Please use this form if you want the Hong Kong Offer Shares to be issued in the name of HKSCC Nominees Limited ("HKSCC Nominees") and deposited directly into the Central Clearing and Settlement System ("CCASS") for credit to your CCASS Investor Participant stock account or the stock account of your designated 閣下欲以香港中央結算(代理人)有限公司(「香港結算代理人」)的名義登記將獲發行 CCASS Participant. 如 的香港發售股份,並直接存入中央結算及交收系統(「中央結算系統」),以記存於 閣下的中央結算系統投資 閣下指定的中央結算系統參與者股份戶口,請使用本表格。 者戶口持有人股份戶口或

Staple your payment here 請將股款 緊訂在此

This Application Form uses the same terms as defined in the prospectus of Sundy Service Group Co. Ltd (the "Company") dated Thursday, 31 December, 2020 (the "Prospectus"). 本申請表格使用宋都服务集团有限公司(「本公司」)日期為二零 二零年十二月三十一日(星期四)的招股章程(「招股章程」)所界定的相同詞彙。

Neither this Application Form nor the Prospectus constitutes an offer to sell or the solicitation of an offer to buy any Hong Kong Offer Shares in any jurisdiction other than Hong Kong. The Hong Kong Offer Shares may not be offered or sold in the United States without registration or an exemption from registration under the U.S. Securities Act. 本申請表格及招股章程 概不構成在香港以外任何司法權區出售任何香港發售股份的要約或購買任何香港發售股份的要約邀請。若無根據美 國證券法登記或獲豁免登記,香港發售股份不得在美國提呈發售或出售。

This Application Form and the Prospectus may not be forwarded or distributed or reproduced (in whole or in part) in any manner whatsoever in any jurisdiction where such forwarding, distribution or reproduction is not permitted under the law of that jurisdiction. 在任何根據當地法例不得發送、派發或複製本申請表格及招股章程的司法權區內概不得以任何方式 發送或派發或複製(全部或部分)本申請表格及招股章程。

Copies of the Prospectus, all related Application Forms and the other documents specified in the paragraph headed "Documents Delivered to the Registrar of Companies and Available for Inspection" in Appendix V to the Prospectus, have been registered by the Registrar of Companies in Hong Kong as required by Section 342C of the Companies (Winding Up and Miscellaneous Provisions) Ordinance (Chapter 32 of the Laws of Hong Kong). Hong Kong Exchanges and Clearing Limited, The Stock Exchange of Hong Kong Limited (the "Hong Kong Stock Exchange"), Hong Kong Securities Clearing Company Limited ("HKSCC"), the Securities and Futures Commission of Hong Kong (the "SFC") and the Registrar of Companies of Hong Kong take no responsibility for the contents of these documents. 招股章程、所有相關申請表格及招股章程附錄五「送呈公司註冊處處長及備查文件」一段所指定的其他文件均已遵照香港法例第32章公司(清盤及雜項 條文)條例第342C條的規定送呈香港公司註冊處處長登記。香港交易及結算所有限公司、香港聯合交易所有限公司 (「香港聯交所」)、香港中央結算有限公司(「香港結算」)、香港證券及期貨事務監察委員會(「證監會」)及香港公司註冊 處處長對此等文件的內容概不負責。



## Sundy Service Group Co. Ltd 宋都服务集团有限公司

(Incorporated in the Cayman Islands with limited liability) 於開曼群島註冊成立的有限公司)

> 9608 Stock code 9608

**Maximum Offer Price** 

HK\$0.29 per Hong Kong Offer Share, plus brokerage of 1.0%, SFC transaction levy of 0.0027% and Hong Kong Stock Exchange trading fee of 0.005% (payable in full on application in Hong Kong dollars and

subject to refund)

每股香港發售股份0.29港元,另加1.0%經紀佣金、

0.0027% 證監會交易徵費及0.005% 香港聯交所交易

費(須於申請時以港元繳足且多繳股款可予退還)

You should read this Application Form in conjunction with the Prospectus, which contains further information on the application procedures. 招股章程尚有關於申請程序的其他資料,本申請表格應與招股章程一併閱讀。

#### Application Form 申請表格

To: Sundy Service Group Co. Ltd Sole Sponsor Joint Global Coordinators Joint Bookrunners Joint Lead Managers The Hong Kong Underwriters

宋都服务集团有限公司 獨家保薦人 聯席全球協調人 聯席賬簿管理人

聯席牽頭經辦人 香港包銷商

#### **Applicants' declaration**

I/We agree to the terms and conditions and application procedures in this Application Form and the Prospectus. Please refer to the "Effect of completing and submitting this Application Form" section of this Application Form.

吾等同意本申請表格及招股章程的條款及條件以及申 請程序。請參閱本申請表格「填交本申請表格的效用」一節。

Please use this form if you want the Hong Kong Offer Shares to be issued in the name of HKSCC Nominees Limited ("HKSCC Nominees") and deposited directly into the Central Clearing and Settlement System ("CCASS") for credit to your CCASS Investor Participant stock account or the stock account of your designated CCASS Participant. 如 閣下欲以香港中央結算(代理人)有限公司(「香港結算代理人」)的名義登記將獲發行的香港發售股份,並直接存入中央結算及交收系統(「中央結算系統」),以記存於 閣下的中央結算系統投資者戶口持有人股份戶口或 閣下指定的中央結算系統參與者股份戶口,請使用本表格。

| Warning: Only one application may be made for the benefit of any person. Please refer to the last four bullets of "Effect of completing and submitting this Application Form" section. | 警告:任何人士只限作出一次為其利益而遞交的認購申請。<br>請參閱「填交本申請表格的效用」一節最後四點。   |
|--|--|
| Signed by (all) applicant(s) (all joint applicants must sign):   | For Broker use此欄供經紀填寫 Lodged by遞交申請的經紀   |
| 由(所有)申請人簽署(所有聯名申請人必須簽署):   | (Broker No.經紀號碼) Broker's Chop 經紀印章  |
| Date: 日期: / / / / / / / / / / / / / / / / / / /  | Cheque/banker's cashier order number 支票/銀行本票號碼   |
| 40,000,000 shares)   | Cheques summer of the manner o |
| 所申請的香港發售股份數目(不超過40,000,000股股份)   | Name of bank on which cheque/banker's cashier order is drawn (see "How to make your application" section) 兑現支票/銀行  |
| Total amount 總額  | 本票的銀行名稱(見)申請手續(一節)   |
| HK\$ 港元  |  |
| Name in English (in <b>BLOCK</b> letters) 英文姓名/名稱(以正楷填寫)   | ·KA  |
| Family name or company name 姓氏或公司名稱  | Forename(s) 名字   |
| Name in Chinese 中文姓名/名稱  |  |
| Family name or company name 姓氏或公司名稱  | Forename(s) 名字   |
| Occupation (in English) 職業(以英文填寫)  | Hong Kong Identity Card No./Passport No./Hong Kong Business Registration No.* (Please delete as appropriate) 香港身份證號碼/護照號碼/香港商業登記號碼* (請刪除不適用者)  |
| Names of all other joint applicants in English (if any, in <b>BLOCK</b> letters) 所有其他聯名申請人的英文姓名/名稱(如有,以正楷填寫)   | Hong Kong Identity Card No./Passport No./Hong Kong Business Registration No. of all other joint applicants* (Please delete as appropriate) 所有其他聯名申   |
| 1)   | 請人的香港身份證號碼/護照號碼/香港商業登記號碼*(請刪除不適用者)   |
| 2)   | 2)   |
| 3)   | 3)   |
| Hong Kong address (in English) and telephone number (joint applicants sonly in <b>BLOCK</b> letters) 香港地址(以英文正楷填寫)及電話號碼(聯名   |  |
|  |  |
|  |  |
|  | Telephone No. 電話號碼   |
|  |  |

