京城機電股份
JINGCHENG MAC

北京京城機電股份有限公司
Beijing Jingcheng Machinery Electric Company Limited

(a joint stock limited company established in the People's Republic of China)

(Stock Code: 0187)

NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2020

I. BASIC INFORMATION OF THE MEETING

NOTICE IS HEREBY GIVEN that the first extraordinary general meeting of 2020 (the "**EGM**") of Beijing Jingcheng Machinery Electric Company Limited (the "**Company**") will be convened by the board of directors of the Company (the "**Board**") and the relevant matters of the meeting are as follows:

(I) Type and session: the first extraordinary general meeting of 2020

(II) Convenor: the Board

(II) Voting methods: a combination of on-site voting by ways of poll and internet voting will be adopted for the EGM

(IV) Share Record Date: 21 October 2020

(V) Date, time and venue of the on-site meeting

Date and time of the meeting: 9:30 a.m. on 28 October 2020 (Wednesday)

Venue of the meeting: Conference Room of the Company, No. 2 Huo Xian Nan San Road, Huo Xian Town, Tongzhou District, Beijing

II. MATTERS TO BE CONSIDERED AT THE EGM

Ordinary resolution

1. To consider the resolution in relation to the connected transaction concerning the transfer of Wu Fang Qiao Assets by Beijing Tianhai Industry Co., Ltd. to Beijing Jingcheng Machinery Electric Asset Management Co., Ltd. and authorize the board of Beijing Tianhai Industry Co., Ltd.. to handle the matters relating to the Transfer;

2. To consider the resolution in relation to the election of Mr. Tian Dongqiang as a supervisor of the tenth session of the supervisory committee;

3. To consider the resolution in relation to the remuneration of the supervisor and entering into of a written contract.

III. ATTENDEES OF THE MEETING AND REGISTRATION METHOD

(I) Directors, supervisors and senior management of the Company.

(II) Lawyers engaged by the Company.

(III) Shareholders of the Company whose names appear on the register of members of the Company at the close of market on 21 October 2020, shall have the right to attend the EGM after complying with the necessary registration procedures.

Holders of the Company's H shares should note that the register of members of the Company will be closed from 22 October 2020 to 28 October 2020 (both days inclusive), during which time no H Shares transfer will be registered. For holders of H Shares who intend to attend the EGM, transfer documents together with the related share certificates must be lodged with the H share registrar of the Company in Hong Kong, Hong Kong Registrars Limited at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, no later than 4:30 p.m. on 21 October 2020.

Corporate shareholder should attend the meeting by its legal representatives or the proxy appointed by the legal representative. Legal representative who attends the meeting should present his or her own identity document, evidence of shareholding and valid documents evidencing his or her capacity as a legal representative. While appointing proxy to attend the meeting, the proxy should present his or her identity document and an authorisation instrument affixed with the seal of the corporate shareholder and duly signed by its legal representative and evidence of shareholding.

1. Each shareholder who is entitled to attend and vote at the EGM may appoint one or more proxy(ies) who need not be a shareholder, to attend and vote on his or her behalf at the EGM.

2. For any shareholder who appoints more than one proxy, his or her proxies can only exercise the voting right by way of poll.

3. The instrument appointing a proxy must be in writing under the hand of the appointer or his or her attorney authorised in writing. If that instrument is signed by an attorney on behalf of the appointer, the power of attorney authorising that attorney to sign, or other authorisation document, must be notarially certified. To be valid, the notarially certified copy of the power of attorney, or other authorisation document, together with the form of proxy must be delivered to the business address of the Company or lodged with the H share registrar of the Company in Hong Kong, Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, not less than 24 hours before the time appointed for the holding of the EGM.

IV. OTHER MATTERS

1. Contact for the meeting

Contact telephone	:	8610-67365383/8610-58761949
Fax	:	8610-87392058/8610-58766735
Contact person	:	Board office of the Company
Address	:	No. 2 Huo Xian Nan San Road, Huo Xian Town, Tongzhou District, Beijing, the PRC
Postal Code	:	101109

2. The EGM is expected to last for half a day. Shareholders attending the meeting should bear their own accommodation and travel expenses.

3. Personnel attending the meeting shall arrive half hour before the meeting time and bring along the originals of identity document, stock account card and power of attorney for verification.

The Board of
Beijing Jingcheng Machinery Electric Company Limited

Beijing, the PRC
13 October 2020

As at the date of this notice the Board comprises Mr. Wang Jun, Mr. Li Junjie and Mr. Zhang Jiheng as executive directors, Ms. Jin Chunyu, Mr. Wu Yanzhang, Mr. Xia Zhonghua and Ms. Li Chunzhi as non-executive directors and Mr. Xiong Jianhui, Mr. Zhao Xuguang, Mr. Liu Jingtai and Mr. Luan Dalong as independent non-executive directors.