



**SAU SAN TONG HOLDINGS LIMITED**

**修身堂控股有限公司\***

*(Incorporated in the Cayman Islands with limited liability)*

**(Stock code: 8200)**

Date as postmarked

Dear Non-Registered Holder of securities of the Company

**Notification of publication of the annual report of the Company for year ended 31 March 2023 (“2023 Annual Report”) on the Company’s website**

We hereby notify you that the following corporate communication (the “Corporate Communication”) of *Sau San Tong Holdings Limited* (“the Company”), in both English and Chinese, are now available on the Company’s website at [www.sst-holding.com](http://www.sst-holding.com) (the “Company Website”):

- 2023 Annual Report

You may access the Corporate Communication by clicking [www.sst-holding.com/finance](http://www.sst-holding.com/finance) the selected Corporate Communications of the Company’s website for viewing and downloading.

If you wish to receive a printed copy of the Corporate Communication, you can complete the enclosed Request Form and return it to the Company’s branch share registrar in Hong Kong, Tricor Standard Limited by post using the mailing label provided. The printed copy of the Corporate Communication will be sent to you free of charge upon receipt of your request.

Please note that by completing and returning the Request Form to request for the printed copy of the Corporate Communication, you will expressly indicate that you prefer to receive all future Corporate Communication of the Company in printed form.

Should you have any queries relating to this notification, please contact Customer Service Hotline of Tricor Standard Limited at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,  
For and on behalf of  
**Sau San Tong Holdings Limited\***  
Chan Hin Hang  
Company Secretary

Encl.

Note: Corporate Communication refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, interim report, quarterly report, notice of meeting, listing document, circular and proxy form.

*\* For identification purpose only*

---

## Request Form

To: **Sau San Tong Holdings Limited (the “Company”)**  
c/o Tricor Standard Limited  
17/F, Far East Finance Centre  
16 Harcourt Road  
Hong Kong

I/We would like to receive the printed copy of the **following Corporate Communication**<sup>(Note 1)</sup> and all future Corporate Communication of the Company<sup>(Note 2)</sup>.

(Please mark “✓” in the appropriate box(es))

2023 Annual Report

Signature : \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_ (English)  
(in block letters)

\_\_\_\_\_ (Chinese)

Contact Phone  
Number: \_\_\_\_\_

Notes:

1. Corporate Communication refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, interim report, quarterly report, notice of meeting, listing document, circular and proxy form.
2. By completing and returning the Request Form to request for the printed copy of the Corporate Communication, you have expressly indicated that you prefer to receive all future Corporate Communication of the Company in printed form.
3. For the avoidance of doubt, no additional instructions (other than those imprinted herein) written on this Request Form will be processed.

### Personal Information Collection Statement

Your supply of Personal Data to the Company is on a voluntary basis. “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”). Your Personal Data may be disclosed or transferred to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the purposes of processing and handling your requests and/or instructions given on this form, and retained for such period as may be necessary for such purposes. Request for access to and/or correction of your Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing by mail to the Privacy Compliance Officer of Tricor Standard Limited (Address: 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong).

(Please cut along the dotted line 請沿虛線剪下)

✂️ ···········

Mailing Label 郵寄標籤

Please cut the mailing label and stick this on an envelope to return the Request Form to us.

**No postage stamp is required for local mailing**

當閣下寄回此表格時，請將此郵寄標籤剪貼於信封上。

**如在本港投寄，閣下無需支付郵費或貼上郵票**

**Tricor Standard Limited**  
**卓佳標準有限公司**  
**Freepost No. 簡便回郵號碼 : 37**  
**Hong Kong 香港**