



Gemdale Properties and Investment Corporation Limited

金地商置集團有限公司*

(Incorporated in Bermuda with limited liability)

(Stock Code: 535)

31 January 2024

Dear Shareholder(s),

ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS

Pursuant to Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) in relation to the corporate communications (the “**Corporate Communications**”) and the bye-laws of Gemdale Properties and Investment Corporation Limited (the “**Company**”), the Company makes available the following options for you to select for receipt of Corporate Communications of the Company in the future. Corporate Communications means any document(s) issued or to be issued by the Company for your information or action, including but not limited to (a) the directors’ reports, annual accounts together with the independent auditors’ reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms. You may choose one of the options set out below:

- (1) to read all future Corporate Communications published on the Company’s website at www.gemdalepi.com (the “**Website Version**”) instead of receiving printed copies, and to receive a notification letter (in printed form or in electronic version) of the publication of the Corporate Communications on the Company’s website; or
- (2) to receive the printed English version of all future Corporate Communications only; or
- (3) to receive the printed Chinese version of all future Corporate Communications only; or
- (4) to receive both the printed English and Chinese versions of all future Corporate Communications.

For the purpose of environmental protection and cost saving, the Company recommends you to select the Website Version. To make your election, please mark a “✓” in the appropriate box on the enclosed reply form (the “**Reply Form**”) and sign and return it by post or hand delivery to the Company’s branch share registrar and transfer office in Hong Kong, Tricor Standard Limited (the “**Branch Share Registrar**”), at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong. If your registered address is within Hong Kong, please use the pre-paid mailing label at the bottom of the Reply Form to return to the Branch Share Registrar. Otherwise, please affix an appropriate stamp.

If the Company does not receive a duly signed and completed Reply Form or receive a response indicating the objection from you by 28 February 2024 and until you inform the Company c/o the Branch Share Registrar by reasonable prior notice in writing or sending a prior notice by email to gemdale535-ecom@hk.tricorglobal.com, you will be deemed to have consented to receiving the Website Version for all future Corporate Communications, and a printed notification letter of the publication of each of relevant Corporate Communication on the Company’s website will be sent to you in the future. If an email address is provided in the Reply Form, an electronic version of a notification letter of the publication of the Corporate Communications on the website will be sent to you.

Even if you have chosen or are deemed to have consented to receiving Website Version of all future Corporate Communications, but for any reason have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company will promptly upon request, in writing or by email to gemdale535-ecom@hk.tricorglobal.com to the Company c/o the Branch Share Registrar, send the Corporate Communications to such Shareholders in printed form free of charge. You are also entitled at any time by reasonable prior notice in writing or sending a prior notice by email to gemdale535-ecom@hk.tricorglobal.com to the Company c/o the Branch Share Registrar to change the choice of language and/or means of receipt of the Corporate Communications.

All future Corporate Communications in both English and Chinese languages and in accessible format will be available on the Company’s website at www.gemdalepi.com. Electronic copies of all such Corporate Communications in both languages will be submitted to the Stock Exchange pursuant to the Listing Rules, and will also be available on the website of the Stock Exchange at www.hkexnews.hk.

Should you have any queries in relation to this letter, please call the telephone hotline of the Branch Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m. from Monday to Friday, excluding public holidays).

Yours faithfully,

For and on behalf of

Gemdale Properties and Investment Corporation Limited

Huang Juncan

Chairman and Executive Director

* For identification purposes only

Reply Form 回條

To: Gemdale Properties and Investment Corporation Limited
(the “Company”)
(Stock Code: 535)
c/o Tricor Standard Limited
17/F., Far East Finance Centre,
16 Harcourt Road, Hong Kong.

致： 金地商置集團有限公司
(「本公司」)
(股份代號：535)
經卓佳標準有限公司
香港夏愨道16號
遠東金融中心17樓

I/We would like to receive all future Corporate Communications* of the Company (“Corporate Communications”) in the manner as indicated below:

本人/我們希望以下列方式收取 貴公司日後之所有公司通訊*(「公司通訊」):

(Please mark **ONLY ONE** “✓” of the following boxes) (請從下列選擇中, 僅在其中一個空格內劃上「✓」號)

read the **Website Version** of Corporate Communications published on the Company’s website and receive an email notification or a notification letter of the publication of Corporate Communications on website (**Please provide your email address in the space below, whereupon the Company will send a notification of the availability of the Corporate Communications on the Company’s website in the future. If no email address is provided, only a printed notification letter of the publication of the Corporate Communications on website will be sent to you by post instead.**); **OR**

瀏覽在本公司網站刊發之公司通訊網上版本, 並收取公司通訊已在網上刊發之電郵通知/通知信函(請在以下位置提供 閣下之電郵地址, 本公司會經該電郵地址通知 閣下日後本公司網站登載之公司通訊。如未有提供電郵地址, 則會郵寄有關公司通訊已在網上刊發之通知信函印刷本予 閣下。); 或

Email Address

電郵地址

receive the **printed English version** of Corporate Communications **ONLY**; **OR**

僅收取公司通訊之英文印刷本; 或

receive the **printed Chinese version** of Corporate Communications **ONLY**; **OR**

僅收取公司通訊之中文印刷本; 或

receive both the **printed English and Chinese versions** of Corporate Communications.

