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## **KWAN YONG HOLDINGS LIMITED**

**光榮建築控股有限公司**

*(Incorporated in the Cayman Islands with limited liability)*

**(Stock Code: 9998)**

### **PRECAUTIONARY MEASURES FOR THE ANNUAL GENERAL MEETING TO BE HELD ON 18 DECEMBER 2020**

Reference is made to the circular (the “**Circular**”) and the notice (the “**Notice**”) of annual general meeting of the Company (the “**AGM**”) both dated 23 October 2020 in relation to the AGM to be held at 11 Joo Koon Crescent Singapore 629022 on Friday, 18 December 2020 at 3:00 p.m. The Company confirms that it proposes to hold the AGM as scheduled. Unless otherwise stated, capitalised terms used herein shall have the same meanings as those defined in the Circular and the Notice.

Shareholders of the Company (the “**Shareholders**”) who will attend the AGM in person are reminded to observe and note the following precautionary measures which will be implemented at the AGM:

- a) Compulsory body temperature checks will be conducted for every attending Shareholder or proxy or other attendee at the entrance of the meeting venue. Any person with a body temperature of over 37.5 degrees Celsius will not be admitted to the meeting venue;
- b) Every attending Shareholder or proxy or attendee is required to check in with the TraceTogether-only SafeEntry by using the TraceTogether app;
- c) Every attending Shareholder or proxy or attendee is required to wear a surgical face mask throughout the meeting. Any attendees not wearing a surgical face mask will not be permitted access to the meeting venue;
- d) Hand sanitizer is available at the entrance of the meeting venue;
- e) No corporate gifts will be distributed;
- f) No refreshments and beverages will be served; and
- g) Other safe distancing measures as appropriate.

To the extent permitted under law, the Company reserves the right to deny entry into the meeting venue or require any person to leave the meeting venue in order to ensure the safety of the attendees at the AGM.

Shareholders who will attend the AGM in person are advised to arrive at the meeting venue well in advance of the time of the AGM to allow sufficient time for registration and verification processing.

Subject to the evolving novel coronavirus (COVID-19) situation and public health requirements and guidelines at the time of the AGM, additional precautionary measures may be implemented by the Company.

Furthermore, the Company wishes to advise the Shareholders that they may appoint any person or the chairman of the AGM as their proxy, instead of attending the AGM in person to exercise their voting rights. The form of proxy can be downloaded from the website of the Company at [www.kwanyong.com.sg](http://www.kwanyong.com.sg) or The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk). In order to be valid, the form of proxy must be deposited at the Company's branch share registrar and transfer office in Hong Kong, Boardroom Share Registrars (HK) Limited at 2103B, 21/F, 148 Electric Road, North Point, Hong Kong not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned AGM.

By order of the Board  
**Kwan Yong Holdings Limited**  
**Kwan Mei Kam**  
*Chairman and Executive Director*

Singapore, 2 December 2020

*As at the date of this announcement, the Board comprises Mr. Kwan Mei Kam, Ms. Tay Yen Hua, Mr. Jacob Wong San Ta and Ms. Kwan Shu Ming as executive Directors; Mr. Lim Ah Lay as non-executive Director; and Mr. Koh Lian Huat, Dr. Wu Dongqing, Mr. Chou Sean Yu and Mr. Fong Heng Boo as independent non-executive Directors.*