(Incorporated in Hong Kong with limited liability) (於香港註冊成立之有限公司) (Stock Code 股份代號: 34)

Dear registered shareholder(s),

21 February 2024

## **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Kowloon Development Company Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="https://www.kdc.com.hk">www.kdc.com.hk</a> and the website "HKEXnews" at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies.

Pursuant to section 833 of the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), the Company hereby requests you to agree that the corporate communications of the Company may be sent or supplied to you by making the Corporate Communications available on the website of the Company and the website "HKEXnews" abovementioned. If the Company does not receive a response to this request from you within 28 days beginning on the date of this request is sent, i.e. on or before 20 March 2024, you will be deemed, until you inform the Company otherwise by reasonable notice in writing at the office of the Company's share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or send an email to kowloondevelopment.ecom@computershare.com.hk, to have agreed that all future corporate communications of the Company may be sent or supplied to you by making the Corporate Communications available on the website of the Company and the website "HKEXnews". Should you object to receiving the Corporate Communications in such manner or have not agreed that the Corporate Communications may be sent or supplied to you in electronic form, the Company will send you the Corporate Communications in printed form.

## Solicitation of Electronic Contact Details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you to provide your email address by completing, signing and returning the Reply Form on the reverse side (the "**Reply Form**") to the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the website of the Company and the website "HKEXnews" to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications<sup>(Note)</sup> in printed form in the future.

If you wish to receive the future Corporate Communications in printed form, please complete, sign and return the Reply Form to the Share Registrar or send an email to <a href="mailto:kowloondevelopment.ecom@computershare.com.hk">kowloondevelopment.ecom@computershare.com.hk</a> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year only starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 am to 6:00 pm (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of the Board
Kowloon Development Company Limited
Tse Wah Ting, Wendy
Company Secretary

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from an issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holders.

各位登記股東:

## 透過電子方式發布公司通訊之安排

根據自二零二三年十二月三十一日起生效的香港聯合交易所有限公司證券上市規則第2.07A條有關擴大無紙化上市機制及透過電子方式發布公司通訊規定, 九龍建業有限公司(「本公司」)謹此通知 閣下,本公司已採用透過電子方式發布公司通訊(「公司通訊」)之安排,該公司通訊是指本公司發出或將予 發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於(a)董事會報告、本公司的年度帳目連同核數師報告以及(如適用)財務摘要 報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函及(f)委派代表書。

請注意,所有未來公司通訊的英文版和中文版將在本公司網站 <u>www.kdc.com.hk</u>和「披露易」網站 <u>www.hkexnews.hk</u>上登載,以代替印刷本。

根據《公司條例》(香港法例第 622 章)第 833 條,本公司謹此要求 閣下同意本公司的公司通訊可透過在上述本公司網站和「披露易」網站上登載的方式向 閣下送交或提供。如本公司自送交此要求的日期起計的 28 日內(即二零二四年三月二十日或之前)沒有收到 閣下對此要求的回應,則 閣下將被視為(直至 閣下另行以合理的書面通知送達本公司的股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或發送電子郵件至 kowloondevelopment.ecom@computershare.com.hk 通知本公司)已同意可透過在本公司網站和「披露易」網站上登載本公司之所有未來公司通訊的方式向 閣下送交或提供公司通訊。如 閣下反對以這種方式接收公司通訊或不同意公司通訊可透過電子形式送交或提供予 閣下,本公司將向 閣下發送公司通訊印刷本。

## 徵集電子聯絡資料

為確保及時收到最新的公司通訊,本公司建議 閣下填妥及簽署此函背頁的回條(「**回條**」)並交回股份過戶處,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓,來提供 閣下的電郵地址。

如本公司在 閣下的回覆中沒有收到有效的電郵地址,直至有效的電郵地址被提供予股份過戶處前, 閣下將(i)無法收到任何有關發布公司通訊的通知; (ii)需要主動查看本公司網站和「披露易」網站以掌握公司通訊的發布;及(iii)本公司將於未來以印刷本形式發送可供採取行動的公司通訊(Met)。

如 閣下對此函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)期間致電股份過戶處(852) 2862 8688 查詢。



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REPLY	<b>FORM</b>	回條
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To: Computershare Hong Kong Investor Services Limited

> (the "Share Registrar") 17M Floor, Hopewell Centre,

183 Queen's Road East, Wanchai, Hong Kong

(Please choose ONLY ONE of the options below)

(請僅選擇以下選項中其中一項)

致: 香港中央證券登記有限公司 (「股份過戶處」)