Please use this form if you want the Hong Kong Offer Shares to be issued in the name of HKSCC Nominees Limited ("HKSCC Nominees") and deposited directly into the Central Clearing and Settlement System ("CCASS") for credit to your CCASS Investor Participant stock account or the stock account of your designated CCASS Participant. 如 閣下欲以香港中央結算(代理人)有限公司(「香港結算代理人」)的名義登記將獲發行的香港發售股份,並直接存入中央結算及交收系統(「中央結算系統」),以記存於 閣下的中央結算系統投資者戶口持有人股份戶口或 閣下指定的中央結算系統參與者股份戶口,請使用本表格。

For Nominees: You will be treated as applying for your own benefit if you do not complete this section. Please provide an account number or identification code for each (joint) beneficial owner. 由代名人遞交:代名人若不填寫本節,是項認購申請將視作為 閣下本身利益提出。請填寫每名(聯名)實益擁有人的賬戶號碼或識別編碼。

| ADDRESS LABEL 地址標貼(Your name(s) and address in Hong Kong in BLOCK letters 請用正楷填寫 閣下的姓名/名稱及香港地址) |
|---|
| 보면 <u>기</u>   |
|   |
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|   |
|   |

For Internal use 此欄供內部使用

THIS BOX MUST BE DULY COMPLETED 必須填妥此欄

Participant I.D. of the CCASS Investor Participant or designated CCASS Participant 中央結算系統投資者戶口持有人或指定的中央結算系統參與者的參與者編號

For designated CCASS Participant or Corporate CCASS Investor Participant, please also affix the company chop bearing its company name 指定的中央結算系統多與者或中央結算系統公司投資者戶口持有人,亦請加蓋附有公司名稱的公司印鑑

(See paragraph 2 in the section \*How to make your application") (見「申請手續」 - 節第2段)

- (1) If you are a CCASS Investor Participant, only a Hong Kong Identity Card number (if you are an individual) or a Hong Kong Business Registration number (if you are a body corporate) will be accepted for this application, please see paragraph 2 under the section "How to make your application". 如 閣下為中央結算系統投資者戶口持有人,是項申請僅接納香港身份證號碼(如屬個人)或香港商業登記號碼(如屬法人團體);請見「申請手續」一節第2段。
  - (2) If you are applying through a designated CCASS Participant (other than a CCASS Investor Participant): For an individual, you must provide your Hong Kong Identity Card number or passport number. If you hold a Hong Kong Identity Card, please provide your passport number. For a body corporate, please provide your Hong Kong Business Registration number. 如 閣下透過中央結算系統投資者戶口持有人以外的指定中央結算系統參與者提出申請:如屬個人,必須填寫 閣下的香港身份證號碼或護照號碼。如 閣下持有香港身份證,請填寫香港身份證號碼,否則請填寫護照號碼。如屬法人團體,請填寫香港商業登記號碼。
  - (3) Part of the Hong Kong Identity Card number/passport number of you or, for joint applicants, the first-named applicant may be printed on your refund cheque (if any). Such data will be used for checking the validity of Application Form and such data would also be transferred to a third party for such purpose and refund purpose. Your banker may require verification of your Hong Kong Identity Card number/passport number before you can cash your refund cheque. 閣下或(如屬聯名申請人)排名首位申請人的香港身份證號碼/護照號碼的部分或會印於 閣下的退款支票(如有)上。有關資料將用於查核申請表格的有效性,亦會轉交第三方作資料核實和退款用途。銀行兑現退款支票前或會要求核實 閣下的香港身份證號碼/護照號碼。
  - (4) If an application is made by an unlisted company and:
    - the principal business of that company is dealing in securities; and
    - you exercise statutory control over that company,

then the application will be treated as being made for your benefit. 如申請人是一家非上市公司,而:

- 該公司的主要業務為證券買賣;及
- 閣下對該公司行使法定控制權,

是項申請將視作為 閣下的利益而提出。

(5) All joint applicants must give (if they are individuals) their Hong Kong Identity Card numbers or, where applicable, passport numbers, or (if they are bodies corporate) their Hong Kong Business Registration numbers. 所有聯名申請人必須提供(如屬個人)其香港身份證號碼或(如適用)護照號碼,或(如屬法人團體)其香港商業登記號碼。



#### How to make your application

1. Use the table below to calculate how much you must pay. Your application must be for a minimum of 10,000 Hong Kong Offer Shares and in one of the numbers set out in the table, or your application will be rejected.

| NUMBER OF HONG KONG OFFER SHARES THAT MAY BE APPLIED FOR AND PAYMENTS |   |   |                                    |   |                                    |
|---|---|---|------------------------------------|---|------------------------------------|
| No. of Hong Kong Offer Shares applied for                             | Amount<br>payable on<br>application<br>HK\$ | No. of Hong Kong Offer Shares applied for | Amount payable on application HK\$ | No. of Hong Kong Offer Shares applied for | Amount payable on application HK\$ |
| 10,000  | 2,929.23                                    | 350,000                                   | 102,522.82                         | 4,000,000                                 | 1,171,689.32                       |
| 20,000  | 5,858.45                                    | 400,000                                   | 117,168.93                         | 4,500,000                                 | 1,318,150.49                       |
| 30,000  | 8,787.67                                    | 450,000                                   | 131,815.05                         | 5,000,000                                 | 1,464,611.65                       |
| 40,000  | 11,716.89                                   | 500,000                                   | 146,461.17                         | 6,000,000                                 | 1,757,533.98                       |
| 50,000  | 14,646.12                                   | 600,000                                   | 175,753.40                         | 7,000,000                                 | 2,050,456.31                       |
| 60,000  | 17,575.34                                   | 700,000                                   | 205,045.63                         | 8,000,000                                 | 2,343,378.64                       |
| 70,000  | 20,504.57                                   | 800,000                                   | 234,337.86                         | 9,000,000                                 | 2,636,300.97                       |
| 80,000  | 23,433.79                                   | 900,000                                   | 263,630.10                         | 10,000,000                                | 2,929,223.30                       |
| 90,000  | 26,363.01                                   | 1,000,000                                 | 292,922.33                         | 20,000,000                                | 5,858,446.60                       |
| 100,000   | 29,292.23                                   | 1,500,000                                 | 439,383.50                         | 30,000,000                                | 8,787,669.90                       |
| 150,000   | 43,938.35                                   | 2,000,000                                 | 585,844.66                         | 40,000,000*                               | 11,716,893.20                      |
| 200,000   | 58,584.47                                   | 2,500,000                                 | 732,305.83                         |   |                                    |
| 250,000   | 73,230.59                                   | 3,000,000                                 | 878,766.99                         |   |                                    |
| 300,000   | 87,876.70                                   | 3,500,000                                 | 1,025,228.16                       | (*) Maximum number                        | 0 0                                |
|   |   |   |                                    | Shares you may apply for                  |                                    |

- 2. You, as the applicant(s), must complete the form in English (in BLOCK letters) as indicated below and sign on the second page of the Application Form. Only written signatures will be accepted (and not by way of personal chop). If you are applying through a designated CCASS Participant (other than a CCASS Investor Participant):
  - the designated CCASS Participant must endorse the form with its company chop (bearing its company name) and insert its participant I.D. in the appropriate box.

