記該等網站的訊息提示服務,以於日後公司通訊刊發時收到即時通知。倘 閣下以電子方式閱覽公司通訊時遇到任何困難,本公司的香港股份過戶登記分處香港中央證券登記有限公司(「股份登記分處」)將於接到 閣下通知後,儘快向 閣下免費發送該公司通訊的印刷本。

徵集電子聯絡資料

- 掃描本函背頁之回條上列印的 閣下專屬二維碼;或
- 填妥回條內的選項 1 並使用回條內的郵寄標籤寄回股份登記分處,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓;或電郵至 ooil@computershare.com.hk。

若 閣下希望日後收取公司通訊之印刷本,請填妥回條內的選項 2,並寄回至股份登記分處或電郵至 ooil@computershare.com.hk。請注意,該指示的 有效期直至該指示被撤銷或取代,或直至本公司於翌年刊發下一份年報為止(以較早者為準)。

如本公司沒有收到 閣下的有效電郵地址或家取印刷本的要求,直至收到 閣下有效的電郵地址前, 閣下將(i)於公司通訊刊發後,僅以郵寄方式收取通知信函;及(ii)收取可供採取行動的公司通訊的印刷本(連同提供有效電郵地址的請求)。

有關本公司的公司通訊之詳細發佈安排(包括股東提出索取印刷本要求的安排)已載於本公司網站的「公告」部分。如有任何疑問,請於辦公時間內(星期一至五上午9時正至下午6時正,香港公眾假期除外)致電我們的股份登記分處查詢熱線(852) 2862 8688 或電郵至 ooil@computershare.com.hk。

東方海外(國際)有限公司

謹啟

2024年3月27日

- ** 可供採取行動的公司通訊指任何涉及要求本公司股東指示其擬如何行使其作為本公司股東的權利或作出選擇的本公司之公司通訊。
- * 僅供識別

-		REPLY FORM	回條	£	
	Orient Overs	eas (International) Limited (the "Company")	致:	東方海外(國際)有限公司*(「本公司」) (股份代號:316)	
c/o Computershare Hong Kong Investor		share Hong Kong Investor Services Limited (the "Branch Share Registrar") (opewell Centre, 183 Queen's Road East, Wanchai, Hong Kong	1	經香港中央證券登記有限公司(「股份登記分處」) 香港灣仔皇后大道東 183 號合和中心 17M 樓	
(Please <u>choose ONLY ONE</u> of the options below) (請 <u>從以下選項中僅選一項)</u>					
I/We would like to receive the Company's future Corporate Communications" in the manner indicated below: 本人/吾等欲以下列方式收取本公司之日後公司通訊":					
	Option 1: 選項 1:	To receive future Corporate Communications# by electronic meal 以電子方式收取日後公司通訊# Please scan your personalised OR code on the right and provide 請掃瞄右側之 <u>图下專屬二維碼</u> ,並提供 閣下之電郵地址。		<u>Personalised QR Code 專屬二維碼</u> ail address.	
		You are NOT required to return this Reply Form if you provide your email address via QR code. 如 閣下通過二維碼提供電郵地址,則 無須 交回本回條。			
		Alternatively, you may provide your email address in writing Note 1. 或者, 閣下可以書面提供 閣下的電郵地址 ^{附註 1} 。			
	Option 2:	2: To receive future Corporate Communications#in printed form			
_	選項 2:	收取日後公司通訊#的印刷本			
		I/We have noted that this instruction is valid until the instruction has been revoked or superseded, or until publication of the Company's next annual report in the following year (whichever is earlier).			
		本人/吾等已知悉本指示的有效期直至該指示被撤銷或取代,或直至本公司於翌年刊發下一份年報為止(以較早者為準)。			
		printed copies in English only printed copies in C 僅收取 英文 印刷本		printed copies in both English and Chinese 收取 英文和中文 印刷本各一份	
Name(s) of Shareholder(s) 股東姓名				Signature(s) 簽名	
(Please use ENGLISH CAPITAL LETTERS 請用英文正楷填寫)					
Address 地址					
Contact telephone number 聯絡電話號碼				Date 日期	
Notes 群社: 1. Please complete all your details clearly. This Reply Form with no signature or otherwise incorrectly completed will be void. 請清楚城是 間下戶所食資料。本回綠若沒有養寒这年地位方面就算不正確。即告作類。 2. If your shares are held in joint names. the shareholder whose name stands first on the register of members of the Company should sign on this Reply Form in order to be valid. 2. If your should more than one email address by QR code. email. reply form and/or other means, only the latest email address provided will be registered. 2. If your should more than one email address by QR code. email. reply form and/or other means, only the latest email address provided will be registered. 3. If you provide more than one email address will be registered for receiving Corporate Communications. 4. If you complete held points a provided will be registered for receiving Corporate Communications. 5. For avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 5. Por avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 5. Por avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 5. Por avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 5. Por avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 5. Por avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 6. Por avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 8. Corporate Communications include but not limited to annual reports, interim reports, notice of meetings, circulars and proxy forms. 6. For identification purpose only against the Replace of the Personal Data to the Company is a display of the Personal Data to the Company is a display of the Personal Data to the Company is a display of the Personal Data to the Company is a display of the Personal Data to the Company is a vol					
 费达电影	發送電郵至 PrivacyOfficer@computershare.com.hk。				

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Mailing Label 郵寄標籤

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時·請將郵寄標籤剪貼於信封上。 如在本港投寄· 閣下無需支付郵費或貼上郵票。