香港灣仔皇后大道東 183 號 合和中心 17M 樓

Option 1: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications* of the following listed company (the "Company") via electronic dissemination  (Please state below your name and email address if applicable)		
選項1: 本人/吾等謹此以書面提供本人/吾等的電郵地址·以收取以下上市公司(「該公司」)透過電子方式發布的未來公司通訊 <sup>*</sup> (如適用·請在下方填寫 閣下的姓名及電郵地址)		
Name of Securities Holder(s) 證券持有人姓名: Name of Listed Company 上市公司名稱:		
Kowloon Development Company Limited		
Email Address 電郵地址: (Note 附註3)		
Option 2: I/we hereby request for receipt of future Corporate Communications* of the Company in printed form		
(Please mark "✓" in the below box if applicable)		

Option .	2 I/we nereby request for receipt of future Corporate Communications of the Company in printed form
	(Please mark "✓" in the below box if applicable)
選項2:	本人 / 吾等謹此要求收取該公司的未來公司通訊 印刷本
	(如適用·請在以下方格內填上「✓」號)
口 rec	eive future Corporate Communications* of the Company in printed copy and noted that this instruction is valid for one year only starting from the receipt date. (Note 5) 现該公司的未來公司通訊*印刷本·並已知悉此指示的有效期僅為一年·自收悉當日起計。(附註5)

Signature(s): (Note 1) **Contact Phone Number:** Date: 簽署:<sup>(附註1)</sup> 聯絡電話號碼: 日期:

Notes 附註

Please complete all your details clearly. In case of joint holders, all of the joint holders should jointly sign this Reply Form in order to be valid. 請 閣下清楚填寫所有資料。如屬聯名股東,則此回條須由所有聯名股東聯合簽署,方為有效。

This Reply Form with no signature or otherwise incorrectly completed will be void. 未有簽署或填寫不正確,則此回條將會作廢。

- 未有養養惡境寫不正確。則此回緣將會作籍。 打情 Company does not receive a functional email address in your reply, you will be unable to receive any notifications regarding the publication of Corporate Communications'。 知識公司在 個下的回譯中沒有說到有效的電影地址。 個下將無法放到任何有關發布公司通訊的通知。 則 you provide more than one email address by this Reply Form and/or other means, only the latest one email address provided will be registered. 則 國下透過此回條及/或其他方式提供多於一個的電影地址。另有 國下最後提供的一個電影地址將獲登記。 則 you mark "" in the box in Option 2, no email address will be registered and only Corporate Communications' in printed form will be received. 如 國下在護頂 2 方格內填上「~」號:電影地址將不獲登記及只會收到公司通訊"的印刷本。

- For the avoidance of doubt, the Company will not deal with any other instructions given on this Reply Form. 為兔存髮·在此回條上給予的任何其他指示.該公司將不予處理。

Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.

除非另有註明·公司通訊乃指該公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件·其中包括但不限於年報、中期報告、會議通告、通過及委派代表書。

PERSONAL INFORMATION COLLECTION STATEMENT

(i)

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance ("PPPO") (Chapter 486 of the Laws of Hong Kong).
  此登即中所指的「個人資料、與「個人資料、民膳」條例)(「《私騰條例)」(香港法例第 486章)中的「個人資料」具相同涵養・
  Your Personal Data provided in this Reply Form will be used in commerciation with including but not limited to, the Company's electronic dissemination of Corporate Communications' and to liaise with you on other matters relating to your shares in the capital of the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form.
  圖下於此回條所提供的個人資料用於有關(其中包括但不限於)該公司透過電子方式發布公司通訊「及就 圖下持有該公司股本中之股份有關的其他事宜與 圖下聯絡。 圖下是自願向該公司提供個人資料。若 圖下未能提供足夠資料。該公司可能無法處理 圖下在此回條上所述的指示及 / 或要求。
  Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
  認公司可能任何所於即的日時建設在法例規定的情况下,將 圖下的個人資料接應或轉移予該公司的附屬公司、股份過戶處、及 / 或其他公司或團體。並將在適當期間保留該等個人資料作核實及紀錄用途。
  You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing, by mail to the Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 180 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
  圖下有權根據《私隱條例》的敘文要求查閱及《或修改 關下的個人資料。任何該等要求均須以書面方式郵寄至股份過戶處(地址為香港灣仔屋后大道東 183 號合和中心 17M 楼)向私隱主任提出,或發送電郵至 (ii)
- (iii)
- PrivacyOfficer@computershare.com.hk •

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時·請將郵寄標籤剪貼於信封上·如在本港投寄· 閣下無需支付郵費或貼上郵票。