

# 中遠海運發展股份有限公司

### COSCO SHIPPING Development Co., Ltd. \*

(a joint stock limited company incorporated in the People's Republic of China with limited liability) (於中華人民共和國註冊成立的股份有限公司)

(Stock Code/股份代號: 02866)

Dear registered shareholder(s),

28 February 2024

#### **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, COSCO SHIPPING Development Co., Ltd. (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="http://development.coscoshipping.com">http://development.coscoshipping.com</a> and the HKEXnews website at <a href="http://www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies. Unless the Company receives expressed written instructions from you, with effect from the date of this letter, the Company will not despatch to you any printed copy of the Corporate Communications, or any notification letter in relation to the publication of such Corporate Communications.

Solicitation of electronic contact details

Pursuant to Rule 2.07A of the Listing Rules, the Company shall despatch to you by electronic means or by post the Actionable Corporate Communications (Note). To ensure timely receipt of the Actionable Corporate Communications (Note), the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Company's H Share Registrar (the "H Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, the Company will send the Actionable Corporate Communications (Note) in printed form in the future.

If you want to receive the Corporate Communications and/or Actionable Corporate Communications in printed form, please complete and return the Reply Form to the H Share Registrar or send an email to <a href="mailto:csdc.ecom@computershare.com.hk">csdc.ecom@computershare.com.hk</a> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter, unless it is revoked or superseded before its expiry.

Should you have any queries relating to this letter, please call the Company's telephone hotline at (852) 2862 8555 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays) or send an email to <a href="mailto:csdc.ecom@computershare.com.hk">csdc.ecom@computershare.com.hk</a>.

By order of the Board
COSCO SHIPPING Development Co., Ltd.
Cai Lei
Company Secretary

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

## 以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則(「**上市規則**」)第 2.07 條,中遠海運發展股份有限公司(「**公司**」)謹此通知 閣下,公司已採用以電子方式發布公司通訊(「**公司通訊**」)之安排,公司通訊是指公司發布或將要發布的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告;(b)中期報告及其中期報告摘要(如適用);(c)會議通知;(d)上市文件;(e)通函和(f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 <a href="http://development.coscoshipping.com">http://development.coscoshipping.com</a> 和披露易網站 <a href="www.hkexnews.hk">www.hkexnews.hk</a> 上提供,以代替印刷本。除非收到 閣下明確書面指示要求公司提供印刷本的公司通訊,否則公司自本信函發出之日起將不再向 閣下寄發任何印刷本公司通訊,或就發布該等公司通訊而寄發相關通知信函。

徵集電子聯絡資料

根據上市規則第 2.07A條,公司須向 閣下以電子方式或者郵寄方式寄送可供採取行動的公司通訊<sup>(開註)</sup>。為確保及時收到可供採取行動的公司通訊<sup>(開註)</sup>,公司建議 閣下透過掃描隨附本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。 或者, 閣下也可以簽署回條並交回公司的 H 股證券登記處(「H 股證券登記處」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到 閣下的有效電子郵件地址,直至H股證券登記處收到 閣下有效的電子郵件地址前,公司未来將以印刷本形式發送可供採取行動的公司通訊(PNE)。

若 閣下希望收取公司通訊及/或可供採取行動的公司通訊之印刷版,請填妥回條並交回 H 股證券登記處,或發送電子郵件至 csdc.ecom@computershare.com.hk,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意,除非 閣下提前撤回或修改了指示,否則收取未來公司通訊及/或可供採取行動的未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函內容有任何疑問,請致電公司電話熱線(852) 2862 8555,辦公時間為星期一至五(香港公眾假期除外)早上 9 時正至下午 6 時正,電郵至 csdc.ecom@computershare.com.hk 查詢。

承董事會命 中**遠海運發展股份有限公司** 公司秘書 **蔡磊** 

2024年2月28日

附註:可供採取行動的公司通訊指任何涉及要求公司的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。

# REPLY FORM 回條

Computershare Hong Kong Investor Services Limited

(The "H Share Registrar") 17M Floor, Hopewell Centre

183 Queen's Road East, Wan Chai, Hong Kong

香港中央證券登記有限公司 (「H 股證券登記處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please <u>choose ONLY ONE</u> of the options below) (請從以下選項中**只選擇其中一項**)

Option 1: Provide your email address for receipt of future Actionable Corporate Communications(Note 3) of the Company via electronic dissemination by scanning your personalized QR code

Personalized QR Code 專屬二維碼

選項1: 掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司通過電子方式 發布的可供採取行動的未來公司通訊<sup>(附註 3)</sup>

You are **NOT required** to return this Reply Form if you choose Option 1.