If you are applying as an individual CCASS Investor Participant:

- the form must contain your NAME and Hong Kong I.D. Card number;
- your participant I.D. must be inserted in the appropriate box.

If you are applying as a joint individual CCASS Investor Participant:

- the form must contain all joint investor participants' NAMES and the Hong Kong I.D. Card number of all joint investor participants;
- your participant I.D. must be inserted in the appropriate box.

If you are applying as a corporate CCASS Investor Participant:

- the form must contain your company NAME and Hong Kong Business Registration number;
- your participant I.D. and your company chop (bearing your company name) must be inserted in the appropriate box.

Incorrect or omission of details of the CCASS Participant including participant I.D. and/or company chop bearing its company name or other similar matters may render your application invalid.

3. Staple your cheque or banker's cashier order to the form. Each application for the Hong Kong Offer Shares must be accompanied by either one separate cheque or one separate banker's cashier order. Your application will be rejected if your cheque or banker's cashier order does not meet all the following requirements:

#### The cheque must:

#### Banker's cashier order must:

- be in Hong Kong dollars;
- not be post-dated;
- be made payable to "BANK OF CHINA (HONG KONG) NOMINEES LIMITED SUNDY SERVICE GROUP PUBLIC OFFER";
- be crossed "Account Payee Only";
- be drawn on your Hong Kong dollar bank account in Hong Kong; and
- show your account name, which must either be preprinted on the cheque, or be endorsed on the back by a person authorised by the bank. This account name must correspond with your name. If it is a joint application, the account name must be the same as the first-named applicant's name.
- be issued by a licensed bank in Hong Kong, and have your name certified on the back by a person authorised by the bank. The name on the banker's cashier order must correspond with your name. If it is a joint application, the name on the back of the banker's cashier order must be the same as the first-named applicant's name.



4. Tear off the Application Form, fold it once and lodge your completed Application Form (with cheque or banker's cashier order attached) to one of the collection boxes at any of the following designated branches of Bank of China (Hong Kong) Limited:

| District               | Branch name                    | Address   |
|------------------------|--------------------------------|---|
| Hong Kong Island       | Central District               | B/F – 2/F, Wing On House,                       |
|                        | (Wing On House) Branch         | 71 Des Voeux Road Central,                      |
|                        |                                | Hong Kong                                       |
| Kowloon                | <b>Prince Edward Road West</b> | 116-118 Prince Edward Road West,                |
|                        | (Mong Kok) Branch              | Mong Kok, Kowloon                               |
| <b>New Territories</b> | Tai Po Plaza Branch            | Unit 4, Level 1 Tai Po Plaza,<br>1 On Tai Road, |
|                        |                                | Tai Po, New Territories                         |

