



北京首都國際機場股份有限公司

Beijing Capital International Airport Co., Ltd.

(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

REPLY SLIP FOR EXTRAORDINARY GENERAL MEETING

To: Beijing Capital International Airport Company Limited (the “**Company**”)

I/We ^(Note 1) _____
of _____

(as shown in the register of Shareholders) being the registered holder(s) of ^(Note 2) _____
H Shares of RMB1.00 each, in the share capital of the Company, hereby inform the Company that I/we intend to attend (in person or by proxy) the Extraordinary General Meeting of the Company to be held at 3:00 p.m. on Thursday, 22 December 2022 at the Conference Room, Room 112, the Office Building of the Company, No.9 Siwei Road, Capital Airport, Beijing, the People’s Republic of China.

Date: _____ 2022

Signature(s): _____

Notes:

1. Please insert full name(s) and address(es) (as shown in the register of shareholders) in block capitals.
2. Please insert the number of H Shares registered under your name(s).
3. In order to be valid, this completed and signed reply slip shall be delivered to the Company’s H Share registrar, Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong on or before Thursday, 1 December 2022. The reply slip may be delivered in person, by post or facsimile.