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**CNBM**

## **China National Building Material Company Limited\***

**中國建 材 股 份 有 限 公 司**

*(a joint stock limited company incorporated in the People's Republic of China with limited liability of its members)*

(Stock Code: 3323)

### **NOTICE OF THE H SHAREHOLDERS' CLASS MEETING**

**NOTICE IS HEREBY GIVEN** that the class meeting for the H Shareholders (the “**H Shareholders’ Class Meeting**”) of China National Building Material Company Limited (the “**Company**”) will be held at 10:30 a.m. (or immediately after the conclusion of the AGM) on Monday, 30 May 2022 at Tower 2, Guohai Plaza, No. 17 Fuxing Road, Haidian District, Beijing, the People’s Republic of China (the “**PRC**”) for the purposes of considering and, if thought fit, passing the following resolution. Unless otherwise indicated, capitalised terms used herein shall have the same meaning as those defined in the circular dated 14 April 2022 issued by the Company (the “**Circular**”).

#### **AS SPECIAL RESOLUTION**

1. To consider and approve the granting of a general mandate to the Board to repurchase H Shares, during the Relevant Period (as defined in paragraph (c) below):

**“THAT**

- (a) by reference to market conditions and in accordance with needs of the Company, repurchase the H Shares not exceeding 10% of the total number of H Shares in issue as at the date when this resolution is passed;
- (b) the Board be authorised to (including but not limited to the following):
  - (i) determine detailed repurchase plan, including but not limited to repurchase price, number of shares to repurchase, timing of repurchase and period of repurchase, etc.;

- (ii) open overseas share accounts and carry out the foreign exchange approval and the foreign exchange change registration procedures in relation to transmission of repurchase fund overseas (if needed); and
  - (iii) carry out cancellation procedures for repurchased shares, reduce registered capital of the Company in order to reflect the amount of shares repurchased in accordance with the authorisation received by the Board under paragraph (a) of this special resolution and make corresponding amendments to the Articles of Association as it thought fit and necessary in order to reflect the reduction of the registered capital of the Company and carry out any other necessary actions and deal with any necessary matters in order to repurchase relevant shares in accordance with paragraph (a) of this special resolution.
- (c) For the purposes of this special resolution, “**Relevant Period**” means the period from the passing of this special resolution until the earliest of:
- (iv) the conclusion of the next annual general meeting of the Company following the passing of the H Share Repurchase General Mandate resolution at the AGM and the Class Meetings;
  - (v) the expiration of the 12-month period following the passing of the H Share Repurchase General Mandate resolution at the AGM and the Class Meetings; or
  - (vi) the date on which the authority conferred to the Board by the H Share Repurchase General Mandate is revoked or varied by a special resolution of Shareholders at a general meeting, or a special resolution of Shareholders at their respective class meeting.”

By order of the Board  
**China National Building Material Company Limited\***  
**Zhou Yuxian**  
*Chairman of the Board*

Beijing, the PRC  
14 April 2022

*As at the date of this notice, the board of directors of the Company comprises Mr. Zhou Yuxian, Mr. Chang Zhangli, Mr. Fu Jinguang, Mr. Xiao Jiexiang and Mr. Wang Bing as executive directors, Mr. Li Xinhua, Mr. Wang Yumeng, Mr. Peng Shou, Mr. Shen Yungang and Ms. Fan Xiaoyan as non-executive directors and Mr. Sun Yanjun, Mr. Liu Jianwen, Mr. Zhou Fangsheng, Mr. Li Jun and Ms. Xia Xue as independent non-executive directors.*

*Notes:*

- (1) All resolutions at the meeting will be taken by poll except where the chairman, in good faith, decides to allow a resolution which relates purely to a procedural or administrative matter to be voted on by a show of hands pursuant to the Listing Rules. The chairman of the meeting will therefore demand a poll for every resolution put to vote at the H Shareholders' Class Meeting in accordance with the Articles of Association. An announcement on the poll vote results will be made by the Company after the H Shareholders' Class Meeting in the manner prescribed under Listing Rule 13.39(5). The results of the poll will be published on the websites of Hong Kong Exchanges and Clearing Limited and the Company in accordance with the Listing Rules.
- (2) For determining the entitlement to attend and vote at the above meeting, the register of members of the Company will be closed from Wednesday, 25 May 2022 to Monday, 30 May 2022, both dates inclusive, during which period no transfer of shares will be registered. In order to be eligible to attend and vote at the H Shareholders' Class Meeting, holders of the H Shares whose transfers have not been registered shall deposit all transfer documents accompanied by the relevant share certificates at the Company's H Share Registrar in Hong Kong, Tricor Investor Services Limited for registration not later than 4:30 p.m. on Tuesday, 24 May 2022.
- (3) An H Shareholder entitled to attend and vote at the H Shareholders' Class Meeting may appoint one or more proxies to attend and vote on his behalf. A proxy need not be a H Shareholder of the Company. Where an H Shareholder appoints more than one proxy, his proxies can only vote on a poll.
- (4) The instrument appointing a proxy must be in writing under the hand of an H Shareholder or his attorney duly authorised. If the H Shareholder is a corporation, that instrument must be either under its common seal or under the hand of its director(s) or duly authorised attorney(s). If that instrument is signed by an attorney of an H Shareholder, the power of attorney authorising that attorney to sign or other authorisation document must be notarised.
- (5) In order to be valid, the form of proxy together with the power of attorney or other authorisation document (if any) must be deposited at the Company's H Share Registrar in Hong Kong, Tricor Investor Services Limited not less than 24 hours before the time appointed for the H Shareholders' Class Meeting (i.e. not later than 10:30 a.m. on Sunday, 29 May 2022) or any adjournment thereof (as the case may be).
- (6) A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the death or loss of capacity of the appointer, or the revocation of the proxy or of the authority under which the proxy was executed, or the transfer of shares in respect of which the proxy is given, provided that no notice in writing of these matters shall have been received by the Company prior to the commencement of the H Shareholders' Class Meeting.
- (7) The address and contact details of the Company's H Share Registrar in Hong Kong, Tricor Investor Services Limited, are as follows:

Level 54, Hopewell Centre  
183 Queen's Road East  
Hong Kong  
Telephone No.: (+852) 2980 1333  
Facsimile No.: (+852) 2810 8185

- (8) In accordance with the Company's Articles of Association, where two or more persons are registered as the joint holders of any share, only the person whose name appears first in the register of members shall be entitled to receive this notice, to attend and exercise all the voting powers attached to such share at the H Shareholders' Class Meeting, and this notice shall be deemed to be given to all joint holders of such share.
- (9) The H Shareholders' Class Meeting is expected to be concluded within half a day. H Shareholders (in person or by proxy) attending the H Shareholders' Class Meeting are responsible for their own transportation and accommodation expenses. H Shareholders or their proxies attending the H Shareholders' Class Meeting shall produce identity documents.
- (10) References to time and dates in this notice are to Hong Kong time and dates.

\* *For identification purpose only*