5. Your Application Form can be lodged at these times:

```
Thursday, 31 December 2020 — 9:00 a.m. to 4:00 p.m.
Saturday, 2 January 2021 — 9:00 a.m. to 12:00 noon
Monday, 4 January 2021 — 9:00 a.m. to 4:00 p.m.
Tuesday, 5 January 2021 — 9:00 a.m. to 4:00 p.m.
Wednesday, 6 January 2021 — 9:00 a.m. to 4:00 p.m.
Thursday, 7 January 2021 — 9:00 a.m. to 12:00 noon
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6. The latest time for lodging your application is 12:00 noon on Thursday, 7 January, 2021. The application lists will be open between 11:45 a.m. and 12:00 noon on that day, subject only to the weather conditions, as described in the subsection headed "How to apply for the Hong Kong Offer Shares – 10. Effect of bad weather on the opening of the application lists" in the Prospectus.

The application for the Hong Kong Public Offering will commence on Thursday, 31 December 2020 through Thursday, 7 January 2021. Such time period is longer than the normal market practice of four days. The application monies (including brokerage, SFC transaction levy and Stock Exchange trading fee) will be held by the receiving bank on behalf of our Company and the refund monies, if any, will be returned to the applicants without interest on Friday, 15 January 2021. In addition, our Shares will not commence trading on the Stock Exchange until they are delivered, which is expected to be longer than the normal market practice but in any event not more than seven business days after the Price Determination Date. Investors should be aware that the dealings in Shares on the Stock Exchange are expected to commence on Monday, 18 January 2021.

#### 申請手續

1. 使用下表計算 閣下須支付的款項。 閣下申請認購的股數須至少為10,000股香港發售股份,並為下表所 列的其中一個數目,否則恕不受理。

| 可供申請認購香港發售股份數目及應繳款項   |                   |                       |                   |                       |               |
|-----------------------|-------------------|-----------------------|-------------------|-----------------------|---------------|
| 申請認購的<br>香港發售<br>股份數目 | 申請時<br>應繳款項<br>港元 | 申請認購的<br>香港發售<br>股份數目 | 申請時<br>應繳款項<br>港元 | 申請認購的<br>香港發售<br>股份數目 | 申請時 應繳款項 港元   |
| 10,000                | 2,929.23          | 350,000               | 102,522.82        | 4,000,000             | 1,171,689.32  |
| 20,000                | 5,858.45          | 400,000               | 117,168.93        | 4,500,000             | 1,318,150.49  |
| 30,000                | 8,787.67          | 450,000               | 131,815.05        | 5,000,000             | 1,464,611.65  |
| 40,000                | 11,716.89         | 500,000               | 146,461.17        | 6,000,000             | 1,757,533.98  |
| 50,000                | 14,646.12         | 600,000               | 175,753.40        | 7,000,000             | 2,050,456.31  |
| 60,000                | 17,575.34         | 700,000               | 205,045.63        | 8,000,000             | 2,343,378.64  |
| 70,000                | 20,504.57         | 800,000               | 234,337.86        | 9,000,000             | 2,636,300.97  |
| 80,000                | 23,433.79         | 900,000               | 263,630.10        | 10,000,000            | 2,929,223.30  |
| 90,000                | 26,363.01         | 1,000,000             | 292,922.33        | 20,000,000            | 5,858,446.60  |
| 100,000               | 29,292.23         | 1,500,000             | 439,383.50        | 30,000,000            | 8,787,669.90  |
| 150,000               | 43,938.35         | 2,000,000             | 585,844.66        | 40,000,000*           | 11,716,893.20 |
| 200,000               | 58,584.47         | 2,500,000             | 732,305.83        |                       | ,             |
| 250,000               | 73,230.59         | 3,000,000             | 878,766,99        |                       |               |
| 300,000               | 87,876.70         | 3,500,000             | 1,025,228.16      | (*) 閣下可申請認購的<br>數目    | 的香港發售股份最高     |

- 2. 閣下作為申請人,必須按照下列指示以英文**正楷**填妥表格,並於申請表格第二頁簽署。只接納親筆簽名 (不得以個人印章代替)。
  - 如 閣下透過中央結算系統投資者戶口持有人以外的指定中央結算系統參與者提出申請:
  - 指定中央結算系統參與者必須於表格以公司印鑑(附有公司名稱)背書,並在適當方格內填寫參與者編號。
  - 如 閣下以個人中央結算系統投資者戶口持有人名義提出申請:
  - 表格須載有 閣下的姓名和香港身份證號碼;
  - 須在適當方格內填寫 閣下的參與者編號。
  - 如 閣下以聯名個人中央結算系統投資者戶口持有人名義提出申請:
  - 表格須載有所有聯名投資者戶口持有人的姓名和香港身份證號碼;
  - 須在適當方格內填寫 閣下的參與者編號。
  - 如 閣下以中央結算系統公司投資者戶口持有人名義提出申請:
  - 表格須載有 閣下的公司名稱和香港商業登記號碼;
  - 須在適當方格內填寫 閣下的參與者編號並蓋上公司印鑑(附有公司名稱)。
  - 中央結算系統參與者的資料(包括參與者編號及/或附有公司名稱的公司印鑑)或其他類似事項如有不正確或遺漏,均可能導致 閣下的申請無效。

3. 閣下須將支票或銀行本票釘於表格上。每份香港發售股份申請必須附一張獨立開出支票或一張獨立開出銀行本票。 閣下的支票或銀行本票必須符合以下所有規定,否則 閣下的認購申請將不獲受理:

#### 支票必須:

#### 銀行本票必須:

- 為港元;
- 不得為期票;
- 註明抬頭人為「中國銀行(香港)代理人有限公司-宋都服務集團公開發售」;
- 劃線註明「只准入抬頭人賬戶」;
- 從 閣下在香港的港元銀行賬戶中開出;及
- 顯示 閣下的賬戶名稱,而該賬戶名稱必須已 預印在支票上,或由有關銀行授權的人士在支 票背書。該賬戶名稱必須與 閣下的姓名/名 稱相同。如屬聯名申請,賬戶名稱必須與排名 首位申請人的姓名/名稱相同。
- 須由香港持牌銀行開出,並由有關銀行授權的 人士在銀行本票背面簽署核證 閣下的姓名/ 名稱。銀行本票所示姓名/名稱必須與 閣下 的姓名/名稱相同。如屬聯名申請,銀行本票 背面所示姓名/名稱必須與排名首位申請人的 姓名/名稱相同。



4. 請撕下申請表格,對摺一次,然後將填妥的申請表格(連同隨附的支票或銀行本票)投入中國銀行(香港)有限公司下列任何指定分行的其中一個收集箱:

地區 分行名稱 地址

香港島 中環永安集團大廈分行 香港

德輔道中71號

永安集團大廈地庫至二樓

太子道西116-118號

新界 大埔廣場分行 新界大埔

安泰路1號

大埔廣場地下商場4號

5. 閣下可於下列時間遞交申請表格:

二零二零年十二月三十一日(星期四) - 上午九時正至下午四時正

二零二一年一月二日(星期六) - 上午九時正至中午十二時正

二零二一年一月四日(星期一) - 上午九時正至下午四時正

二零二一年一月五日(星期二) - 上午九時正至下午四時正

二零二一年一月六日(星期三) — 上午九時正至下午四時正

二零二一年一月七日(星期四) - 上午九時正至中午十二時正

6. 截止遞交申請的時間為二零二一年一月七日(星期四)中午十二時正。本公司將於當日上午十一時四十五分至中午十二時正期間開始辦理申請登記,唯一會影響此時間的變化因素為當日的天氣情況(於招股章程「如何申請香港發售股份-10.惡劣天氣對開始辦理申請登記的影響」分節載述)。

香港公開發售申請將於二零二零年十二月三十一日(星期四)開始,至二零二一年一月七日(星期四)止。有關時段較一般市場慣例四天長。申請股款(包括經紀佣金、證監會交易徵費及聯交所交易費)將由收款銀行代本公司持有,而退回股款(如有)將於二零二一年一月十五日(星期五)不計利息退還予申請人。此外,股份於交付後方會在聯交所開始買賣,預期交付的時間將較一般市場慣例長,惟無論如何不得超過定價日後七個營業日。投資者務請注意,預期股份於二零二一年一月十八日(星期一)在聯交所開始買賣。



## Sundy Service Group Co. Ltd

(Incorporated in the Cayman Islands with limited liability)

#### GLOBAL OFFERING

#### Conditions of your application

#### A. Who can apply

- 1. You and any person(s) for whose benefit you are applying must be 18 years of age or older and must have a Hong Kong address.
- If you are a firm, the application must be in the individual members' names.
- 3. The number of joint applicants may not exceed 4.
- 4. If you are a body corporate, the application must be signed by a duly authorised officer, who must state his representative capacity, and stamped with your corporation's chop.
- 5. You must be outside the United States, not be a United States Person (as defined in Regulation S under the U.S. Securities Act) and not be a legal or natural person of the PRC.
- 6. Unless permitted by the Listing Rules, you cannot apply for any Hong Kong Offer Shares if you are:
  - an existing beneficial owner of Shares in the Company and/or any of its subsidiaries;