如選擇了選項1, 閣下無須交回本回條。

| Option 2: I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications (Note 3) of the following listed company (the "Company") via electronic dissemination. |  |  |  |
|--|--|--|--|
| 選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址,以確保收到以下上市公司(「公司」)通過電子方式發布的可供採取行動的未來公司通訊 <i><sup>(附註 3)</sup></i>   |  |  |  |
| Name of Securities holder(s) 證券持有人姓名: Name of the listed company 上市公司名稱:   |  |  |  |
| COSCO SHIPPING Development Co., Ltd.   |  |  |  |
| 中遠海運發展股份有限公司   |  |  |  |
| Email address 電郵地址: (Note 3 / 附註3)   |  |  |  |
|  |  |  |  |
| Ontion 3: I/we hereby request for receipt of future Cornorate Communications* and/or Actionable Cornorate Communications(Note 3) in printed form and noted   |  |  |  |

|   | 中遠海連發展股份預                  | 引限公司                                |  |
|---|----------------------------|-------------------------------------|--|
| Email address 電郵地址: (Note 3 / 附註3)  |                            |                                     |  |
|   |                            |                                     |  |
| Option 3: I/we hereby request for receipt of future Corporate Communications* and/or Actionable Corporate Communications(Note 3) in printed form and noted that this instruction is valid only for one year starting from the receipt date of instruction.(Note 5) (Please mark "✓" in the below box if applicable) |                            |                                     |  |
| English Version 英文版本  | Chinese Version 中文版本       | English and Chinese Version 英文及中文版本 |  |
| Signature(s): <sup>(Note 1)</sup><br>簽名: <sup>(附註 1)</sup>  | Contact number:<br>聯絡電話號碼: | Date:<br>日期:                        |  |

- 哪口豉膏,刀扇有效。 Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回條若未有簽署或在其他方面填寫不正確,則本回條將會作廢。

- 2. Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回答若未看養養成在其他方面填寫不正確。別太回錄霧會作務。

  3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications\* and/or Actionable Corporate Communication is any corporate communication that seeks instructions from Issuer's securities holders on how they wish to exercise their rights or make an election as the Company's securities holder. 如公司沒有收到 屬下的有效電子郵件地址。屬下海無法沒到海翻發在公司通訊》及或可供採取行動的公司通訊的遏制。可供採取行動的公司通訊的遏制。可供採取行動的公司通訊的遏制。可以接取行動的公司通訊的遏制。可以接取行動的公司通訊的遏制。可以接取行動的公司通訊的遏制。可以使取行为通讯。

  4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 如 屬下越過二雄碼、電影、回錄又/成其他方式提供多於一個的電子郵件地址、只有 廣下最後提供的電子郵件地址 解查使用的最多,但能力或其他方式提供多於一個的電子郵件地址、只有 廣下最後的工作,如 make the provided of the provided will be received on the provided of the
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑·在本回條上的任何額外指示·公司將不予處理。
- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular
  - and (f) a proxy form. 除非另有註明·公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或候取行動的任何文件·其中包括但不限於(a) 董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告;(b) 中期報告及其中期報告摘要(如適 用);(c) 會議通知;(d) 上市文件;(e) 通函和(f) 委任表格

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (図・ "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 4 86 of the Laws of Hong Kong ("PDPO").
  本豊明中所指的「個人資料」與香港法例第 486章 【個人資料(私膳)條例》(「《私陽條例》」)中「個人資料」的涵養相同・
  本豊明中所指的「個人資料」與香港法例第 486章 【個人資料(私膳)條例》(「《私陽條例》」)中「個人資料」的涵養相同・
  本豊明中所指的「個人資料」與香港法例第 486章 【個人資料(私膳)條例》(「《私陽條例》」)中「個人資料」的涵養相同・
  な一般所提供的過入資料等用於「包括但不限於)有服人司以電子方式象币公司通訊及款 閣下持有的公司通路并有限性的過入資料等用於(包括但不限於)有服人司以電子方式象币公司通訊及款 閣下持有的公司通路并捐酬的某他事宜上與 閣下縣者 第下是自順向本公司建供個人資料。若 閣下未能提供定夠資料。本公司可能無法 處理 图下在本回框、所提的自由、政政要求。

  (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the H Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.

  (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data is natoroflance with the provisions of the PDPO. Any such request for access to and/or correction Data should be in writing, by mail to the Hong Kong Privacy Officer of the H Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.

  ■下有權根據(結構像例)的條文直開及成修改 圖下的個人資料・任何該等查閱及/或修改個人資料的要求均須以書面方式勤新至 H 股證券登記處(地址為香港附呈而人腦東 183 號合和中心 17M 樓)向香港隱私主任提出,或發送電影至 PrivacyOfficer@computershare.com.hk.

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.