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**CHINA COAL ENERGY COMPANY LIMITED\***

**中國中煤能源股份有限公司**

*(A joint stock limited company incorporated in the People's Republic of China with limited liability)*  
**(Stock code: 01898)**

### **NOTICE OF H SHAREHOLDERS' CLASS MEETING**

**NOTICE IS HEREBY GIVEN** that the 2022 first class meeting of the holders of H shares (the "**H Shareholders' Class Meeting**") of China Coal Energy Company Limited (the "**Company**") will be held at 3:30 p.m on Thursday, 25 August 2022 at China Coal Building, No. 1 Huangsidajie, Chaoyang District, Beijing, the People's Republic of China (the "**PRC**"), for the purpose of passing the following resolution:

#### **AS SPECIAL RESOLUTION**

1. To consider and, if thought fit, to approve the amendments to the provisions of the Articles of Association of China Coal Energy Company Limited in relation to shareholders' class meetings.

By order of the Board  
**China Coal Energy Company Limited**  
*Chairman of the Board, Executive Director*  
**Wang Shudong**

Beijing, the PRC  
11 July 2022

*As at the date of this notice, the Company's executive directors are Wang Shudong and Peng Yi; non-executive directors are Zhao Rongzhe and Xu Qian; independent non-executive directors are Zhang Ke, Zhang Chengjie, and Leung Chong Shun.*

*Notes:*

## **1. ELIGIBILITY FOR ATTENDING THE H SHAREHOLDERS' CLASS MEETING**

Holders of H shares of the Company whose names appear on the register of members of the Company maintained by Computershare Hong Kong Investor Services Limited, the H Share registrar and transfer office of the Company in Hong Kong, on Tuesday, 26 July 2022 shall be entitled to attend the H Shareholders' Class Meeting.

To qualify for attendance and vote at the H Shareholders' Class Meeting to be held on Thursday, 25 August 2022, all transfers of H shares of the Company accompanied by the relevant share certificate must be lodged with Computershare Hong Kong Investor Services Limited, the H share registrar and transfer office of the Company in Hong Kong, at Rooms 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, no later than 4:30 p.m. on Monday, 25 July 2022.

## **2. PROXY**

- (1) Shareholders entitled to attend and vote at the H Shareholders' Class Meeting may appoint one or more proxies in writing to attend and vote at the meeting on his behalf. The proxy need not be a shareholder of the Company.
- (2) A proxy shall be appointed by a shareholder by a written instrument signed by the appointor or his attorney duly authorised in writing. In case of a corporation, the same must be either under its common seal or under hand of its director(s) or duly authorised attorney(s). If the written instrument is signed by an attorney of the appointor, the power of attorney or other documents of authorisation of such attorney shall be notarised.
- (3) To be valid, the notarised power of attorney or other document(s) of authorisation (if any) and the form of proxy shall be delivered to Computershare Hong Kong Investor Services Limited, the H share registrar and transfer office of the Company in Hong Kong, no less than 24 hours before the time fixed for convening the H Shareholders' Class Meeting or any adjournment thereof (as the case may be). Completion and return of a form of proxy will not preclude a shareholder from attending and voting in person at the meeting if he so desires.
- (4) If a shareholder appoints more than one proxy, such proxies shall only exercise their voting rights by a poll.

## **3. REGISTRATION PROCEDURES FOR ATTENDING THE H SHAREHOLDERS' CLASS MEETING**

- (1) A shareholder or his proxy shall produce his identification document when attending the H Shareholders' Class Meeting. Where a shareholder is a legal person, the legal representative of that shareholder or the person authorised by its board of directors or other governing body shall produce a copy of the resolutions of the board of directors or other governing body of such shareholder appointing such person to attend the meeting.
- (2) Holders of H shares of the Company intending to attend the H Shareholders' Class Meeting shall return to Computershare Hong Kong Investor Services Limited at Rooms 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong the reply slip stating their attendance on or before Friday, 5 August 2022.
- (3) A shareholder may return the above reply slip in person, by post or by facsimile to the Company.

#### **4. CLOSURE OF REGISTER OF MEMBERS**

The register of members will be closed from Tuesday, 26 July 2022 to Thursday, 25 August 2022 (both days inclusive), during which period no transfer of shares of the Company will be registered. In order to qualify for attendance and vote at the H Shareholders' Class Meeting to be held on Thursday, 25 August 2022, all transfers of H shares of the Company accompanied by the relevant share certificate must be lodged with Computershare Hong Kong Investor Services Limited, the H share registrar and transfer office of the Company in Hong Kong, at Rooms 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, no later than 4:30 p.m. on Monday, 25 July 2022.

#### **5. METHOD OF VOTING AT THE H SHAREHOLDERS' CLASS MEETING**

Pursuant to Rule 13.39 (4) of the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited, any vote of shareholders at a general meeting of the Company must be taken by way of poll. Accordingly, the chairman of the H Shareholders' Class Meeting will demand a poll in relation to the resolutions to be proposed at the H Shareholders' Class Meeting.

#### **6. MISCELLANEOUS**

- (1) The H Shareholders' Class Meeting of the Company is expected to be held for less than half a day. Shareholders attending the H Shareholders' Class Meeting shall be responsible for their own travelling and accommodation expenses.
- (2) The address of Computershare Hong Kong Investor Services Limited, the H share registrar and transfer office of the Company in Hong Kong is situated at Rooms 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.
- (3) The registered office and the contact details of the Company are:

No. 1 Huangsidajie  
Chaoyang District  
Beijing, 100120  
the PRC  
Telephone: (+8610) 8223 6028  
Fax: (+8610) 8225 6479