同時收取公司通訊之英文及中文印刷本。

Name of shareholder(s) in English (Please use BLOCK LETTERS):

股東英文姓名(請用正楷填寫):

Name of shareholder(s) in Chinese:

股東中文姓名:

Shareholder(s) registered address:

股東的登記地址:

Contact telephone number:

聯絡電話號碼:

Date:

日期:

Signature(s):

簽署:

Notes 附註:

1. Please complete all your details clearly.

請 閣下清楚填寫所有資料。

2. If the Company does not receive this Reply Form or receive a response indicating your objection by 28 February 2024, you are deemed to have elected to receive the Website Version for all future Corporate Communications. We will only send to you by post your address appearing in the register of members of the Company maintained by the Branch Share Registrar (as defined below) the Company’s printed notifications when the Corporate Communications are published on the Company’s website.

倘若本公司於二零二四年二月二十八日仍未收到 閣下的回條或 閣下表示反對的回覆, 閣下將被視作選擇收取所有日後公司通訊的網上版本。本公司將在公司通訊登載於本公司網站後根據股份過戶登記分處(定義見下文)所存置本公司股東名稱列表的地址只郵寄通知函件的印刷本予 閣下。

3. If your shares are held in joint names, any one of the joint holders should sign on this Form in order to be valid.

如屬聯名持有, 則本更改表格須由聯名持有者之任何一位簽署, 方為有效。

4. The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by notice in writing to the Company c/o the Company’s branch share registrar, Tricor Standard Limited (the “Branch Share Registrar”), 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email (gemdale535-ecom@hk.tricorglobal.com).

上述指示適用於將寄發予本公司股東之所有公司通訊, 直至 閣下發出書面要求予本公司之股份過戶登記分處卓佳標準有限公司(「股份過戶登記分處」), 地址為香港夏愨道16號遠東金融中心17樓或以電郵方式(gemdale535-ecom@hk.tricorglobal.com)另行通知為止。

5. Shareholders are entitled to change the choice of language and means of receipt of the Corporate Communications at any time by notice in writing to the Company’s Branch Share Registrar or by e-mail (gemdale535-ecom@hk.tricorglobal.com).

股東有權隨時發出書面要求予本公司之股份過戶登記分處或以電郵方式(gemdale535-ecom@hk.tricorglobal.com)要求更改收取公司通訊之語言版本及方式。

6. If you have any queries relating to the completion of this Form, please call the Company’s hotline on (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

如 閣下對填寫本表格有任何疑問, 請於星期一至星期五(香港公眾假期除外)上午9時正至下午5時正辦公時間內, 致電本公司熱線(852) 2980 1333查詢。

7. For the avoidance of doubt, we do not accept any special instructions written on this Form.

為免存疑, 任何在本表格上的額外手寫指示, 本公司將不予處理。

* Corporate Communication(s) refers to any document(s) issued or to be issued by the Company for the information or action of the Shareholders, including but not limited to (a) directors’ reports, annual accounts together with the independent auditor’s reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars and (f) proxy forms.

公司通訊乃指本公司已發出或將予發出以供股東參照或採取行動之任何文件, 包括但不限於(a)董事會報告、年度財務報表連同獨立核數師報告及(如適用)財務報告摘要、(b)中期報告及(如適用)中期報告摘要、(c)大會通告、(d)上市文件、(e)通函及(f)代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT

收集個人資料聲明

(i) “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).

本聲明中所指的「個人資料」具有香港法例第四百八十六號《個人資料(私隱)條例》中「個人資料」的涵義。

(ii) Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions.

閣下是自愿向本公司提供個人資料。若 閣下未能提供足夠資料, 本公司可能無法處理 閣下之指示。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Branch Share Registrar (Tricor Standard Limited), and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes.

本公司可就任何所說明的用途, 將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記分處(卓佳標準有限公司), 及/或其他公司或團體, 並將適當時保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Privacy Compliance Officer of the Branch Share Registrar (Tricor Standard Limited) by post or by email to privacy@hk.tricorglobal.com.

閣下有權根據私隱條例的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改 閣下個人資料的要求均須以書面方式郵寄至股份過戶登記分處(卓佳標準有限公司)的私隱條例事務主任或電郵至privacy@hk.tricorglobal.com。

This form is made in English and Chinese. In case of any inconsistency, the English version shall prevail.

本表格以英文及中文發出。中英文版本內容如有任何不相符, 概以英文版本為準。

閣下寄回此表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick it on the envelope to return this Form to us.

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

卓佳標準有限公司
Tricor Standard Limited
簡便回郵號碼 Freepost No. 10GPO
香港 Hong Kong