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中国石油化工股份有限公司

**CHINA PETROLEUM & CHEMICAL CORPORATION**

*(a joint stock limited company incorporated in the People's Republic of China with limited liability)*

**(Stock Code: 00386)**

**NOTICE OF THE SECOND EXTRAORDINARY GENERAL MEETING  
FOR THE YEAR 2020**

**NOTICE IS HEREBY GIVEN** that the second extraordinary general meeting (“EGM”) of China Petroleum & Chemical Corporation (“**Sinopec Corp.**” or the “**Company**”) for the year 2020 will be held at Crowne Plaza Beijing Chaoyang U-Town, No. 3 Sanfeng North Area, Chaoyang District, Beijing on Monday, 28 September 2020 at 9:00 a.m. for the following matter:

**By way of ordinary resolution:**

1. To consider and approve the resolution in relation to the disposal of oil and gas pipeline and relevant assets.

Details of the resolution of the EGM are included in the circular to be despatched to the holders of H shares and are also available at the website of the Shanghai Stock Exchange (<http://www.sse.com.cn>) and the website of Hong Kong Exchanges and Clearing Limited (<http://www.hkexnews.hk>).

By Order of the Board

**China Petroleum & Chemical Corporation**

**Huang Wensheng**

*Vice President and Secretary to the Board of Directors*

Beijing, PRC

13 August 2020

*Notes:*

## **I. ATTENDEES OF EGM**

### **1. Eligibility for attending the EGM**

Holders of A Shares whose names appear on the domestic shares register maintained by China Securities Depository & Clearing Corporation Limited Shanghai Branch and holders of H Shares whose names appear on the register of members maintained by Hong Kong Registrars Limited at the close of business on Friday, 28 August 2020 are eligible to attend the EGM. Holders of H Shares who wish to attend the EGM shall lodge their share certificates accompanied by the transfer documents with Hong Kong Registrars Limited (the address is Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong) before 4:30 p.m. on Friday, 28 August 2020.

### **2. Proxy**

- (1) A member eligible to attend and vote at EGM is entitled to appoint, in written form, one or more proxies to attend and vote on its behalf. A proxy need not be a shareholder of Sinopec Corp.
- (2) A proxy should be appointed by a written instrument signed by the appointer or its attorney duly authorised in writing. If the form of proxy is signed by the attorney of the appointer, the power of attorney authorising that attorney to sign or other authorisation document(s) must be notarised.
- (3) To be valid, the power of attorney or other authorisation document(s) which have been notarised together with the completed form of proxy must be delivered to the statutory address of Sinopec Corp. not less than 24 hours before the designated time for holding the EGM (i.e. before 9:00 a.m. 27 September 2020 Hong Kong time). Holders of A Shares shall deliver the relevant document(s) to Board Secretariat of Sinopec Corp. (the address is 22 Chaoyangmen North Street, Chaoyang District, Beijing 100728, PRC). Holder(s) of H Shares shall deliver the relevant document(s) to the Hong Kong Registrars Limited (the address is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong).
- (4) Shareholders or their proxies may exercise the right to vote by poll.

3. The Directors, Supervisors and senior management of Sinopec Corp.

4. Legal counsels engaged by Sinopec Corp.

5. Others.

## **II. REGISTRATION PROCEDURES FOR ATTENDING THE EGM**

- (1) A shareholder or his proxy shall produce proof of identity when attending the EGM. If a shareholder is a legal person, its legal representative or other persons authorised by the board of directors or other governing body of such shareholder may attend the EGM by producing a copy of the resolution of the board of directors or other governing body of such shareholder appointing such persons to attend the EGM.
- (2) Holders of H Shares and A Shares intending to attend the EGM should return the reply slip for attending the EGM to Board Secretariat of Sinopec Corp. during hours between 9:00 a.m. and 11:30 a.m., 2:00 p.m. and 4:30 p.m. on every business day on or before Tuesday, 8 September 2020 in person, by post or by fax.
- (3) Closure of Register of Members. The H Share register of members of Sinopec Corp. will be closed from Saturday, 29 August 2020 to Monday, 28 September 2020 (both days inclusive).

### III. MISCELLANEOUS

- (1) The EGM will not last for more than one working day. Shareholders who attend shall bear their own travelling and accommodation expenses.
- (2) The address of the Share Registrar for A Shares of Sinopec Corp., China Securities Registration and Clearing Company Limited Shanghai Branch Company is: 166 Lujiazuidong Road, Pudong District, Shanghai.
- (3) The address of the Share Registrar of H Shares of Sinopec Corp., Hong Kong Registrars Limited is: Shops 1712-1716, 17/F, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.
- (4) The contacts for the EGM are:

Board Secretariat of Sinopec Corp.  
22 Chaoyangmen North Street  
Chaoyang District  
Beijing 100728  
PRC  
Att.: Chen Dongdong  
Telephone No.: (+86)10-59969671  
Facsimile No.: (+86)10-59960386

*As of the date of this notice, directors of the Company are: Zhang Yuzhuo\*, Ma Yongsheng#, Yu Baocai\*, Liu Hongbin#, Ling Yiqun#, Li Yong\*, Tang Min+, Fan Gang+, Cai Hongbin+, Ng, Kar Ling Johnny+.*

# *Executive Director*

\* *Non-executive Director*

+ *Independent Non-executive Director*