



# 北京首都國際機場股份有限公司 Beijing Capital International Airport Co., Ltd.

(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

## Proxy Form of Holders of H Shares for use at the Extraordinary General Meeting

I/We <sup>(Note 1)</sup> \_\_\_\_\_  
of \_\_\_\_\_  
being the registered holder(s) of <sup>(Note 2)</sup> \_\_\_\_\_  
H shares in Beijing Capital International Airport Company Limited (the “Company”), **HEREBY APPOINT** <sup>(Note 3)</sup> \_\_\_\_\_  
of \_\_\_\_\_ or failing him <sup>(Note 3)</sup> \_\_\_\_\_  
of \_\_\_\_\_  
or failing him, the Chairman of the meeting or any other director of the Company as my/our proxy in respect of <sup>(Note 4)</sup> \_\_\_\_\_  
\_\_\_\_\_ H Shares in the share capital of the Company held by me/us to attend and act for me/us at  
the extraordinary general meeting of the Company (the “EGM”) to be held at 3:00 p.m. on Thursday, 22 December 2022 at the  
Conference Room, Room 112, the Office Building of the Company, No.9 Siwei Road, Capital Airport, Beijing, the People’s  
Republic of China (the “PRC”) or at any adjournment thereof and to vote at such meeting or at any adjournment thereof in  
respect of the resolutions as hereunder indicated, or if no such indication is given, as my/our proxy thinks fit.

Ordinary Resolutions		For <sup>(Note 5)</sup>	Against <sup>(Note 5)</sup>	Abstain <sup>(Note 5)</sup>
(1)	To consider and approve the Operation and Maintenance Services Framework Agreement entered into between the Company and Beijing Bowei and the transactions contemplated thereunder, including the annual caps; and			
(2)	To consider and approve the Supply of Aviation Safety and Security Guard Services Agreement entered into between the Company and Aviation Security Company and the transactions contemplated thereunder, including the annual caps.			

Date: \_\_\_\_\_ 2022 Signature(s) <sup>(Note 6)</sup>: \_\_\_\_\_

### Notes:

- Please insert full name(s) and address(es) (as shown in the register of Shareholders) in **BLOCK CAPITALS**.
- Please insert the number of all the Shares in the Company registered in your name(s).
- Please insert the name and address of the proxy desired. **IF NO NAME IS INSERTED, THE CHAIRMAN OF THE MEETING WILL ACT AS YOUR PROXY.** The proxy need not be a shareholder of the Company but must attend the meeting in person to represent you.
- Please indicate clearly the number of Shares in the Company registered in your name(s) in respect of which the proxy is so appointed.** If no such number is inserted, the proxy is deemed to be appointed in respect of all the Shares in the Company registered in your name(s).
- Important:** If you wish to vote for any resolution, tick in the box marked “For”. If you wish to vote against any resolution, tick in the box marked “Against”. If you wish to abstain from voting on any resolution, tick in the box marked “Abstain”. Any abstain vote or waiver to vote shall be disregarded as voting rights for the purpose of calculating the result of that resolution. If you wish to vote only part of the number of H Shares in respect of which the proxy is so appointed, please state the exact number of Shares in lieu of a tick in the relevant box. Failure to tick or state the exact number of Shares in any box will entitle your proxy to cast your vote at his discretion.
- This form of proxy must be signed by you or your attorney duly authorised in writing or, in the case of a corporation or institution, either under the common seal or under the hand of any director or attorney duly authorised in writing.
- To be valid, this proxy form and, if such proxy form is signed by a person under a power of attorney or other authority on behalf of the appointer, a notarially certified copy of that power of attorney or other authority, must be deposited at the Company’s H Share registrar, Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong not less than 24 hours before the time appointed for the holding of the EGM or 24 hours before the time appointed for taking the poll.
- Unless otherwise defined, capitalised terms used in this proxy form shall have the same meanings as defined in the announcements of the Company dated 20 October 2022 in relation to continuing connected transactions and the circular of the Company to be dispatched in due course.