  - a Director or chief executive officer of the Company and/or any of its subsidiaries;
  - a close associate (as defined in the Listing Rules) of any of the above:
  - will become a core connected person of the Company immediately upon completion of the Global Offering; or
  - have been allocated or have applied for any International Placing Shares or otherwise participate in the International Placing.

#### B. If you are a nominee

You, as a nominee, may make more than one application for the Hong Kong Offer Shares by: (i) giving electronic application instructions to HKSCC via Central Clearing and Settlement System ("CCASS") (if you are a CCASS Participant); or (ii) using a WHITE or YELLOW Application Form, and lodge more than one application in your own name on behalf of different beneficial owners.

#### C. Effect of completing and submitting this Application Form

By completing and submitting this Application Form, you (and if you are joint applicants, each of you jointly and severally) for yourself or as an agent or a nominee on behalf of each person for whom you act:

- undertake to execute all relevant documents and instruct and authorise
  the Company and/or the Joint Global Coordinators (or their agents or
  nominees), as agents of the Company, to execute any documents for
  you and to do on your behalf all things necessary to register any Hong
  Kong Offer Shares allocated to you in the name of HKSCC Nominees as
  required by the Articles of Association;
- agree to comply with the Cayman Islands Companies Laws, the Companies Ordinance, the Companies (Winding Up and Miscellaneous Provisions) Ordinance, the Memorandum of Associations and the Articles of Association;
- confirm that you have read the terms and conditions and application procedures set out in the Prospectus and in this Application Form and agree to be bound by them;
- confirm that you have received and read the Prospectus and have only
  relied on the information and representations contained in the Prospectus
  in making your application and will not rely on any other information or
  representations except those in any supplement to the Prospectus;

- confirm that you are aware of the restrictions on the Global Offering in the prospectus;
- agree that none of the Company, the Sole Sponsor, the Joint Global Coordinators, the Joint Bookrunners, the Joint Lead Managers and the Underwriters, their respective directors, officers, employees, partners, agents, advisers and any other parties involved in the Global Offering is or will be liable for any information and representations not in the Prospectus (and any supplement to it):
- is or will be liable for any information and representations not in the Prospectus (and any supplement to it);

  undertake and confirm that you or the person(s) for whose benefit you have made the application have not applied for or taken up, or indicated an interest for, and will not apply for or take up, or indicate an interest for, any Offer Shares under the International Placing nor participated in the International Placing.
- the International Placing;
  agree to disclose to the Company, the Sole Sponsor, the Joint Global Coordinators, the Joint Bookrumers, the Joint Lead Managers and the Underwriters, the Hong Kong Share Registrar, the receiving bank, and/ or their respective advisers and agents any personal data which they may require about you and the person(s) for whose benefit you have made the application;
  - (if the laws of any place outside Hong Kong apply to your application) agree and warrant that you have complied with all such laws and none of the Company, the Sole Sponsor, the Joint Global Coordinators, the Joint Bookrunners, the Joint Lead Managers and the Underwriters nor any of their respective officers or advisers will breach any law outside Hong Kong as a result of the acceptance of your offer to purchase, or any action arising from your rights and obligations under the terms and conditions contained in the Prospectus and this Application Form;
- agree that once your application has been accepted, you may not rescind it because of an innocent misrepresentation;
- agree that your application will be governed by the laws of Hong Kong;
- represent, warrant and undertake that (i) you understand that the Hong Kong Offer Shares have not been and will not be registered under the U.S. Securities Act; and (ii) you and any person for whose benefit you are applying for the Hong Kong Offer Shares are outside the United States (as defined in Regulation S) or are a person described in paragraph (h)(3) of Rule 902 of Regulation S;
- warrant that the information you have provided is true and accurate;
- agree to accept the Hong Kong Offer Shares applied for, or any lesser number allocated to you under the application;
- authorise the Company to place the name(s) of the HKSCC Nominees
  on the Company's register of members as the holder(s) of any Hong
  Kong Offer Shares allocated to you, and the Company and/or its agents
  to deposit any share certificate(s) into CCASS and to send any refund
  cheque(s) to you or the first-named applicant for joint application by
  ordinary post at your own risk to the address stated on the application,
  unless you are eligible to collect refund cheque(s) in person;
- agree that the shares to be allotted shall be issued in the name of HKSCC Nominees and deposited directly into CCASS for the credit to your CCASS Investor Participant stock account or the stock account of your designated CCASS participant;
  - agree that each of HKSCC and HKSCC Nominees reserves the right (1) not to accept any or part of such allotted shares issued in the name of HKSCC Nominees or not to accept such allotted shares for deposit into CCASS; (2) to cause such allotted shares to be withdrawn from CCASS and issued in your name at your own risk and costs; and (3) to cause such allotted shares to be issued in your name (or, if you are a joint applicant, to the first-named applicant) and in such a case, to post the share certificate(s) for such allotted shares at your own risk to the address on your application form by ordinary post or to make available the same for your collection;

- agree that each of HKSCC and HKSCC Nominees may adjust the number of allotted shares issued in the name of HKSCC Nominees;
- agree that neither HKSCC nor HKSCC Nominees shall have any liability for the information and representations not so contained in the Prospectus and this application form;
- agree that neither HKSCC nor HKSCC Nominees shall be liable to you in any way;
