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北京首都國際機場股份有限公司 Beijing Capital International Airport Co., Ltd.

(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

SUPPLEMENTAL NOTICE OF EXTRAORDINARY GENERAL MEETING

Reference is made to (i) the notice of extraordinary general meeting of the Company dated 3 November 2022 (the “**2022 EGM Notice**”), which sets out the time and venue of the 2022 EGM and contains the relevant resolutions to be put forward at the 2022 EGM for consideration and approval by the Shareholders of the Company; and (ii) the proxy form of the Company dated 3 November 2022.

After the date of the 2022 EGM Notice, the Board received from its controlling shareholder, Capital Airports Holdings Limited, a proposal for adding the resolution in respect of the issue of the Medium-Term Notes and the Super Short-Term Debentures in the PRC as an additional special resolution for consideration and approval by the Shareholders at the 2022 EGM.

According to the Articles of Association of the Company, any Shareholder holding 5% or more voting rights to the Company is entitled to propose additional resolutions to be passed at the 2022 EGM.

As a result, the special resolution in respect of the issue of the Medium-Term Notes and the Super Short-Term Debentures in the PRC shall be added to the 2022 EGM Notice.

SUPPLEMENTAL NOTICE IS HEREBY GIVEN that the 2022 EGM of Beijing Capital International Airport Company Limited (the “**Company**”) will be held at 3:00 p.m. on Thursday, 22 December 2022 at the Conference Room, Room 112, the Office Building of the Company, No. 9 Siwei Road, Capital Airport, Beijing, the People’s Republic of China (the “**PRC**”) to consider and, if thought fit, pass the following special resolution, in addition to the resolutions set out in the 2022 EGM Notice:

SPECIAL RESOLUTION

3. to consider and approve the proposed issue of the Medium-Term Notes of not more than RMB4 billion and the Super Short-Term Debentures of not more than RMB4 billion in the PRC, and the grant of authorisation to the Board and its authorised person to deal with all such matters relating to the issue of the Medium-Term Notes and the Super Short-Term Debentures (*Note iv*).

By the order of the Board
Meng Xianwei
Secretary to the Board

8 December 2022
Beijing, the PRC

Notes:

- (i) Save as the additional special resolution and other information as set out in this supplemental notice of extraordinary general meeting, all the information set out in the 2022 EGM Notice remains unchanged.
- (ii) **IMPORTANT NOTE:** A revised proxy form for use at the 2022 EGM (“**Revised Proxy Form**”) is enclosed herewith. The revised proxy form shall supersede and replace the proxy form enclosed with the notice of extraordinary general meeting of the Company dated 3 November 2022 (the “**Previous Proxy Form**”) and that the Previous Proxy Form shall be deemed invalid. Shareholders who have signed and returned the Previous Proxy Form should complete and return the Revised Proxy Form in accordance with the instructions provided in the supplemental notice of 2022 EGM. Completion and return of the Revised Proxy Form will not preclude a Shareholder from attending and voting at the 2022 EGM in person.
- (iii) The reply slip for the 2022 EGM published by the Company on 3 November 2022 is still valid for use in respect of the proposed resolution set out in this supplemental notice of 2022 EGM. Shareholders for H Shares who intend to attend the 2022 EGM are requested to deliver the reply slip to the Company’s H share registrar, Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong (facsimile no.: 852-2865 0990), on or before Thursday, 1 December 2022. The reply slip may be delivered in person, by post or facsimile.
- (iv) For details of the issue of the Medium-Term Notes and the Super Short-Term Debentures in the PRC and the grant of authorisation in relation thereto, please refer to the supplemental circular of the Company dated 8 December 2022.
- (v) Unless the context otherwise requires, capitalised terms used in this supplemental notice shall have the same meanings as defined in the supplemental circular of the Company dated 8 December 2022.

As at the date of this notice, the Directors of the Company are:

Executive Directors: Mr. Wang Changyi, Mr. Han Zhiliang and Mr. Zhang Guoliang

Non-executive Directors: Mr. Gao Shiqing, Mr. Jia Jianqing and Mr. Song Kun

Independent Non- executive Directors: Mr. Jiang Ruiming, Mr. Zhang Jiali, Mr. Stanley Hui Hon-chung and Mr. Wang Huacheng

A notice containing details of the matter is available for viewing on the website of Hong Kong Exchanges and Clearing Limited at <http://www.hkexnews.hk> under “Latest Listed Company Information” and the website of the Company at <http://www.bcia.com.cn>.