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北京首都國際機場股份有限公司
Beijing Capital International Airport Co.,Ltd.
(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN that the extraordinary general meeting (the "**EGM**") of Beijing Capital International Airport Company Limited (the "**Company**") will be held at 9:00 a.m. on Thursday, 16 December 2021 at the Conference Room, Room 112, the Office Building of the Company, No.9 Siwei Road, Capital Airport, Beijing, the People's Republic of China (the "**PRC**") for the following purpose:

ORDINARY RESOLUTION

1. To consider and approve the Supplemental Aviation Security Agreement entered into between the Company and Aviation Security Company and the transactions contemplated thereunder, including the revised annual caps (*Note i*).

By order of the Board
Meng Xianwei
Secretary to the Board

29 October 2021
Beijing, the PRC

Notes:

(i) For details of the Supplemental Aviation Security Agreement and the revision of annual caps under the Supply of Aviation Safety and Security Guard Services Agreement (as amended by the Supplemental Aviation Security Agreement), please refer to the announcement of the Company dated 18 October 2021 and the relevant circular to be issued by the Company in due course.

(ii) Any Shareholder entitled to attend and vote at the EGM may appoint one or more proxies to attend and vote at the EGM on his/her behalf in accordance with the Company's articles of association. A proxy needs not be a Shareholder of the Company. If more than one proxy is appointed, such proxies may only exercise their voting right at poll.

(iii) The instrument appointing a proxy must be in writing under the hand of his appointer or his attorney duly authorised in writing. If the instrument appointing a proxy is signed by other person authorised by the appointer, the power of attorney or other authority must be notarially certified. If the appointer is a legal person, then the instrument shall be signed under a legal person seal or signed by its director or an attorney duly authorised in writing. To be valid, the notarially certified power of attorney or other documents of authorisation and the form of proxy must be delivered to the Company's H Share registrar: Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, not less than 24 hours before the time appointed for the holding of the EGM.

(iv) Shareholders or their proxies shall produce their identity documents when attending the EGM.

(v) The register of Shareholders will be temporarily closed from Tuesday, 16 November 2021 to Thursday, 16 December 2021 (both dates inclusive), during which period no transfer of Shares will be registered. Shareholders whose names appear on the register of Shareholders on Thursday, 16 December 2021 are entitled to attend and vote at the EGM.

In order to qualify for the entitlement to attend and vote at the EGM, holders of H Shares whose transfers have not been registered shall deposit the transfer documents together with the relevant Share certificates at the Company's H Share registrar: Hong Kong Registrars Limited at or before 4:30 p.m. on Monday, 15 November 2021. The address of the Company's H Share registrar is: Shops 1712-1716, 17/F, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

(vi) Holders of H Shares who intend to attend the EGM are requested to deliver the reply slip to the Company's H Share registrar: Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong (facsimile No.: 852-2865 0990), on or before Thursday, 25 November 2021. The reply slip may be delivered in person, by post or by facsimile.

(vii) The EGM is expected to last for less than half a day. Shareholders or their proxies attending the EGM shall be responsible for their own travelling and accommodation expenses.

(viii) Unless the context otherwise requires, capitalised terms used in this notice shall have the same meanings as defined in the announcement of the Company dated 18 October 2021 and/or the circular to be issued by the Company in due course.

As at the date of this notice, the Directors of the Company are:

Executive Directors:	*Mr. Liu Xuesong, Mr. Han Zhiliang and Mr. Zhang Guoliang*
Non-executive Directors:	*Mr. Gao Shiqing, Mr. Jia Jianqing and Mr. Song Kun*
Independent Non-executive Directors:	*Mr. Jiang Ruiming, Mr. Liu Guibin, Mr. Zhang Jiali and Mr. Stanley Hui Hon-chung*

A notice containing details of the matter is available for viewing on the website of Hong Kong Exchanges and Clearing Limited at http://www.hkexnews.hk under "Latest Listed Company Information", the website of the Company at http://www.bcia.com.cn and the website of Irasia.com at http://www.irasia.com/listco/hk/bcia.