- declare and represent that this is the only application made and the only application intended by you to be made to benefit you or the person for whose benefit you are applying;
- understand that the Company, the Directors and the Joint Global Coordinators will rely on your declarations and representations in deciding whether or not to make any allotment of any of the Hong Kong Offer Shares to you and that you may be prosecuted for making a false declaration;
- (if the application is made for your own benefit) warrant that no other
  application has been or will be made for your benefit on a WHITE
  or YELLOW Application Form or by giving electronic application
  instructions to HKSCC or to the White Form eIPO Service Provider
  by you or by any one as your agent or by any other person; and
- (if you are making the application as an agent for the benefit of another person) warrant that (i) no other application has been or will be made by you as agent for or for the benefit of that person or by that person or by any other person as agent for that person on a WHITE or YELLOW Application Form or by giving electronic application instructions to HKSCC; and (ii) you have due authority to sign the Application Form or give electronic application instructions on behalf of that other person as their agent.

#### D. Power of attorney

If your application is made through an authorised attorney, the Company and the Joint Global Coordinators may accept or reject your application at their discretion, and on any conditions they think fit, including evidence of the attorney's authority.

#### Determination of Offer Price and Allocation of Hong Kong Offer Shares

The Offer Price is expected to be fixed on or around Thursday, 7 January 2021, and in any event, not later than Monday, 11 January 2021. Applicants are required to pay the maximum Offer Price of HK\$0.29 for each Hong Kong Offer Share together with 1% brokerage, 0.0027% SFC transaction levy and 0.005% Hong Kong Stock Exchange trading fee. If the Offer Price is not agreed between the Company and the Joint Global Coordinators (for themselves and on behalf of the Underwriters) on or before Monday, 11 January 2021, the Global Offering will not proceed and will lapse.

Applications for Hong Kong Offer Shares will not be processed and no allotment of any Hong Kong Offer Shares will be made until the application lists close

The Company expects to announce the fixed offer price, the indication of the level of interest in the International Placing, the level of applications under the Hong Kong Public Offering and the basis of allocation of the Hong Kong Offer Shares on Friday, 15 January 2021 on the website of the Hong Kong Stock Exchange at <a href="http://www.hkexnews.hk">www.hkexnews.hk</a> and the Company's website at <a href="http://songduwuye.com/">http://songduwuye.com/</a>. Results of allocations in the Hong Kong Public Offering and the Hong Kong Identity Card/passport/Hong Kong business registration numbers of successful applicants (where applicable) will be available on the above websites.

The allocation of Offer Shares between the Hong Kong Public Offering and the International Placing is subject to adjustment as detailed in the subsection headed "Structure and Conditions of the Global Offering – The Hong Kong Public Offering – Reallocation" in the Prospectus. In particular, the Joint Global Coordinators may reallocate Offer Shares from the International Placing to the Hong Kong Public Offering to satisfy valid applications under the Hong Kong Public Offering. In accordance with Guidance Letter HKEX – GL91-18 issued by the Stock Exchange, if such reallocation is done other than pursuant to Practice Note 18 of the Listing Rules, the maximum total number of Offer Shares that may be reallocated to the Hong Kong Public Offering following such reallocation shall be not more than double the initial allocation to the Hong Kong Public Offering (i.e. 160,000,000 Shares), and the final price shall be fixed at the low end of the Offer Price range (that is, HK\$0.21 per Offer Share) stated in the Prospectus.

## If your application for Hong Kong Offer Shares is successful (in whole or in part)

If your application is wholly or partially successful, your Share certificate(s) (subject to their becoming valid certificates of title provided that the Hong Kong Public Offering has become unconditional and not having been terminated at 8:00 a.m. on Monday, 18 January 2021) will be issued in the name of HKSCC Nominees and deposited directly into CCASS for credit to your CCASS Investor Participant stock account or the stock account of your designated CCASS Participant as instructed by you in your Application Form on Friday, 15 January 2021 or, in the event of a contingency, on any other date as shall be determined by HKSCC of HKSCC Nominees.

- If you are applying through a designated CCASS Participant (other than
  a CCASS Investor Participant): For Hong Kong Offer Shares credited
  to the stock account of your designated CCASS Participant (other than a
  CCASS Investor Participant), you can check the number of Hong Kong
  Offer Shares allotted to you with that CCASS Participant.
- If you are applying as a CCASS Investor Participant: The Company expects to publish the results of CCASS Investor Participants' applications together with the results of the Hong Kong Public Offering on Friday, 15 January 2021 in the website of the Hong Kong Stock Exchange at <a href="http://songduwuye.com/">www.hkexnews.hk</a> and the Company's website at <a href="http://songduwuye.com/">http://songduwuye.com/</a>. You should check the announcement published by the Company and report any discrepancies to HKSCC before 5:00 p.m. on Friday, 15 January 2021 or such other date as shall be determined by HKSCC or HKSCC Nominees. Immediately after the credit of the Hong Kong Offer Shares to your stock account you can check your new account balance via the CCASS Phone System and CCASS Internet System (under the procedures contained in HKSCC's "An Operating Guide for Investor Participants" in effect from time to time). HKSCC will also make available to you an activity statement showing the number of Hong Kong Offer Shares credited to your stock account.

No receipt will be issued for application money paid. The Company will not issue temporary documents of title.

