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Xinyuan Property Management Service (Cayman) Ltd.

鑫苑物業服務集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 1895)

NOTICE OF BOARD MEETING

The board of directors (the “**Board**”) of Xinyuan Property Management Service (Cayman) Ltd. (the “**Company**”, together with its subsidiaries, collectively the “**Group**”) hereby announces that a meeting of the Board will be held on Tuesday, 12 March 2024, for the purpose of, among other things, considering and approving the following matters: -

1. the audited consolidated financial results of the Group for the year ended 31 December 2022;
2. the payment of a final dividend, if any;
3. the unaudited interim results and announcement of the Group for the six months ended 30 June 2023;
4. the payment of an interim dividend, if any; and
5. the closure of the register of members of the Company, if necessary.

By Order of the Board

Xinyuan Property Management Service (Cayman) Ltd.

SHEN Yuan-Ching

Chairman, Executive Director and Chief Executive Officer

Hong Kong, 29 February 2024

As at the date of this announcement, the Board comprises Mr. SHEN Yuan-Ching, Mr. FENG Bo and Mr. WANG Yong as executive directors; Mr. TIAN Wenzhi as non-executive director; and Mr. LI Yifan, Mr. LAN Ye, and Mr. LING Chenkai as independent non-executive directors.