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北京首都國際機場股份有限公司

Beijing Capital International Airport Co., Ltd.

(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

SUPPLEMENTAL NOTICE OF EXTRAORDINARY GENERAL MEETING

Reference is made to (a) the notice of extraordinary general meeting (“**EGM**”) of Beijing Capital International Airport Company Limited (the “**Company**”) dated 29 October 2021 (the “**EGM Notice**”), which sets out the time and venue of the EGM and contains the relevant resolution to be put forward at the EGM for consideration and approval by the shareholders of the Company (the “**Shareholders**”); and (b) the announcement of the Company dated 19 November 2021 (the “**Announcement**”) in respect of (i) the proposed appointment of an executive Director of the Company and (ii) the proposed appointment of a supervisor representing the Shareholders (collectively, the “**Proposals**”).

After the date of the EGM Notice, the board of directors of the Company (the “**Board**”) received a proposal from its controlling shareholder, Capital Airports Holdings Limited, for adding the resolutions in respect of the Proposals as additional ordinary resolutions for the consideration and approval by the Shareholders at the EGM.

According to the articles of association of the Company, any shareholder holding 5% or more of the total number of shares carrying voting rights of the Company is entitled to propose additional resolutions to be passed at the forthcoming general meeting.

As a result, the following ordinary resolutions shall be added to the EGM Notice.

SUPPLEMENTAL NOTICE IS HEREBY GIVEN that, the EGM of the Company will be held at 9:00 a.m. on Thursday, 16 December 2021 at the Conference Room, Room 112, the Office Building of the Company, No.9 Siwei Road, Capital Airport, Beijing, for the following purposes the People’s Republic of China (“**PRC**”) to consider and, if through fit, pass the following ordinary resolutions, in addition to the resolution set out in the EGM Notice:

ORDINARY RESOLUTIONS

2. to consider and approve the appointment of Mr. Wang Changyi as an executive Director, the granting of the authorisation to the Board to determine his remuneration and the granting of the authorisation to the Board to arrange for service contract granted by the Company to such executive Director upon such terms and conditions as the Board shall think fit, and to do all such acts and things to effect such matters (*Note i*); and
3. to consider and approve the appointment of Mr. Liu Chunchen as a supervisor representing the Shareholders of the eighth session of the supervisory committee of the Company, the granting of the authorisation to the Board to determine his remuneration and the granting of the authorisation to the Board to arrange for appointment letter granted by the Company to such supervisor representing the Shareholders upon such terms and conditions as the Board shall think fit, and to do all such acts and things to effect such matters (*Note i*).

By order of the Board
Meng Xianwei
Secretary to the Board

26 November 2021
Beijing, the PRC

Notes:

- (i) For details of the proposed appointments of Mr. Wang Changyi as an executive Director and Mr. Liu Chunchen as a supervisor representing the Shareholders, please refer to the Announcement of the Company and the relevant circular to be despatched by the Company in due course.
- (ii) Save as the additional ordinary resolutions and other information as set out in this supplemental notice of EGM, all the information set out in the EGM Notice remains unchanged.
- (iii) **IMPORTANT NOTE:** A revised proxy form for use at the EGM (the “**Revised Proxy Form**”) is published on the websites of the Stock Exchange (www.hkexnews.hk) and the Company. The Revised Proxy Form shall supersede and replace the proxy form enclosed with the EGM Notice (the “**Previous Proxy Form**”) and that the Previous Proxy Form shall be invalid. Shareholders who have signed and returned the Previous Proxy Form should complete and return the Revised Proxy Form in accordance with the instructions provided in this supplemental notice of EGM. Completion and return of the Revised Proxy Form will not preclude a shareholder from attending and voting at the EGM in person.
- (iv) The reply slip for the EGM published by the Company on 29 October 2021 is still valid for use in respect of the proposed resolutions set out in this supplemental notice of EGM. Shareholders for H shares who intend to attend the EGM shall deliver the reply slip to the Company’s H share Registrar: Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong (facsimile No.: 852-2865 0990), on or before Thursday, 25 November 2021. The reply slip may be delivered in person, by post or by facsimile.
- (v) Unless the context otherwise requires, capitalised terms herein shall have the same meanings ascribed to them in the EGM Notice and the Announcement of the Company.

As at the date of this notice, the Directors of the Company are:

Executive Directors: *Mr. Liu Xuesong, Mr. Han Zhiliang and Mr. Zhang Guoliang*

Non-executive Directors: *Mr. Gao Shiqing, Mr. Jia Jianqing and Mr. Song Kun*

Independent Non-executive Directors: *Mr. Jiang Ruiming, Mr. Liu Guibin, Mr. Zhang Jiali and Mr. Stanley Hui Hon-chung*

A notice containing details of the matter is available for viewing on the website of Hong Kong Exchanges and Clearing Limited at <http://www.hkexnews.hk> under “Latest Listed Company Information”, the website of the Company at <http://www.bcia.com.cn> and the website of Irasia.com at <http://www.irasia.com/listco/hk/bcia>.