#### Refund of your money

If you do not receive any Hong Kong Offer Shares or if your application is accepted only in part, the Company will refund to you your application monies (including the related 1% brokerage, 0.0027% SFC transaction levy and 0.005% Hong Kong Stock Exchange trading fee) without interest. If the Offer Price is less than the maximum Offer Price, the Company will refund to you the surplus application monies (including the related 1% brokerage, 0.0027% SFC transaction levy and 0.005% Hong Kong Stock Exchange trading fee) without interest.

The refund procedures are stated in the subsection headed "How to apply for the Hong Kong Offer Shares – 14. Dispatch/Collection of share certificates and refund monies" in the Prospectus.

## Effect of the Information You Give to Computershare Hong Kong Investor Services Limited

Computershare Hong Kong Investor Services Limited and its related bodies' corporate, directors, officers, employees and agents ("Representatives") expressly disclaim and exclude to the maximum extent permitted by law any liability for any loss or damage suffered or incurred by the applicant or any other person or entity however caused relating in any way to, or connected with, any information provided by or on behalf of the applicant on or in connection with this document or any services provided hereunder, or any other written or oral communication provided by or on behalf of the applicant in connection with this document or any services provided hereunder. This includes, without limitation, any errors or omissions in such information however caused, or the Representatives or any other person or entity placing any reliance on such information or any documentation, image, recording or reproduction of such information, or its accuracy, completeness, currency or reliability.

# SUNISY宗服務

## 宋都服务集团有限公司

(於開曼群島註冊成立的有限公司)

### 全球發售

#### 申請條件

#### 甲、可提出申請的人士

- 閣下及 閣下為其利益提出申請的任何人士必須年滿18歲或以上並擁有香港地址。
- 2. 倘 閣下為商號,則須以個別成員名義提出申請。
- 3. 聯名申請人不得超過四名。
- 4. 倘 閣下為法人團體,申請須由獲正式授權的高級職員簽署,並須註明其代表身份以及加蓋公司印鑑。
- 閣下必須身處美國境外,並非美籍人士(定義見美國證券法 S規例),亦非中國法人或自然人。
- 除非上市規則允許,否則倘 閣下為下列人士,則不得申請認購任何香港公開發售股份:
  - 本公司及/或其任何附屬公司股份的現有實益擁有人;
  - 本公司及/或其任何附屬公司的董事或最高行政人員;
  - 上述任何人士的緊密聯繫人(定義見上市規則);
  - 緊隨全球發售完成後將成為本公司核心關連人士的人士;或
  - 已獲分配或已申請任何國際配售股份或以其他方式參 與國際配售的人士。

#### 乙、如 閣下為代名人

閣下作為代名人可提交超過一份香港發售股份申請,方法是: (i)透過中央結算及交收系統(「中央結算系統」)向香港結算發出電子認購指示(如 閣下為中央結算系統參與者);或(ii)使用白色或黃色申請表格以本身名義代表不同的實益擁有人提交超過份申請。

#### 丙、填交本申請表格的效用

閣下填妥並遞交本申請表格 即表示 閣下(如屬聯名申請人,即各人共同及個別)為 閣下本身或作為 閣下代其行事的每名人士的代理或代名人:

- 承諾簽立所有相關文件,並指示及授權本公司及/或作 為本公司代理的聯席全球協調人(或其代理或代名人),代 表 閣下簽立任何文件及代 閣下進行一切必需事宜,以 按照組織章程細則的規定將 閣下獲分配的任何香港發售 股份以香港結算代理人名義登記;
- 同意遵守開曼群島公司法、公司條例、公司(清盤及雜項條文)條例、組織章程大綱及組織章程細則;
- 確認 閣下已閱讀招股章程及本申請表格所載條款及條件 以及申請程序,並同意受其約束;
- 確認 閣下已接獲及閱讀招股章程,並於作出申請時僅依 賴招股章程所載資料及陳述,及 閣下不會依賴任何其他 資料或陳述(招股章程任何補充文件所載者除外);

- 確認 閣下知悉招股章程內有關全球發售的限制
- 同意本公司、獨家保薦人、聯席全球協調人、聯席賬簿管理人、聯席牽頭經辦人、包銷商、彼等各自的董事、高級職員、僱員、合夥人、代理、顧問及參與全球發售的任何其他各方現時或日後均毋須對並非載於招股章程(及其任何補充文件)的任何資料及陳述負責;
- 承諾及確認 閣下或 閣下為其利益提出申請的人士並無申請或認購或表示有意認購(亦不會申請或認購或表示有意認購)國際配售項下的任何發售股份,亦無參與國際配售;
- 同意應本公司、獨家保薦人、聯席全球協調人、聯席賬簿管理人、聯席牽頭經辦人、包銷商、香港股份過戶登記處、收款銀行及、或彼等各自的顧問及代理的要求,向彼等披露有關 閣下及 閣下為其利益提出申請的人士的任何個人資料;
- (倘香港境外任何地方的法律適用於 閣下的申請)同意及保證 閣下已遵守所有有關法律,而本公司、獨家保薦人、聯席全球協調人、聯席賬簿管理人、聯席牽頭經辦人、包銷商以及彼等各自的任何高級職員或顧問概不會因接納 閣下的購買要約,或因 閣下於招股章程及本申請表格所載條款及條件項下的權利及責任所引致的任何行動,而違反香港境外的任何法律;
- 同意 閣下的申請一經接納,即不得因無意的失實陳述而 撤銷;
- 同意 閣下的申請將受香港法例規管;
- 聲明、保證及承諾(i) 閣下明白香港發售股份未曾亦不會 根據美國證券法登記;及(ii) 閣下及 閣下為其利益申請 香港發售股份的任何人士均身處美國境外(定義見S規例), 或屬S規例第902條第(h)(3)段所述人士;
- 保證 閣下提供的資料真實準確;
- 同意接納所申請的香港發售股份,或根據申請向 閣下所 分配的任何較少數目股份;
- 授權本公司將香港結算代理人的名稱列入本公司的股東名冊,作為 閣下獲分配任何香港發售股份的持有人,並授權本公司及/或其代理將任何股票記存於中央結算系統,及將任何退款支票以普通郵遞方式按申請所列的地址寄發予 閣下或(如屬聯名申請)排名首位的申請人,郵誤風險概由 閣下自行承擔,除非 閣下已符合資格親身領取退款支票;
- 同意將獲配發的股份以香港結算代理人的名義發行,並直接存入中央結算系統,記存於 閣下的中央結算系統投資者戶口持有人股份戶口或 閣下指定的中央結算系統參與者股份戶口;
- 同意香港結算及香港結算代理人各自保留權利(1)不接納以香港結算代理人名義發行的任何或部分獲配發的股份,亦不接納該等獲配發的股份存入中央結算系統;(2)促使該等獲配發的股份從中央結算系統提取,並以 閣下名義發行,有關風險及成本概由 閣下自行承擔;及(3)促使該等獲配發的股份以 閣下名義發行(或如屬聯名申請人,則以排名首位申請人的名義發行),而在此情況下,會以普通郵遞方式將該等獲配發股份的股票寄往 閣下在申請表格上所示地址(郵誤風險概由 閣下自行承擔)或提供該等股票供 閣下領取;

- 同意香港結算及香港結算代理人各自可調整以香港結算代理人名義發行的獲配發股份數目;
- 同意香港結算及香港結算代理人對並非載於招股章程及本申請表格的資料及陳述概不負責;
- 同意香港結算及香港結算代理人概不以任何方式對 閣下 負責;
- 聲明及表示此乃 閣下作出的唯一申請及 閣下擬以本身 或 閣下為其利益提出申請的人士為受益人作出的唯一申 請;
- 明白本公司、董事及聯席全球協調人將依賴 閣下的聲明及陳述,以決定是否向 閣下配發任何香港發售股份, 而 閣下如作出虛假聲明,則可能會被檢控;
- (倘為 閣下本身利益提出申請)保證 閣下或 閣下的任何一名代理或任何其他人士並無或將不會為 閣下的利益以白色或黃色申請表格或向香港結算或向白表eIPO服務供應商發出電子認購指示作出其他申請;及
- (倘 閣下作為代理為另一人士的利益提出申請)保證
   (i) 閣下(作為該名人士的代理或為其利益)或該名人士或任何其他人士(作為該名人士的代理)並無或將不會以白色或黃色申請表格或向香港結算發出電子認購指示作出其他申請;及(ii) 閣下已獲正式授權簽署申請表格或以該名其他人士代理的身份代為發出電子認購指示。

#### 丁、授權書

如 閣下透過授權人士提出申請,則本公司及聯席全球協調人可按其認為合適的任何條件(包括出示授權書證明),酌情接納或拒絕 閣下的申請。

#### 釐定發售價及香港發售股份的分配

預期發售價將於二零二一年一月七日(星期四)或前後釐定且無論如何不遲於二零二一年一月十一日(星期一)。申請人須繳付最高發售價每股香港發售股份0.29港元,建同1%經紀佣金、0.0027%證監會交易徵費及0.005%香港聯交所交易費。倘本公司與聯席全球協調人(為其本身及代表包銷商)未能於二零二一年一月十一日(星期一)或之前協定發售價,則全球發售將不會進行並告失效。

截止辦理申請登記前,概不處理香港發售股份的申請,亦不會 配發任何香港發售股份。

本公司預期於 零二一年一月十五日(星期五)在香港聯交所網站 www.bkexnews.hk及本公司網站 http://songduwuye.com/公布 釐定的發售價 國際配售踴躍程度、香港公開發售申請水平及香港發售股份的分配基準。香港公開發售的分配結果以及獲接納申請人的香港身份 護照 香港商業登記號碼(如適用)將於上述網站公布。

香港公開發售與國際配售之間的發售股份分配可按招股章程「全球發售的架構及條件一香港公開發售一重新分配」分節所詳述予以調整。具體而言,聯席全球協調人可將發售股份由國際配售重新分配至香港公開發售以滿足香港公開發售項下的有效申請。根據聯交所發出的指引信HKEX-GL91-18,倘該等重新分配並非根據上市規則第18項應用指引進行,則根據該等重新分配可能被重新分配至香港公開發售的發售股份總數上限不得超過香港公開發售初步分配的兩倍(即160,000,000股股份),而最終價格須定於招股章程訂明的發售價範圍下限(即每股發售股份0.21港元)。

#### 如 閣下成功申請認購香港發售股份(全部或部分)

如 閣下的申請全部或部分獲接納, 閣下的股票(須待香港公開發售於二零二一年一月十八日(星期一)上午八時正成為無條件且並無終止後,股票方會成為有效的所有權憑證)將以香港結算代理人的名義發出,並於二零二一年一月十五日(星期五)或在特別情況下由香港結算或香港結算代理人釐定的任何其他日期直接存入中央結算系統,按申請表格的指示記存於 閣下的中央結算系統發與者股份戶口或 閣下指定的中央結算系統參與者股份戶口。

- 倘 閣下透過指定中央結算系統參與者(中央結算系統投資者戶口持有人除外)提出申請:就記存於 閣下指定的中央結算系統參與者(中央結算系統投資者戶口持有人除外)股份戶口的香港發售股份而言,閣下可向該中央結算系統參與者查詢獲配發的香港發售股份數目。
- 倘 閣下以中央結算系統投資者戶口持有人身份提出申請:本公司會將中央結算系統投資者戶口持有人的申請結果,連同香港公開發售的結果一併於二零二一年一月十五日(星期五)在香港聯交所網站www.hkexnews.hk及本公司網站http://songduwuye.com/公布。 閣下應查閱本公司刊發的公告,如有任何資料不符,則須於二零二一年一月十五日(星期五)或香港結算或香港結算代理人釐定的任何其他日期下午五時正前知會香港結算。緊隨香港發售股份存入 閣下的股份戶口後,閣下即可透過「結算通」電話系統及中央結算系統互聯網系統(根據香港結算不時生效的投資者戶口操作簡介」所載的程序)查閱 閣下的新戶口結餘。香港結算亦將向 閣下發出一份活動結單,列出存入 閣下股份戶口的香港發售股份數目。

本公司將不會就申請股款發出收據,亦不會發出臨時所有權文 件。

#### 退回股款

若 閣下未獲分配任何香港發售股份或申請僅部分獲接納,本公司將不計利息向 閣下退還申請股款(包括相關的1%經紀佣金、0.0027%證監會交易徵費及0.005%香港聯交所交易費)。如發售價低於最高發售價,本公司將不計利息退還多繳申請股款(包括相關的1%經紀佣金、0.0027%證監會交易徵費及0.005%香港聯交所交易費)。

有關退款手續載於招股章程「如何申請香港發售股份-14.寄發/ 領取股票及退款 |分節。

#### 閣下提供給香港中央證券登記有限公司的資料的有關影響

香港中央證券登記有限公司及其相關法人團體、董事、高級職員、僱員及代理(「代表」)在法律所容許的最大限度內明確卸棄及免除在任何方面與申請人或代表申請人在此文件提供的或與此文件或在此文件下提供的任何服務相關的任何資料,或申請人或代表申請人提供與此文件或在此文件下提供的任何服務相關的任何其他書面或口頭通訊,有關或相關由申請人或任何其他人士或實體所遭受或招致不論如何造成的任何損失或損害的任何法律責任。此包括但不限於該等資料中不論如何造成的任何錯誤或遺漏,或代表或任何其他人士或實體對該等資料或任何該等資料的文件記錄、影像、記錄或複製品作出的任何依據,或其準確性、完整性、合時性或可靠性。

#### **Personal Data**

#### **Personal Information Collection Statement**

This Personal Information Collection Statement informs the applicant for, and holder of, Hong Kong Offer Shares, of the policies and practices of the Company and its Hong Kong Share Registrar in relation to personal data and the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong) (the "Ordinance").

