

## Jiangsu Recbio Technology Co., Ltd. 江蘇瑞科生物技術股份有限公司

(a joint stock company incorporated in the People's Republic of China with limited liability)
(Stock Code: 2179)

10 January 2024

Dear registered shareholder(s),

## **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Jiangsu Recbio Technology Co., Ltd. (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communication"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="http://www.recbio.cn">http://www.recbio.cn</a> and the HKEXnews website at <a href="www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications (Note), the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong share registrar (the "**Share Registrar**"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, and until such time that the functional email address is provided to the Share Registrar, (i) you will not be able to receive any notifications regarding the publication of Corporate Communications and will need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (ii) the Company will send the Actionable Corporate Communications.

If you want to receive the Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the Share Registrar or send an email to <a href="receive.com@computershare.com.hk">receive.com@computershare.com.hk</a> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Details of the arrangements for dissemination of Corporate Communications and for requesting printed copies of Corporate Communications are published under the section headed "Investors" in the Company's website (<a href="http://www.recbio.cn">http://www.recbio.cn</a>). Should you have any queries relating to this letter, please contact the Company at 0523-86866018 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully, By order of the Board Jiangsu Recbio Technology Co., Ltd. Dr. Liu Yong Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

## 以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則 (「上市規則」)第 2.07 條,江蘇瑞科生物技術股份有限公司(「公司」)謹此通知 閣下,公司已採用以電子方式發布公司通訊(「公司通訊」)之安排,該公司通訊是指公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件,包括但不限於(a)董事報告、年度賬目以及審計報告副本以及(如適用)財務摘要報告; (b)中期報告及其中期報告摘要(如適用); (c)會議通知; (d)上市文件; (e)通函和 (f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 <a href="http://www.recbio.cn">http://www.recbio.cn</a> 和披露易網站 <a href="www.hkexnews.hk">www.hkexnews.hk</a> 上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊<sup>(網註)</sup>,公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。 或者, 閣下也可以簽署回條並交回公司的香港股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前,(i) 閣下將無法收到任何有關發布公司通訊的通知,並需要主動查看公司網站和披露易網站以留意公司通訊的發布;及(ii)公司未来將以印刷本形式發送可供採取行動的公司通訊 (MÉ)。

若 閣下希望收取公司通訊之印刷版,請填妥本函背頁之回條並交回股份過戶處,或發送電子郵件至 recbio.ecom@computershare.com.hk,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意,收取未來公司通訊印刷版 之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

有關發布企業通訊及索取企業通訊印刷本的安排之詳情載於本公司網站(http://www.recbio.cn)「投資者關係」一欄。如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)其間致電公司0523-86866018查詢。

承董事會命 **江蘇瑞科生物技術股份有限公司** *主席* 劉勇博士

謹啟

2024年1月10日

## REPLY FORM 回條

Computershare Hong Kong Investor Services Limited / Hong Kong Registrars Limited (The "Share Registrar")

17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

香港中央證券登記有限公司 /

香港證券登記有限公司 (「股份過戶處」)

香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please <u>choose ONLY ONE</u> of the options below) (請從以下選項中只**選擇其中一項**)

Personalized QR Code 專屬二維碼

Option 1: Provide your email address for receipt of future Actionable Corporate Communications<sup>(Note 3)</sup> of the Company via electronic dissemination by scanning

your personalized QR code

選項1: 掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司通過電子方式

發佈可供採取行動的未來公司通訊<sup>(附註 3)</sup>

You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項 1 · 閣下無須交回本回條。

Option 2:       I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications (Note 3) of the following listed company (the "Company") via electronic dissemination         選項 2:       本人/吾等現以書面提供本人/吾等之的電子郵件地址・以確保收到以下上市公司(「公司」)通過電子方式發佈可供採取行動的未來公司通訊 (附註 3)			
Name of Securities holder(s) 證券持有人姓名: Name of the listed company 上市公司名稱: Jiangsu Recbio Technology Co., Ltd.			
Email address 電郵地址: (Notes 3 / 附註 3)			

Option 3: I/we hereby request for receipt of Corp 選項 3: 本人/吾等現要求收取公司通訊*印刷版  □ receive future Corporate Communications* in printe 收取未來公司通訊*的印刷本・並已知悉本指示由	(如適用・請在以下方格內劃上「✔」號) ed copy and noted that this instruction is valid only for o	mark "" in the below box if applicable)  one year starting from the receipt date of instruction. (Notes 5)	
Signature(s): (Notes 1)	Contact number:	Date:	
簽名: <sup><i>(附註 1)</i></sup>	聯絡電話號碼:	日期:	

簽名:<sup>(附註1)</sup>

Notes 附註:

1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.

清清楚填安 圖下之所有資料。如圖總名股東、則本回條須由所有總名股東總合義書。方為有效。

2. Ans Reply Form with no signature or otherwise incorrectly completed will be void.

任何回緣若未有食者或往其他方面填寫不足量。則本回條須由所有總名股東總合義書。方為有效。

3. If the Company does not receive a flunctional email address in your reply, the Company will send the Actionable Corporate Communication in printed form in the future. Actionable Corporate Communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

如公司沒有收到 圖下的有效看子過件地址、本公司將以印刷本形式發送可供採取行動的未來公司通訊。可供採取行動的公司通訊指任何涉及要求發行人的證券特有人指示其假如何行使具有關證券特有人的權利或作出經濟的公司通訊看任何涉及要求發行人的證券特有人指示其假如何行使具有關證券特有人的權利或作出經濟的公司通訊

- If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 如 阁下通過二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址,只有 阁下最後提供的電子郵件地址將會被用於登記。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料暨明

- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at <u>PrivacyOfficer@computershare.com.hk.</u> 簡本 ( 私際條例 ) 的條文查閱及域修改 閣下的個人資料・任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)向香港隱私主 任提出・或發送電郵至 PrivacyOfficer@computershare.com.hk・

Mailing Label 郵寄標籤

香港中央證券登記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港 Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

閣下寄回此回條時・請將郵寄標籤剪貼於信封上 如在本港投寄・ 閣下無需支付郵費或貼上郵票。