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**CHINA COAL ENERGY COMPANY LIMITED\***  
**中國中煤能源股份有限公司**

*(A joint stock company incorporated in the People's Republic of China with limited liability)*  
**(Stock Code: 01898)**

**NOTICE OF THE EXTRAORDINARY GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the 2023 second extraordinary general meeting (the “**Meeting**”) of China Coal Energy Company Limited (the “**Company**”) will be held at 15:00 on Tuesday, 21 November 2023 at China Coal Building, No. 1 Huangsidajie, Chaoyang District, Beijing, the People’s Republic of China (the “**PRC**”), to consider and, if thought fit, approve the following ordinary resolutions. Capitalized terms used herein shall have the same meanings as those defined in the circular of the Company dated 3 November 2023 (the “**Circular**”) unless the context requires otherwise.

**AS ORDINARY RESOLUTIONS**

- 1.00 Resolutions on the determination of annual caps for continuing connected transactions of the Company for 2024-2026
  - 1.01 Resolution on the entering into of the 2024 Coal Supply Framework Agreement by the Company and China Coal Group and the application for the Proposed Annual Caps for the transactions thereunder
  - 1.02 Resolution on the entering into of the 2024 Integrated Materials and Services Mutual Provision Framework Agreement by the Company and China Coal Group and the application for the Proposed Annual Caps for the transactions thereunder
  - 1.03 Resolution on the entering into of the 2024 Project Design, Construction and General Contracting Services Framework Agreement by the Company and China Coal Group and the application for the Proposed Annual Caps for the transactions thereunder

2.00 Resolution on renewal of the Financial Services Framework Agreement between the China Coal Group and China Coal Finance Company

2.01 Resolution on the entering into of the 2024 Financial Services Framework Agreement by China Coal Group and China Coal Finance Company and the application for the Proposed Annual Caps for the transactions thereunder

For details of the above resolutions, please refer to the Circular.

By Order of the Board  
**China Coal Energy Company Limited**  
**Wang Shudong**  
*Chairman of the Board, Executive Director*

Beijing, the PRC  
3 November 2023

*As at the date of this notice, the Company's executive directors are Wang Shudong, Liao Huajun and Zhao Rongzhe; non-executive director is Xu Qian; independent non-executive directors are Zhang Chengjie, Jing Fengru and Hung Lo Shan Lusan.*

\* *For identification purpose only*

Notes:

## **1. ELIGIBILITY FOR ATTENDING THE MEETING**

Holders of H shares of the Company whose names appear on the register of members of the Company maintained by Computershare Hong Kong Investor Services Limited, the H share registrar and transfer office of the Company in Hong Kong, on Thursday, 16 November 2023 shall be entitled to attend the Meeting. To qualify for attendance and vote at the Meeting, all transfers of H shares of the Company accompanied by the relevant share certificate must be lodged with Computershare Hong Kong Investor Services Limited, the H share registrar and transfer office of the Company in Hong Kong, at Rooms 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, no later than 4:30 p.m. on Wednesday, 15 November 2023.

## **2. PROXY**

- (1) Shareholders entitled to attend and vote at the Meeting may appoint one or more proxies in writing to attend and vote at the Meeting on his behalf. The proxy need not be a shareholder of the Company.
- (2) A proxy shall be appointed by a shareholder by a written instrument signed by the appointor or his attorney duly authorized in writing. In case of a corporation, the same must be either under its common seal or under hand of its director(s) or duly authorized attorney(s). If the written instrument is signed by an attorney of the appointor, the power of attorney or other documents of authorization of such attorney shall be notarized.
- (3) To be valid, the notarized power of attorney or other document(s) of authorization (if any) and the form of proxy shall be delivered to (i) the registered office address of Company for holders of A shares of the Company; and (ii) Computershare Hong Kong Investor Services Limited, the H share registrar and transfer office of the Company in Hong Kong, for holders of H shares of the Company, no less than 24 hours before the time fixed for convening the Meeting or any adjournment thereof (as the case may be). Completion and return of a form of proxy will not preclude a shareholder from attending and voting in person at the Meeting if he so desires.
- (4) If a shareholder appoints more than one proxy, such proxies shall only exercise their voting rights by a poll.

## **3. REGISTRATION PROCEDURES FOR ATTENDING THE MEETING**

A shareholder or his proxy shall produce his identification document when attending the Meeting. Where a shareholder is a legal person, the legal representative of that shareholder or the person authorized by its board of directors or other governing body shall produce a copy of the written resolution of the board of directors or other governing body of such shareholder appointing such person to attend the Meeting.

## **4. CLOSURE OF REGISTER OF MEMBERS**

The register of members will be closed from Thursday, 16 November 2023 to Tuesday, 21 November 2023 (both days inclusive), during which period no transfer of shares of the Company will be registered. In order to qualify for attendance and vote at the Meeting, all transfers of H shares of the Company accompanied by the relevant share certificate must be lodged with Computershare Hong Kong Investor Services Limited, the H share registrar and transfer office of the Company in Hong Kong, at Rooms 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, no later than 4:30 p.m. on Wednesday, 15 November 2023.

## **5. METHOD OF VOTING AT THE MEETING**

Pursuant to Rule 13.39(4) of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, any vote of shareholders at a general Meeting must be taken by way of poll. Accordingly, the chairman of the Meeting will demand a poll in relation to the resolutions to be proposed at the Meeting.

## **6. MISCELLANEOUS**

- (1) The Meeting is expected to be held for less than half a day. Shareholders attending the Meeting shall be responsible for their own travelling and accommodation expenses.
- (2) The address of the Computershare Hong Kong Investor Services Limited, the H share registrar and transfer office of the Company in Hong Kong, is situated at Rooms 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.
- (3) The registered office and the contact details of the Company are:

No. 1 Huangsidajie  
Chaoyang District  
Beijing, 100120  
the PRC  
Telephone: (+8610)82236028  
Fax: (+8610)82256484