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**BEIJING TONG REN TANG CHINESE MEDICINE COMPANY LIMITED**

**北京同仁堂國藥有限公司**

*(Incorporated in Hong Kong with limited liability)*

**(Stock Code: 3613)**

**NOTICE OF EXTRAORDINARY GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the extraordinary general meeting (the “**EGM**”) of Beijing Tong Ren Tang Chinese Medicine Company Limited (the “**Company**”) will be held at 10:30 a.m. on Wednesday, 27 December 2023 at Room 1405–1409, Office Tower, Convention Plaza, 1 Harbour Road, Wanchai, Hong Kong for the purpose of considering and, if thought fit, passing the following resolutions:

**As Ordinary Resolutions**

1. “**THAT**, the new exclusive distributorship framework agreement entered into by the Company with Tong Ren Tang Technologies Co. Ltd. on 29 November 2023 (the “**New TRT Tech Exclusive Distributorship Framework Agreement**”), and the new annual caps for the three years ending 31 December 2026 for the continuing connected transactions of the Company contemplated under the New TRT Tech Exclusive Distributorship Framework Agreement are hereby approved, ratified and confirmed; and **THAT** any one director of the Company be and is hereby authorized to sign or execute such other documents or supplemental agreements or deeds on behalf of the Company and to do all such things and take all such actions as he/she may consider necessary or desirable for the purpose of giving effect to the terms of the New TRT Tech Exclusive Distributorship Framework Agreement and completing the transactions contemplated thereunder with such changes as he may consider necessary, desirable or expedient.”

2. “**THAT**, the new exclusive distributorship framework agreement entered into by the Company with Beijing Tong Ren Tang Company Limited on 29 November 2023 (the “**New TRT Ltd. Exclusive Distributorship Framework Agreement**”), and the new annual caps for the three years ending 31 December 2026 for the continuing connected transactions of the Company contemplated under the New TRT Ltd. Exclusive Distributorship Framework Agreement are hereby approved, ratified and confirmed; and **THAT** any one director of the Company be and is hereby authorized to sign or execute such other documents or supplemental agreements or deeds on behalf of the Company and to do all such things and take all such actions as he/she may consider necessary or desirable for the purpose of giving effect to the terms of the New TRT Ltd. Exclusive Distributorship Framework Agreement and completing the transactions contemplated thereunder with such changes as he may consider necessary, desirable or expedient.”

By order of the Board  
**Beijing Tong Ren Tang**  
**Chinese Medicine Company Limited**  
**Yu Jin**

*Executive Director and Chief Executive Officer*

Hong Kong, 5 December 2023

*Notes:*

- (1) Shareholders entitled to attend and vote at the EGM is entitled to appoint one or more proxies to attend and vote on his/her/its behalf. A proxy need not be a shareholder of the Company.
- (2) In order to be valid, the proxy form together with the power of attorney or other authority (if any) under which it is signed (or a notarially certified copy of such power or authority), must be delivered to the Company’s share registrar and transfer office in Hong Kong, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong not less than 48 hours before the time appointed for the holding of the EGM or any adjournment thereof.
- (3) Delivery of an instrument appointing a proxy should not preclude a shareholder from attending and voting in person at the EGM and in such event, the instrument appointing a proxy shall be deemed to be revoked.
- (4) If a shareholder appoints more than one proxy, such proxies shall only exercise their voting rights by a poll.
- (5) For the purpose to determine the entitlements of the shareholders to attend and vote at the EGM, the register of members of the Company will be closed from Wednesday, 20 December 2023 to Wednesday, 27 December 2023 (both days inclusive), during which period no transfer of shares of the Company will be registered. All transfer documents accompanied by the relevant share certificates must be lodged with the Company’s share registrar and transfer office in Hong Kong, Computershare Hong Kong Investor Services Limited at Shops 1712–1716, 17th Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong not later than 4:30 p.m. on Tuesday, 19 December 2023.

*As at the date of this notice, the composition of the Board is as follows:*

*Executive Directors:*

Mr. Yu Jin  
Mr. Chen Fei

*Independent Non-executive Directors:*

Mr. Tsang Yok Sing, Jasper  
Mr. Xu Hong Xi  
Mr. Chan Ngai Chi

*Non-executive Director:*

Ms. Feng Li