#### 1. Reasons for the collection of your personal data

It is necessary for applicants and registered holders of securities to supply correct personal data to the Company or its agents and the Hong Kong Share Registrar when applying for securities or transferring securities into or out of their names or in procuring the services of the Hong Kong Share Registrar. Failure to supply the requested data may result in your application for securities being rejected, or in delay or the inability of the Company or its Hong Kong Share Registrar to effect transfers or otherwise render their services. It may also prevent or delay registration or transfers of the Hong Kong Offer Shares which you have successfully applied for and/or the dispatch of share certificate(s) and/or refund cheque(s) and/ or e-Refund payment instruction(s) to which you are entitled. It is important that securities holders inform the Company and the Hong Kong Share Registrar immediately of any inaccuracies in the personal data supplied.

#### 2. Purposes

The personal data of the securities holders may be used, held, processed, and/or stored (by whatever means) for the following purposes:

- processing your application and/or refund cheque and/or e-Refund payment instruction(s), where applicable, verification of compliance with the terms and application procedures set out in this Application Form and the Prospectus and announcing results of allocation of the Hong Kong Offer Shares;
- compliance with applicable laws and regulations in Hong Kong and elsewhere;
- registering new issues or transfers into or out of the names of securities holders including, where applicable, HKSCC Nominees;
- maintaining or updating the register of securities holders of the Company;
- verifying securities holders' identities;
- establishing benefit entitlements of securities holders of the Company, such as dividends, rights issues, bonus issues, etc.
- distributing communications from the Company and its subsidiaries:
- compiling statistical information and securities holders profiles;
- disclosing relevant information to facilitate claims on entitlements; and
- any other incidental or associated purposes relating to the above and/or to enable the Company and the Hong Kong Share Registrar to discharge their obligations to securities holders and/or regulators and/or any other purposes to which the securities' holders may from time to time agree.

#### 3. Transfer of personal data

Personal data held by the Company and its Hong Kong Share Registrar relating to the securities holders will be kept confidential but the Company and its Hong Kong Share Registrar may, to the extent necessary for achieving any of the above purposes, disclose, obtain or transfer (whether within or outside Hong Kong) the personal data to, from or with any of the following:

- the Company's appointed agents such as financial advisers, receiving bankers and overseas principal share registrar;
- where applicants for securities request a deposit into CCASS, HKSCC or HKSCC Nominees, who will use the personal data for the purposes of operating CCASS;
- the Company or the Hong Kong Share Registrar in connection with their respective business operation;
- any agents, contractors or third-party service providers who offer administrative, telecommunications, computer, payment or other services to the Company or the Hong Kong Share Registrar in connection with their respective business operation.
- the Hong Kong Stock Exchange, the SFC and any other statutory regulatory or governmental bodies or otherwise as required by laws, rules or regulations; and
- any persons or institutions with which the securities holders have or propose to have dealings, such as their bankers, solicitors, accountants or stockbrokers etc.

#### 4. Retention of personal data

The Company and its Hong Kong Share Registrar will keep the personal data of the applicants and holders of securities for as long as necessary to fulfil the purposes for which the personal data were collected. Personal data which is no longer required will be destroyed or dealt with in accordance with the Ordinance.

#### 5. Access to and correction of personal data

Securities holders have the right to ascertain whether the Company or the Hong Kong Share Registrar hold their personal data, to obtain a copy of that data, and to correct any data that is inaccurate. The Company and the Hong Kong Share Registrar have the right to charge a reasonable fee for the processing of such requests.

All requests for access to data or correction of data should be addressed to us, at our registered address disclosed in the section "Corporate information" in the Prospectus or as notified from time to time, for the attention of the company secretary, or our Hong Kong Share Registrar for the attention of the privacy compliance officer.

By signing an Application Form or by giving electronic application instructions to HKSCC, you agree to all of the above.

#### 個人資料

#### 個人資料收集聲明

此項個人資料收集聲明是向香港發售股份的申請人和持有人說明有關本公司及其香港股份過戶登記處有關個人資料和香港法例第486章個人資料(私隱)條例(「條例」)方面的政策和慣例。

#### 1. 收集 閣下個人資料的原因

證券申請人及登記持有人以本身名義申請證券 或轉讓或受讓證券時或尋求香港股份過戶登記 處的服務時,必須向本公司或其代理及香港股 份過戶登記處提供正確個人資料。

未能提供所要求的資料可能導致 閣下申請證券被拒或延遲,或本公司或其香港股份過戶登記處無法進行轉讓或提供服務。此舉也可能阻礙或延誤登記或轉讓 閣下成功申請的香港發售股份及/或寄發 閣下有權收取的股票及/或退款支票及/或電子退款指示。

證券持有人所提供的個人資料如有任何不準確之處,須即時知會本公司及香港股份過戶登記處。

#### 2. 目的

證券持有人的個人資料可以任何方式被使用、 持有、處理及/或保存,以作下列用途:

- 處理 閣下的申請及/或退款支票及/或電子退款指示(如適用)及核實有否遵守本申請表格及招股章程所載的條款及申請程序及公布香港發售股份的分配結果;
- 遵守香港及其他地區的適用法律及法規;
- 以證券持有人(包括香港結算代理人(如適用))的名義登記新發行證券或轉讓或受讓證券;
- 存置或更新本公司證券持有人名冊;
- 核實證券持有人的身份;
- 確定本公司證券持有人的受益權利,例如股息、供股,紅股等;
- 分發本公司及其附屬公司的通訊;
- 編撰統計資料及證券持有人資料;
- 披露有關資料以便就權益索償;及
- 與上述有關的任何其他附帶或相關用途及/ 或使本公司及香港股份過戶登記處能履行對 證券持有人及/或監管機構承擔的責任及/ 或證券持有人不時同意的任何其他用途。

#### 3. 轉交個人資料

本公司及其香港股份過戶登記處所持有關證券持有人的個人資料將會保密,但本公司及其香港股份過戶登記處可以在為達到上述任何目的之必要情況下,向下列任何人士披露、獲取或轉交(無論在香港境內或境外)有關個人資料:

- 本公司委任的代理 例如財務顧問、收款銀 行和海外股份過戶登記總處;
- (如證券申請人要求將證券存於中央結算系統)香港結算或香港結算代理人、彼等將會就中央結算系統的運作使用有關個人資料;
- 本公司或香港股份過戶登記處(就其各自業務營運);
- 向本公司或香港股份過戶登記處提供與其各 自業務營運有關的行政、電訊、電腦、付款 或其他服務的任何代理、承包商或第三方服 務供應商;
- 香港聯交所、證監會及任何其他法定監管機 關或政府部門或法例、規則或規例規定的其 他機構;及
- 證券持有人與其進行或擬進行交易的任何人 士或機構,例如彼等的銀行、律師、會計師 或股票經紀等。

#### 4. 個人資料的保留

本公司及香港股份過戶登記處將按收集個人資料所需的用途保留證券申請人及持有人的個人資料。毋須保留的個人資料將會根據條例銷毀或處理。

#### 5. 查閱和更正個人資料

證券持有人有權確定本公司或香港股份過戶登 記處是否持有其個人資料,並有權索取該資料 的副本並更正任何不準確資料。本公司和香港 股份過戶登記處有權就處理有關要求收取合理 費用。

所有查閱資料或更正資料的要求應按招股章程「公司資料」一節所披露或不時通知的本公司註 冊地址向我們提出,並送交公司秘書,或向香 港股份過戶登記處的私隱事務主任提出。

閣下簽署申請表格或向香港結算發出電子認購指示,即表示同意上述各項。